

SELF STUDY REPORT
FOR
ASSESSMENT AND ACCREDITATION
(CYCLE - I)
TRACK ID - CHCOGN17185



Submitted To

NAAC

(National Assessment And Accreditation Council)

MARCH - 2017

Submitted By:

SETH. R. C. S. ARTS & COMMERCE COLLEGE, DURG

UTAI ROAD, NEAR RAVISHANKAR SHUKLA STADIUM, DURG

DIST - DURG (CHHATTISGARH) 491001

WEBSITE: www.rcscollege.com Email: rcscollege1964@gmail.com Phone No. 0788-2322457

(Affiliated to Durg Vishwavidyalaya, Durg)

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**Seth. R. C. S. Arts & Commerce College
Durg (Chhattisgarh) 491001**

Phone: (0788) 2322457, Email: rcscollege1964@gmail.com

No. 1276/R.C.S./2017

Durg, Date 30/03/2017

To,

**The Director NAAC
P. O. Box No. 1075
Nagarbhavi, Bangalore- 560 072
Karnatka, India**

Subject: Submission of Self Study Report (SSR) for Accreditation Cycle – I

Res. Sir/Madam

Seth R. C. S. Arts & Commerce College, Durg feels privileged to submit its Self Study Report (SSR) for the Accreditation Cycle – I.

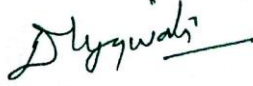
Through preparation exercise of this SSR we got an opportunity to intersect ourselves as an institution and self-assess our progress, deficiencies and present status.

Our steering committee took great pains to prepare the SSR meticulously the committee comprises of

1. Dr. Pramod Kumar Tiwari – Co-ordinator
2. Dr. Pramod Yadav – Member
3. Shri. V. K. Lall – Member
4. Dr. Smt. Pooja Malhotra – Member
5. Dr. Mahendra Sharma – Member
6. Shri. Sanjay Kumar Lal – Member

We earnestly look forward to the visit of the Honb'le NAAC Team to our college.

Enclosed: SSR in Five Copies.


(Dr. D. N. Suryawanshi)
Principal
Seth R.C.S. Arts & Commerce
College DURG (C.G.)

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PREFACE

Durg District is a place situated at about 40 k.m. from the Chhattisgarh state capital, Raipur. It is one of the oldest districts. It is a historical place with religious value and heritage. The distance from Durg to Bhilai is near about 5 k.m. and Bhilai Steel Plant is situated closer to Durg District.

According to census 2011 the population of the Durg district is 17,21,726. In which 6,17,184 is rural population and 11,04,542 is urban population. This district is bounded by Bemetara district in north, Rajnandgaon in the west, Balod district in the south and Raipur and Dhamtari district in east.

Seth R. C. S. Arts & Commerce College, Durg came in to existence in the year 1964 as a privately Managed institute.

The founder name of this college is Smt. Shakhar Bai Surana. She has donated Rs. 50,000 (Fifty One Thousand Rupees) to start college. After some time this college begun as an education with Arts and Commerce faculty. We started M.A. Economics, Political Science, M. Com. B.Lib.ISc., M.Lib.ISc, B.P.Ed., PGDCA etc. later on. In the current academic session the total number of students is about 1140 out of which 795 belong to SC/ST/OBC categories.

Dr. D. N. Suryawanshi
Principal
Seth R.C.S. Arts & Commerce College
Durg (C.G)

EXECUTIVE – SUMMARY

Seth R. C. S. Arts & Commerce College, Durg is located at a Durg District of the state of Chhattisgarh. It is a co-education institution. This institution has Govt. Grant in Aid 1978 treasury act. This college is affiliated to Durg Vishwavidyalaya, Durg (Chhattisgarh) and recognized under section 2(f) and 12 (B) of the University Grants Commission New Delhi.

The college offers academic programmes at both the Undergraduate and Post Graduate levels. There are Two Faculties here which are Arts and Commerce. PG level teaching is done for subject like Political Science, Economics, M.Com, M.Lib.ISc and PGDCA. Graduation level courses are B.A, B.Com. B.Lib.ISc., B.P.Ed.

At present there are 14 regular teacher out of them 5 are aided by government and 9 are under statute 28 self finance scheme, besides these there are 14 teachers as part time basis in self financing scheme. Thus all together there are 28 teachers working in this college in current academic session.

Thus we believe that our role in society is to produce academically, socially and culturally valuable citizens with a national outlook and cater to economically weaker section.

Vision of the college is to prove itself as a credible institution of higher learning which imparts quality education to the learners.

We aim at excellence within the constraints of resources and infrastructure through functioning at our level best in curricular and co-curricular activities as regards to strengthening and upliftment of our enrolled students.

I – Curricular Aspects

This college is an affiliated and the curricular designed by the affiliating university Durg Vishwavidyalaya, Durg. All the departments prepare their academic calendar according university calendar and all teachers feel duty bound to execute the calendar contents into actual practice with zeal and commitment.

Every teacher maintains student's attendance and daily teaching register and checked by the principal every month.

Teaching plans are prepared by all teachers and they perform their teaching work according to their university syllabus. This provision acts as an effective monitoring system which keeps the principal and teachers in a regular contact in regards with teaching learning task performed by the college.

II – Teaching Learning and Evaluation

The college follows as per the admission guidelines issued by the Higher Education Department of the Govt. of Chhattisgarh and affiliated to university. The admission process follows notified schedules regarding issues of admission forms, their submission and admission is taken. Well in advance of each academic session the college prepares a prospectus containing all the relevant information which is given to the admission seekers along with the admission application form. The admissions are given on the basis of marks obtained in the last qualifying examination. Govt. reservation policy regarding reservation of seats of different section of society is followed accordingly. There is no provision for admission by donation or management quota.

The admission committee members interact with the admission seeking as far as possible. The college library has adequate learning teaching resources in the form of 25557 books and 06 journals and 10 periodical. Besides the library has a vast corpus of e-resources through the subscription to the National Library and Information Services. Infrastructure for scholarly content N-LIST of the INFLIBNET.

The teachers of the college update their knowledge and teaching skills through participating in seminars, conferences, workshops, orientations, refresher, short term courses etc. organized by different institutions. The process of Teaching-Learning is the centre of the college activities. The Internal Quality Assurance Cell (IQAC) of the college holds meetings in which teaching learning is discussed to evaluate UG students knowledge following test are conducted:

- Unit Test
- Class Test
- Model Test

For PG Students:

- Internal Exams

- Seminar
- Educational Tour
- Guest Lectures for Students
- Micro Teachings and Group Discussion

III – Resource, Consultancy and Extension

This college has research centre for Ph.D. in Political Science. This centre is recognized by the affiliating university.

The college has a research committee. Major and Minor Research Projects from UGC and Post Doctoral Fellowship by ICSSR were approved in Political Science Department and Physical Education Department.

UGC approved major and Minor projects were completed by the faculty members of the different departments and Two Minor Projects are in pipeline.

At the PG level the curricular contain research methodology as one of the components. The principal and one faculty member of Political Science and one faculty of commerce are research guides for Ph.D.

The college has one NSS unit for boys and girls. NSS unit do periodic extension activities through camp and other activity in the nearby villages and college campus.

Name of the organised programme	Number of students who participated	Duration	Work done
Sahajyog Prashikshan	60	17-07-15	Yoga training
Swachhata Abhiyan	20	02-08-15	Cleaning work
Tree Plantation	25	03-08-15	Plantation
Cleaning & white washing	20	06-09-15	Cleaning of garden & white washing of NSS Office.
NSS Day	80	24-09-15	Welcome programme for new NSS students, cleaning & plantation
Swachh Bharat Abhiyan	65	02-10-15	Campus Cleaning
Yuva Saptah in Village Kotni and College Campus	50	12-01-16 to 19-01-16	Awareness Programme Blood Donation (60 units) Anand Mela & other activities.

Seven Days Camp during last four session

Name of the organised programme	Number of students who participated	Duration	Budget	Work done
Seven Days Camp in Village Dhaur (Session 2012-13)	55	19-11-12 to 25-11-12	22500/-	Health camp Awareness Programme Cultural and other activities
Seven Days Camp in Village Kandul (Session 2013-14)	55		22500/-	Health camp Awareness Programme Cleaning work Cultural and other activities
Seven Days Camp in Ghotwani Village (Session 2014-15)	65	01-11-14 to 07-11-14	22500/-	Health camp Awareness Programme Cleaning work Cultural and other activities
Seven Days Camp in Bhothli Village (Session 2015-16)	46	30-10-15 to 05-11-15	22500/-	Health & Dental check-up camp Cleaning of Bank of River Kharkhara, Cultural activities

The college has one NCC unit for boys which perform periodical activities to camps and other activities:

NCC Activities and Camp

Activity/Camp/Programme	Place	Duration	Cadets Participated
All India Tracking Camp	Kulamau	25-10-13 to 01-11-13	03
Special NIC Camp	Shrinagar	12-06-14 to 23-06-14	03
Sardar Patel Narmada Training Camp	Rajpipla	29-11-14 to 06-12-14	03
CATC/TSC Camp	Bilaspur	24-06-14 to 03-07-14	03
Army Attachment Camp	Jabalpur	01-11-14 to 15-11-14	06
Blood Donation Camp	In College	15-01-15	06
Yoga Divas	K.V. Durg	21-06-15	30
RDC Camp II	Labhandi,Raipur	06-10-15 to 15-10-15	01
NCC Day Celebration	Old Age Home	Last Week of Nov.15	25
Labour Donation	Sai Mendir Durg	23-12-15 to 25-12-15	20
Para ceiling Course	Charoda	15-02-16	14
Swachh Bharat Abhiyan	Different Wards in Durg City	01-08-16 to 15-08-16	10
Army Attachment Camp	Jabalpur	02-09-16 to 16-09-16	06
Swachh Bharat Mission	Uttai	01-10-16 to 12-10-16	08
Blood Donation	Dist. Hospital	26-11-16	13
NCC Day Celebration	School Campus	27-11-16	

AIDS Day (Awareness & Prevention)	Durg	01-12-16	10
Labour Donation	Sai Mendir Durg	12-12-16 to 14-12-16	20
Para ceiling Course	Charoda	18-01-17	14
Cashless Economy	Durg	18-01-17	08
Mini Marathon	Durg	21-01-17	30
Cyber Crime Safety Programme	BIT Durg	29-01-17	10
World Water Day	Durg	22-03-17	40

IV – Infrastructure and Learning Resources

Infrastructure Resources are as follows:

- 17 Classrooms
- Computer Lab.
- Library with reading room
- Smart Class Room
- Girls Common Room
- Staff Room
- Seminar Hall
- Vehicle Stand also used as Multipurpose Hall
- Canteen
- Playground
- Gymnasium
- Indoor Hall for Badminton and Table Tennis
- Garden
- Store Room
- CCTV in classrooms and campus

Learning Resources are as follows:

- NLIST
- OHP

- LCD Projector
- Internet facility
- Printer
- Xerox Machine
- Scanner
- White Board/Green Board

V – Student Support and Progression

Library loan service is provided during examination. Teachers and other staffs donate books to the library. Meritorious students of PG classes receive four books yearly as an award. Competition books are available in Library for students.

At the beginning of each academic session the college publishes a prospectus which is given to the admission seekers along with admission application form. The prospectus contains all the necessary information regarding the college. The college students avail scholarships. Provided for the eligible sections and subject to the respective income limits. These scholarships are post metric scholarship for SC/ST/OBC students.

We have minority scholarship for minority community students. We also have “Chhatra Sahayata Kosh” which provides financial help to poor students. This year 183 students get benefitted.

Ramps are available for student with physical disabilities. As far as medical facilities are concerned only first aid facility is available in the campus.

The college promotes the participation of students in co-curricular activities and extra-curricular activities. The college has a B.P.Ed. Department and regular Asst. Prof. under statute 28. The college has a cell for prevention of harassment of Women and anti-ragging committee is also functional in the college. No Women harassment and student ragging has occurred till now.

Annual cultural activities are organized for the students in the month of Dec-Jan., every academic session. The college has an elected students union comparing of student council and activities society.

VI – Governance, Leadership and Management

The principal is the head of the institution. He provides the administrative leadership and guidance for the effective implementation of the policies regarding quality education in an inclusive way. The principal constitute various committee and cells for different activities and task to be performed by the college. The principal interact with the teaching and non-teaching staff through the meetings of staff council. He interacts with the students and students union time to time. On the administrative side the head clerk is in-charge of the college office. The office works under overall control of the principal.

On the academic side each department functions under its respective head. The principal monitors the teaching work of the faculties by checking every month the attendance and daily teaching registers maintained by the teachers. He also monitors teaching process of teachers through CCTV.

To ensure punctuality in arrival at the college there is the system of putting signature in attendance register by all the staff members. Installation of Biometric Machine is ahead.

The major sources of our funding are the received from UGC and State Govt. Some parts of our financial requirements are met with the funds received from students.

The college constituted its IQAC in the month of Nov. 2012. Their meetings take place in which quality aspects of the college are discussed and necessary decision taken for implementation.

VII – Innovation and Best Practices

Innovations introduced during the last four years which have created a positive impact on the functioning of the college are-

- Book Loan Facility
- Books Donated by Staff
- Books for Competitive exam
- Best library user award
- College award medals to the highest marks obtainer students were awarded by college staffs and stakeholders.
- Plantation
- Organize matches for differently abled students.

- Provide coaching and equipments to those who come and use college playground.

Best Practices

- The college is an environment conscious institution. It constantly keep its campus green.
- Organize sports and matches for differently abled people.
- Provide coaching and equipments to those who come to college play ground.
- Highest scorers of each academic year were awarded by our college staffs and stakeholders.

SWOC Analysis of the College

Strengths:

- ✓ Seth. R. C. S. Arts & Commerce College is the oldest and reputed institution of this area.
- ✓ Situated in Prime Location in the heart of the city.
- ✓ Good transport facility and well connected with nearby villages and blocks.
- ✓ Well qualified and experienced staff.
- ✓ All departments have computer facility.
- ✓ Wi-Fi facility available in campus used by staff and students.
- ✓ CCTV installed in College Campus and Class Rooms.
- ✓ Air conditioned Computer Lab.
- ✓ Green Board is used in all the class rooms.
- ✓ LCD and OHP are used for effective teaching and also used in other activities like Seminar, Lecture etc.
- ✓ Big Play Ground for Cricket, Volleyball, Football, Kho-kho etc. District level, Sector level and Inter college level tournaments are organized by college in this ground.
- ✓ Special Olympic for disabled children organized by college.
- ✓ Library for students and staffs with collection of over 24940 Books, 16 Journals and Magazines both in Hindi and English Language.

- ✓ Admission fee can be paid in installment. This facility is given to all students.
- ✓ one of the biggest research center in university department of political science for Ph.D & D.Lit. Research scholar

Weakness:

- Insufficient number of classrooms.
- Insufficient regular teaching staffs.
- Due to lack of fund we cannot pay high salary to our temporary staffs.
- Need improvement in Research Work.
- Most of the courses are traditional which are unable to meet job orient needs.

Opportunities:

- ☞ Large number of qualified students specially coming from rural area need to be motivated towards higher education.
- ☞ In self financing course we are unable to admit all the students due to limitation of seats.
- ☞ Opportunities to run carrier oriented course.
- ☞ Though we have one computer lab but one more lab needs to be established to the growing demand of the time.

Challenges:

- ❖ The strength of students in Arts discipline gradually declining because of less students joining the discipline.
- ❖ These day everyone running towards technical courses, it is necessary to establish technical and short term courses.
- ❖ College has only recognized research centre in Political Science. Need to increase research centre in other subject.
- ❖ Provide advance technologies for effective teaching and learning.

Profile of the College

1. Name and Address of the College:

Name:	Seth. R. C. S. Arts & Commerce College	
Address	Utai Road, Near Ravishankar Shukla Stadium, Durg	
City: Durg	Pin: 491001	State: Chhattisgarh
Website:	www.rcscollege.com	

2. Communication:

Designation	Name	Telephone With STD code	Mobile	Fax	Email
Principal	Dr. D. N. Suryawanshi	O: 0788-2322457 R: 0788-4900556	09424117260	0788-2322457	rcscollege1964@gmail.com
Vice Principal	No such post				
Steering Committee Co-ordinator	Dr. Pramod Tiwari		09826208979		Pramod23575@rediffmail.com

3. Status of the Institution:

Affiliated College

√

Constituent College

Any other (specify)

4. Type of Institution:

(a) By Gender:

i. For Men

ii. For Women

iii. **Co-education**

√

(b) By Shift

i. Regular

--

- ii. **Day**
- iii. **Evening**

5. It is recognized minority institution?

- Yes
- No

If yes specify the minority status (Religious/linguistic/any other) and provide documentary evidence.

6. Source of funding:

- Government**
- Grant-in aid**
- Self-financing**
- Any other

7. a. Date of establishment of the College: 01/07/1964

b. University to which the college is affiliated/or which governs the college (If it is a constituent college)

c. Details of UGC recognition:

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks (If any)
i. 2 (f)	10-01-1983	
ii. 12 (B)	10-01-1983	

(Enclose the Certificate of recognition u/s 2(f) and 12(B) of the UGC Act)

d. Details of recognition/approval by statutory/regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.)

Under Section/ Clause	Recognition/Approval details Institution/ Department Programme	Day, Month and Year (dd-mm-yyyy)	Validity	Remarks
14(3)	Physical Education	21-08-1998	Until further order	Till 2014-15 one year course. From 2015-16 Two years Course

(Enclose the recognition/approval letter)

8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

Yes No

If yes, has the College applied for availing the autonomous status?

Yes No

9. Is the college recognized

- a. by UGC as College with Potential for Excellence (CPE)?

Yes No

If yes, date of recognition: (dd/mm/yyyy)

- b. for its performance by any other governmental agency?

Yes No

If yes, Name of the agency and
Date of recognition: (dd/mm/yyyy)

10. Location of the campus and area in sq.mts.

Location*	Urban
Campus area in sq. mts.	24281.1 sq.mts.
Built up area in sq. mts.	3853.52 sq.mts.

(*Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

- Auditorium/seminar complex with infrastructural facilities ✓
- Sports facilities:
 - Play ground ✓
 - Swimming pool

- Gymnasium √

• **Hostel** – No

- Boys hostel
 - i. Number of hostels
 - ii. Number of inmates
 - iii. Facilities (mention available facilities)

- Girls hostel
 - i. Number of hostels
 - ii. Number of inmates
 - iii. Facilities (mention available facilities)

- Working women’s hostel
 - i. Number of hostels
 - ii. Number of inmates
 - iii. Facilities (mention available facilities)

Hostel facility is provided by Chhattisgarh government for SC/ST/OBC students.

• **Residential facilities for teaching and non-teaching staff** - No
(give numbers available – cadre wise)

• **Cafeteria** √

• **Health centre** –

- **First aid** √
- Inpatient
- Outpatient
- Emergency care facility
- **Ambulance** √(108 on demand)

(Govt. and Private Hospitals are available within a range of 1 km. from the campus)

- Health centre staff – No

Qualified Doctor	Full time	<input type="checkbox"/>	Part time	<input checked="" type="checkbox"/>
Qualified Nurse	Full time	<input type="checkbox"/>	Part time	<input type="checkbox"/>

• Facilities like banking, post office ,book shops –No
Facilities within a range of 1 km. from the campus

- **ATM** √
- **Bank** √
- **Post Office** √

• Transport facilities to cater to the needs of students and staff – No

Bus Stand nearly 500 meters from the campus and college is well connected with surrounding areas.

- Animal house
- Biological waste disposal
- Generator or other facility for Management/regulation of electricity and voltage. ✓
- Solid waste Management facility
- Waste water Management ✓
- Water harvesting ✓

12. Details of programmes offered by the college (Give data for current academic year)

Sl. No.	Programme Level	Name of the Programme / Course	Duration	Entry Qualification	Medium of instruction	Sanctioned /approved Student strength	No. of Students admitted
1	Under Graduate	B. A	3 Years	12 th	Bilingual	160 x 3	222
		B. Com.	3 Years	12 th	Bilingual	320 x 3	552
		B. Lib.	1 Year	Graduation	Bilingual	40	20
		B. P. Ed.	2 Years	Graduation	Bilingual	100	97
2	Post Graduation	Political Science	2 Years	Graduation	Bilingual	40 x 2	49
		Economics	2 Years	Graduation	Bilingual	40 x 2	14
		M. Com.	2 Years	Graduation	Bilingual	60 x 2	102
		M. Lib.	1 Year	Graduation	Bilingual	15	15
3	Integrated Programmes PG	-	-	-	-	-	-
4	Ph. D.	Political Science		As per UGC Guideline	Bilingual	-	10 Registered
5	M. Phil.	-	-	-	-	-	-
6	Ph. D.						
7	Certificate Course	-	-	-	-	-	-
8	UG Diploma	-	-	-	-	-	-
9	PG Diploma	PGDCA	1 Year	Graduation	Bilingual	30	29
10	Any Other	-	-	-	-	-	-

(specify and provide details)							
-------------------------------	--	--	--	--	--	--	--

13. Does the college offer self-financed Programmes?

Yes No

If yes, how Many?

14. New programmes introduced in the college during the last five years if any?

Yes		No	<input checked="" type="checkbox"/>	Number	
-----	--	----	-------------------------------------	--------	--

15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

Faculty	Departments (e.g. Physics, Botany, History etc.)	UG	PG	Research
Arts	Political Science Economics Sociology Hindi Literature	B.A. (Political Science, Economics, Sociology, Hindi Literature)	M. A. (Political Science & Economics)	Recognized research centre for Political Science
Commerce	Commerce	B. Com.	M. Com.	-
Any Other	Library & Inf. Sc.	B.Lib. Inf. Sc.	M.Lib.Inf.Sc.	-
	Physical Education	B. P. Ed.	-	-
	Computer Application		PGDCA	

16. Number of Programmes offered under (Programme means a degree course like BA, B.Sc, MA, M.Com.)

a. Annual System

b. Semester System

c. Trimester System

17. Number of Programmes with

- a. Choice Based Credit System
- b. Inter/Multidisciplinary Approach
- c. Any other (specify and provide details)

18. Does the college offer UG and/or PG programmes in Teacher Education?

Yes No

If yes,

a. Year of Introduction of the programme(s) (dd/mm/yyyy) and
number of batches that completed the programme

b. NCTE recognition details (if applicable)

Notification No. :

Date: (dd/mm/yyyy)

Validity:

c. Is the institution opting for assessment and accreditation of Teacher Education Programme separately?

Yes No

19. Does the college offer UG or PG programme in Physical Education?

Yes No

If yes,

a. Year of Introduction of the programme(s) 21-08-1998 (dd/mm/yyyy) and
number of batches that completed the programme

b. NCTE recognition details (if applicable)

Notification No. : WRC/5-6/96/4500

Date: 21-08-1998

Validity: Until further order.

a. Is the institution opting for assessment and accreditation of Physical Education Programme separately?

Yes No

b. Number of teaching and non-teaching positions in the Institution

Position	Teaching faculty						Non-teaching staff		Technical staff	
	Professor		Associate Professor		Assistant Professor		*M	*F	*M	*F
	*M	*F	*M	*F	*M	*F				
Sanctioned by the UGC/ University/ State Government Recruited					4	1	4		1	
Yet to recruit	# 1				# 6		# 6		# 1	
Sanctioned by the Management/Society or other authorized bodies										
Recruited Under Statute 28					6	3	1	1	0	0
On Adhoc Basis					7	7	8	1		
Yet to recruit										

*M-Male *F-Female # Total yet to recruit

Note – 9 Posts of Assistant Professor recruited under the Statute 28 and 14 Assistant Professor appointed on adhoc basis and paid by College Management.

One post of Head clerk/Accountant and One post of book lifter appointed under statute 28 and 10 Posts are filled by other Non-teaching staffs on adhoc basis and paid by College Management.

c. Qualification of the teaching staff:

Highest Qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
PerMenent teachers							
D.Sc./D.Litt.	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	7	3	10
M.Phil.	0	0	0	0	1	1	2
PG	0	0	0	0	2	0	2
Temporary teachers							
Ph.D.	0	0	0	0	1	2	3
M.Phil.	0	0	0	0	1	2	3
PG	0	0	0	0	4	3	7
Part-time teachers							
Ph.D.							
M.Phil.							
PG							

d. Number of Visiting Faculty/Guest Faculty engaged with the College.

05

e. Furnish the number of the students admitted to the college during the last four academic years.

Categories	2012 – 13		2013 – 14		2014 – 15		2015 – 16	
	Male	Female	Male	Female	Male	Female	Male	Female
SC	54	68	65	60	66	71	75	52
ST	33	51	35	42	31	51	30	50
OBC	399	300	403	333	443	339	471	320
General	238	169	250	235	263	224	214	199
Others								

- f. Details on students enrollment in the college during the current academic year 2016-17:

Type of Students	UG	PG	M. Phil.	Ph. D.	Total
Students from the same State where the college is located	931	209	-	11	1151
Students from other states of India	-	-	-	-	-
NRI students	-	-	-	-	-
Foreign students	-	-	-	-	-
Total	931	209	-	11	1151

- g. Dropout rate in UG and PG (average of the last two batches)

UG PG

- h. Unit Cost of Education

(Unit cost=total annual recurring expenditure (actual) divided by total number of students enrolled)

(a) Including the Salary Component

(b) Excluding the Salary Component

- i. Does the college offer any programme/s in distance education mode (DEP)?

Yes No

If yes,

- a) Is it a registered centre for offering distance education programmes of another University

Yes No

- b) Name of the University which has granted such registration.

- c) Number of programmes offered

d) Programmes carry the recognition of the Distance Education Council.

Yes No

j. Provide Teacher-student ratio for each of the programme/course offered

Current Session 2016 – 17

S. No.	Programme	Number of Student	Number of Teacher	Ratio
1.	B. A	222	11	20:1
2.	M. A. Political Science	49	04	12:1
3.	M. A. Economics	14	04	4:1
4.	B. Com.	592	07	85:1
5.	M. Com.	102	07	15:1
6.	B. Lib.	20	04	5:1
7.	M. Lib.	15	04	4:1
8.	B. P. Ed.	97	04	24:1
9.	PGDCA	29	02	15:1

k. Is the college applying for

Accreditation: Cycle 1 Cycle 2 Cycle 3 Cycle 4

Re-Assessment:

(Cycle 1 refers to first accreditation and Cycle2, Cycle3 and Cycle4 referstore-accreditation)

l. Date of accreditation*(applicable for Cycle2, Cycle3, Cycle4 and re assessment only)

Cycle 1: (dd/mm/yyyy) Accreditation Outcome/Result.....

Cycle 2: (dd/mm/yyyy) Accreditation Outcome/Result.....

Cycle 3: (dd/mm/yyyy) Accreditation Outcome/Result.....

m. Number of working days during the last academic year.

198 Days

- n. Number of teaching days during the last academic year
(Teaching days means days on which lectures were engaged excluding the examination days)

185 Days

- o. Date of establishment of Internal Quality Assurance Cell (IQAC)

IQAC 20/11/2012

- p. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC

AQAR (i) (dd/mm/yyyy)

AQAR (ii) (dd/mm/yyyy)

AQAR (iii) (dd/mm/yyyy)

AQAR (iv) (dd/mm/yyyy)

- q. Any other relevant data (not covered above) the college would like to include. (Do not include explanatory/descriptive information)

CRITERION I: CURRICULAR ASPECTS

- 1.1.1 State the vision, mission and objectives of the institution and describe how these are communicated to the students, teachers, staff and other stakeholders.**

VISION:

Seth R. C. S. Arts & Commerce College, Durg has a understanding of its role in the society as a institution of higher education plays in the Society. Its vision is based on this understanding. It constantly visualizes itself as an effective catalytic agent of Socio-intellectual upliftment of its educationally challenged surrounding through imparting quality education. Besides this, institution strongly believes in the values which are to prove ourselves as an institution which fully carters to the local need of quality higher education and remains wedded to the national goal of producing, productive, morally responsible disciplined and intellectually vibrant citizens.

MISSION:

We aim at excellence while working to our full potentially within the constrains of infrastructure and resources. Our mission is to be and remain an institution which does its level best to train our students so as to make them able to avail the job opportunities in the present competitive scenario. This college is on the mission to provide a satisfactory access to higher education for the socially and economically marginalized sections of the society. They constitute the majority of our student intake. We also work through our various academic cultural activities for the all round development of our students and teachers personality. In short, the mission of our college is to make it an institution of higher education of excellence which is known for its disciplined morally, responsible and academically strong products, not just academically but also physically, through activities conducted by our Physical Education Department.

OBJECTIVE OF THIS INSTITUTION

This college has the following objectives on which it works to realize its vision and fulfill its mission:

- (a) To strive towards the upliftment of the students of the rural and urban background (such students from the majority on our rolls) through the provision of sound and credible informations and knowledge.
- (b) To cater to the diverse needs of all the students of the institution.
- (c) To make efforts to inculcate national outlook and perspective on the issues, which touch the life of the whole nation.
- (d) To take steps to make our teachers and students fruitful contributors of society.
- (e) To make them educationally, morally and spiritually strong citizens of the national and world community.
- (f) To pay attention to the educational needs of the women students with the aim to make them Self-sufficient and Self-reliant.
- (g) To create proper awareness among our students so that they find themselves able to avail the job opportunities at various levels.
- (h) To make them aware about the opportunities and potential risks that comes in the field of self employment. To strive towards breaking, through actions and words, the myth of the co-relation between high cost and good higher education.
- (i) To work towards making the students confident and competitive through organizing exposure oriented programmes, like debates and group discussion.
- (j) To take steps to make our teachers and students fruitful contribution for nation building character and nationality develop moralities.
- (k) To take steps to make our teachers and students fruitful contribution for anti Naxalism ideas.
- (l) To take steps for awareness of Clean India, Green India and Healthy India.
- (m) To take steps for placement of students in other small and big industries and institutions.

1.1.2 How does the institution develop and deploy action plans for effective implementation of the Curriculum? Give details of the process and substantiate through specific example(s).

The College believes that effective teaching is the chief characteristic of a good institution. It takes all the required steps to develop and deploy action plans for a sound implementation of the curriculum assigned by the affiliating university. The vision, mission and objectives of this institution are closely related with this aspect.

Every teacher gets opportunity to acquaint with the curriculum of his/her subject. He/She draws up a monthly teaching plan in the daily teaching diary and over the whole academic session the teaching work is done according to the drawn plan.

At the onset of the academic session each of the departments prepares its academic calendar. As per the government rule, each and every teacher has to maintain his/her daily teaching diary. The system gives the college administration a regular opportunity to monitor the implementation of the curriculum.

At the PG level the course content is split in accordance with the semester system. This has resulted into better teaching learning performance of the teacher and students because the examination now occurs twice a year.

At the UG level annual system of examination is followed along with that unit test, class test, model test and examination are conducted in both the levels, all efforts in this direction are taken. Relevant reference and text books are recommended to the students by the respective teachers to evaluate the learnt portion periodic internal tests are conducted.

1.1.3 What type of support (Procedural and practical) do the teachers receive (from the university and/or institution) for effectively translating the curriculum and improving teaching practices?

All our teachers are quality conscious and they dutifully discharge their teaching responsibilities. They attend faculty development programmes like Orientation and Refresher Courses. The teachers participate in Seminars, Conferences and Workshops in their respective subjects.

Most of our regular faculty member holds Ph.D. degree in their respective subjects. Our guest teachers are also well qualified who have been selected to teach here as per the UGC norms. This fact adds admirably to the teachers competence to impart knowledge to their students.

Some of our teachers are member of Board of Studies of the affiliating university in their subject and they participate in their meeting and interact with other members.

The college follows the guidelines of the university which are issued by it for the effective implementation of the curriculum.

The college has a rich library with about 25557 books and subscription to 06 Journals and 10 periodical with the added advantage of a vast corpus of e-resources through its subscription to the Nation Library and Information Services Infrastructure for scholarly content (N-LIST) of the INFLIBNET. This works as a strong support for implementation of the curriculum.

The assigned curriculum at the PG level has a focus on increasing research aptitude of the students through the incorporation of research methodology. Wherever applicable, work like projects and data collection is done by the students. Special classes and guest lectures are conducted. Specially department of Political Science in institution is recognized as research centre where six monthly course is conducted.

The Internal Quality Assurance Cell of the college holds regular meetings where the teachers discuss issues regarding improvements and implementations of the curriculum. As far as possible, the teachers use ICT in the teaching process and the students are encouraged and involved in such teaching-learning. The college has sufficient internet connectivity.

1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the curriculum provided by the affiliating University or other statutory agency.

The Curriculum assigned by the affiliating university is discussed in detail among the teacher and students. The teacher divides the curriculum into monthly segments for actually effective teaching in classrooms. During the lectures efforts are made by the teacher to involve the students in active learning through interaction with them. The learners are always encouraged to ask questions and seek explanations our teacher. Our teachers who are the members of board of studies take their suggestions to the University for making curriculum effective.

1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalization of the Curriculum?

As far as interaction with the affiliating university is concerned the college fully follows the curriculum designed by it. Besides, all its instructions regarding the implementation of the curriculum evaluation of the students and Semester/Annual examinations are followed strictly. The teachers who are in Boards of Studies Members in their subject interact with the university in their discussions on the curriculum framing.

Our college is active in making our students aware of the job market requirements or opportunities. We try to orient them towards entrepreneurship and self employment. Our PG departments organize occasional lectures and workshops in this regard. Teachers themselves try to give information and guidance about job opportunities in the industrial sector.

1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the University?(number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.

Six members of the staff in Board of Studies in affiliating university as follows:

1. Dr. D. N. Suryawanshi (Principal)
2. Shri. D. R. Bhawnani
3. Dr. A. K. Pandey
4. Dr. Ajay Lanjewar
5. Shri. Neelesh Tiwari
6. Dr. Pramod Tiwari

Feedback system at different levels for the development of the curriculum is done and there is a suggestion box to seek suggestions directly from students.

1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university) by it? If 'yes', give details on the process ('Needs Assessment', design, development and planning) and the courses for which the curriculum has been developed.

No.

1.2 Academic flexibility

1.2.1 Specify the goals and objectives; give details of the certificate/diploma/skills development courses etc. offered by the institution.

The College offers Post Graduate Diploma in Computer Application (PGDCA) considering the present job scenario and the demand for computer skill, this course is much in demand among the students. Going to introduce one year yoga diploma course.

1.2.2 Does the institution offer programmes that facilitate twinning /dual degree? If 'yes', give details.

At present, this college does not offer programmes for twinning or dual degree.

1.2.3 Give details on the various institutional provisions with reference to academic Flexibility and how it has been helpful to students in terms of skills development, Academic mobility, progression to higher studies and improved potential for Employability. Issues may cover the following and beyond:

This College offers UG and PG degree courses in the faculties of Art and Commerce. At the UG level in Arts the students can avail the flexibility to choose any three subjects out of Political Science, Economics, Hindi Literature and Sociology. The provision of Supplementary examination is available for those students who fail in one subject at the UG level. Likewise in the Semester System at the PG level the provision of ATKT for the Students. It enables them to pass their course in the same academic session. In case of the compulsory subject of Environmental Studies at the UG level (for both the faculties) the students have the flexibility to pass it in any of the three years.

In terms of skill development, academic mobility, progression to higher studies, research project, seminars, assignment, group discussion, micro teaching are conducted for students to improve their potential for employability.

- **Choice Based Credit System and range of subject options** – There is no Choice Based Credit System.
- **Courses offered in modular form** – No courses offered by college in modular form.
- **Credit transfer and accumulation facility** – There is no credit transfer and accumulation facility.
- **Lateral and vertical mobility within and across programmes and Courses** – The Students of the UG level to the respective next year of the 3 year degree course after passing the concerned examination. At the PG level such mobility is in terms of Semester.

1.2.4 Does the institution offer Self-financed programmes? If ‘yes’ list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.

Yes, Institution offers self-financed programmes. Following courses are running at present under self-financed programmes:

- **Library and Information Science** –
B.Lib.ISc. (Annual System) Duration – One Year
M.Lib.ISc. (Semester System) Duration – One Year

- **Physical Education –**
B. P. Ed. (Semester System) Duration – Two Year
- **Diploma Course –**
Post Graduate Diploma in Computer Application (PGDCA)
(Semester System) Duration – One Year
- Admission Process is made on merit base.
- University Curriculum is followed.
- Fee structure is decided by College Management.
- Teachers Qualification as per UGC Norms and Salary has been decided by Governing Body.
- In Physical Education Department all teachers have been appointed under Statute 28 and Sixth Pay Salary is given to them.

1.2.5 Does the College provide additional skill oriented programmes relevant to regional and global employment markets? If yes provide details of such programme and the beneficiaries.

PGDCA is one year diploma course after graduation as the computer is demand of time students get benefitted with this course and every year students get employment under this course.

College run Bachelor of Physical Education course as well which is of two years having four semesters. Students of this course get benefitted. Most of the students of this course are appointed as PTI in our state.

1.2.6 Does the university provide for the flexibility of combining the conventional face to face and Distance Mode of Education for students to choose the courses/combination of their choice? If ‘yes’ how does the institution take advantage of such provision for the benefit of students.

At present no such flexibility is provided.

1.3 Curriculum Enrichment

1.3.1 Describe the efforts made by the institution to supplement the University’s Curriculum to ensure that the academic programmes and Institution’s goals and objectives are integrated?

The assigned Curriculum of each subject is taught in classrooms and completed within the stipulated time frame. As measures to supplement the university's Curriculum effectively efforts are made through members of board of studies nominated by university to integrate the objective roles of institution.

Departments also do their supplement work in this regard. They organize lectures of subject experts. Such lectures help the students to get extra explanatory material to understand the syllabus in better and richer way.

As our objective is to produce disciplined and morally responsible citizens who are also strongly equipped in academic terms, the NSS, NCC and Sport unit of the College do their best in this regard through extension activities on people related issue.

1.3.2 What are the efforts made by the institution to enrich and organize the curriculum to enhance the experiences of the students so as to cope with the needs of the dynamic employment market?

Workshops are organized by the concerned departments to make the students aware of the requirements of the job market, the opportunities that are there and the preparation potential of their subjects. Special lectures are also organized to give informative and sort of training in connection with jobs and employments. The college has a placement cell which works for the employment related benefit of the students.

1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?

The institution is quite sensitive to the gender issues related with the staff members and students are follows:

1. We have Cell against women harassment.
2. We have environment conscious campus with greenery around.
3. We teach Environmental Studies as a compulsory subject to the under graduate level.
4. Human Rights are our prime concern.

5. We have an Anti-ragging Cell which is very vigilant. In our history as an institution, no incident of ragging has occurred.
6. The local legal authorities come to the College and give sensitization lectures for the legal awareness of our staff and students.
7. Visit to Chhattisgarh Vidhan Sabha.
8. We invite various resource persons to give deeply information about freedom fighter and great man of India.

1.3.4 What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?

- **Moral and Ethical Values**

As far as specific courses/programmes on moral and ethical values are concerned, at present no such courses/programmes are offered by the college. We organized occasional lectures on the teaching of national builders and philosophers like Swami Vivekanand, Sardar Patel, Gandhi Ji, Premchand, Tulsidas etc. During such lectures the students learn about the moral and ethical values. The college follows a calendar regarding celebrating Jayantis of our great leaders and other great days on such occasions the students and staff find opportunities to learn and share moral and ethical values.

- **Employable and Life Skills**

The College offers PGDCA, B.Lib., M.Lib. & B.P.Ed. as an employment capability enhancing course.

- **Better Career Options**

Students are made aware of various career opportunities by the teachers for various job opportunities. College promotes research work, project for better career option. For better career options various courses are offered:

- * Library Science
- * Physical Education
- * Computer Application
- * Commerce

- * Arts
- * Research in social science for Ph.D. degree.

- **Community Orientation**

The NSS and NCC unit of the college organize regular outreach camps, the units also organize extension programmes on community related problems such as:

- * Tree Plantation
- * Swachhata Abhiyan
- * Blood Donation Camp
- * Health Camp
- * Dental Camp
- * Awareness Camp
- * Yoga Day
- * NSS Day
- * NCC Day
- * Sports Day
- * AIDS Day
- * Empowerment of women.
- * Water conservation programme.
- * Importance of moral education.

1.3.5 Citing a few examples enumerate on the extent of use of the feedback from Stakeholders in enriching the Curriculum?

During discussions with the students, there was a demand for computer-based courses so PGDCA started. M.P.Ed. and research centre for all PGs are our upcoming projects.

1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes?

The institution monitor and evaluate the quality of its enrichment programmes by:

1. Principal monitor teacher's daily diary every month.
2. HOD takes feedback from students.

3. Class rooms and premises are monitored by CCTV.
4. Regular meetings.
5. Unit Test
6. Class Test
7. Model Test
8. Assignment and projects for evaluation.

1.4 Feedback System

1.4.1 What are the contribution of the institution in the design and development of the curriculum prepared by the university?

Five of our college staffs contribute in designing and development of the curriculum prepared by the university.

1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on curriculum? If 'Yes' how is it communicated to the university and made use internally for curriculum enrichment and introducing changes/new programmes?

The College has a Committee for getting feedback from our stakeholders. This Committee interacts with them to get an idea about the requirements regarding the curricula. On the basis of the received feedback, the college tries to make curriculum or send demand for new courses and programmes to the Higher Education department of the state government/university.

1.4.3 How Many new programmes/courses were introduced by the institution during last four years? What was the rationale for introducing new programmes/courses?

M.P.Ed and Diploma in Yoga is under process and seeking permission from Higher Education.

CRITERION II

TEACHING-LEARNING AND EVALUATION

2.1 Student Enrollment and Profile.

2.1.1 How does the College ensure publicity and transparency in the admission process?

Well in advance of the commencement of each academic session, the college prepares a prospectus which is given to admission seeker along with the Admission Application Form. This prospectus contains all the relevant information regarding the rules and regulation, fee structure, faculty positions, courses/programmes offered, anti-ragging provision.

The admission process is quite transparent. The Admission Guidelines issued by the Higher Education department of the government of Chhattisgarh is followed accordingly.

The admission process follows a schedule. The dates for issuance of application forms and their submission are announced well in advance. Admission to all the classes are given on the basis of marks obtained in the previous qualifying examination. For this purpose merit lists are prepared and displayed on the notice board. The rules regarding reservation for the different categories, weightage for different achievements of the admission seekers and the proximity of their dwelling place to the college are followed as stipulated in the government guidelines. The admission work takes place under the supervision of admission committee.

There is a structured mechanism to ensure transparency in the admission process. The state government has enacted.

2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the Institution.

The college follows the admission rules of the state government. Thus all the admissions to all the programmes/courses offered by the college are given on the

basis of marks obtained in the respective qualifying examinations. There is no other basis. The reservation policy of the State Govt. is followed. Weightage for the stipulated achievements in different areas like Sports, NCC & NSS etc. are given.

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.

Minimum and Maximum Percentage of Marks for admission at entry level for each of the programmes offered by the college as given bellow:

Session 2016-2017

S. No.	Programmes	Percentage of Marks for Admission	
		Minimum	Maximum
1	B. A.	33	71.8
2	B. Com.	33	84.02
3	B. Lib.	42.44	58.22
4	B. P. Ed.	45	63.10
5	M. A. (Political Science)	43.06	64.33
6	M. A. (Economics)	46	63.55
7	M. Com.	43.56	68.06
8	M. Lib.	53.13	65.25
9	P.G.D.C.A.	42.39	63.44

2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If ‘yes’ what is the outcome of such an effort and how has it contributed to the improvement of the process?

The admission policy and process are those that are determined by the State Government. The present policy ensures that the college caters to the needy sections of the area satisfactorily. As mentioned in the preface, the college serves largely the higher education needs of the SC/ST and OBC categories.

These sections are in need of an institution of higher education which serves

their needs at the optimum level of its functioning. The present policy of admission goes a long way in fulfilling this purpose.

2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion.

- SC/ST
- OBC
- Women
- Differently abled
- Economically weaker section
- Minority Community
- Any other

As mentioned earlier, the state government rules of reservation regarding admission are implemented in the college accordingly. These rules ensure the diversity and inclusion in the student’s intake of the college. In terms of quota break-up for different categories of admission seekers, we have the following percentages of the available seats in the offered programmes/courses:

- SC/ST – 14%
- OBC – 56%
- Women – 42%

2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends. i.e. reason for increase / decrease and actions initiated for improvement.

Last four years Trend Showing number of Applications and Admission.

Session 2012 – 2013

Programmes	Number of Application Submitted	Number of Students Admitted	Demand Ratio
B. A.	423	301	1.40:1
B. Com.	905	712	1.27:1
B. Lib.	60	40	1.5:1
B. P. Ed.	90	50	1.8:1

M. A. (Political Science)	72	51	1.41:1
M. A. (Economics)	38	21	1.80:1
M. Com.	150	92	1.63:1
M. Lib.	32	15	2.13:1
P.G.D.C.A.	48	30	1.6:1

Session 2013 – 2014

Programmes	Number of Application Submitted	Number of Students Admitted	Demand Ratio
B. A.	402	283	1.42:1
B. Com.	1003	799	1.25:1
B. Lib.	63	40	1.5:1
B. P. Ed.	85	50	1.7:1
M. A. (Political Science)	90	71	1.26:1
M. A. (Economics)	53	34	1.55:1
M. Com.	148	100	1.48:1
M. Lib.	32	15	2.13:1
P.G.D.C.A.	62	30	2.06:1

Session 2014 – 2015

Programmes	Number of Application Submitted	Number of Students Admitted	Demand Ratio
B. A.	390	279	1.39:1
B. Com.	1012	873	1.15:1
B. Lib.	46	39	1.17:1
B. P. Ed.	93	50	1.86:1
M. A. (Political Science)	93	69	1.34:1
M. A. (Economics)	60	35	1.71:1
M. Com.	125	98	1.27:1
M. Lib.	35	15	2.33:1
P.G.D.C.A.	53	30	1.76:1

Session 2015 – 2016

Programmes	Number of Application Submitted	Number of Students Admitted	Demand Ratio
B. A.	423	308	1.37:1
B. Com.	913	802	1.13:1
B. Lib.	37	30	1.23:1
B. P. Ed.	87	50	1.74:1
M. A. (Political Science)	78	64	1.21:1
M. A. (Economics)	26	18	1.44:1
M. Com.	132	94	1.40:1
M. Lib.	28	15	1.86:1
P.G.D.C.A.	63	30	2.1:1

2.2 Catering to Student Diversity

2.2.1 **How does the institution cater to the needs of differently-abled students and ensure adherence to government policies in this regard?**

As per the Chhattisgarh State Government reservation rule is strictly followed by the college, 3% of the available seats for each of the category of admission seekers are reserved for the differently-abled students. This reservation rule is strictly followed at the time of giving admission.

The college is sensitive to their needs after they get admitted to the college. Whenever needs arise the college arranges writers for the blind students during the examination. Ramp, special seating arrangements are done for differently abled students.

2.2.2 **Does the institution assess the students needs in terms of knowledge and skills before the commencement of the programme? If ‘yes’ give details on the process.**

Yes, the students are offered orientation at the beginning of their programme to weed away their grievances and are inspired to pursue the course confidently. Regular test are conducted to improve their knowledge.

2.2.3 What are the strategies adopted by the institution to bridge the knowledge gap of the enrolled students (Bridge/Remedial/Add on/Enrichment Courses, etc.) to enable them to cope with the programme of their choice?

The college tries to bridge the gap in knowledge of the weaker students in different subjects through various methods.

Weaker and slow learners are identified and given extra attention with the purpose to make them able to catch up with other students of the class.

As one of the efforts in this regard, brighter students are called upon and encouraged to help their weaker classmate.

For the weaker students simplified versions of study material like books and notes are recommended and given by the teachers. Special classes are organized to provide extra attention for weaker students.

2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?

Our institution is always conscious of its responsibilities towards the issues of women staff and students the importance of these issues are emphasized.

1. The college has a cell on Anti-harassment of women.
2. The college has also an Anti-ragging committee.
3. Debates on issues of women are organized.
4. Students are motivated to participate in Independence Day, Republic Day, Regional Festivals and all important days of the calendar.

In creating green environment and to make the planet earth pollution free eco-consciousness is created amongst students and staff for the conservation of the environment.

The NSS, NCC and Sports unit of the college organizes camps where issues of women and environment are discussed and acted upon. The NSS, NCC and the college student union sensitize students and staff on various socio-cultural issues.

Environmental studies and human rights are part of the UG and PG curriculum which entrust the students gain knowledge on conservation of environment.

2.2.5 How does the institution identify and respond to special education/learning needs of advanced learners?

During the classroom teaching the teachers identify the advanced learners and adopt strategies to respond to their special educational and learning needs. In the course of teaching itself, their curiosity for more advanced of subject knowledge is satisfied by the respective teachers. They are to raise questions of their choice in the classroom. Besides it they are motivated by the principal and teachers to take their teachers help even outside the classroom. The co-operation attitude of the teachers encourages the students of this category to meet and interact with the teachers whenever they feel the need to get their curiosities satisfied.

The advanced learners are shown the academic way of study and advanced level books of their subject. Advance learners are motivated to take research work or project. They are motivated to use the library resources to the optimum level. The college library has a very good collection of books and journals including e-resources through the N-LIST subscription. There are of immense help to the advanced learners of the college.

The advanced learners are advised to raise questions of their choice whenever subject expert's lectures are organized.

Such students are also advised to visit university library and try to interact with knowledgeable persons who can be beneficial as regards their knowledge in different subjects.

2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc. who may discontinue their studies if some sort of support is not provided)?

The college is always concerned with its objective that each and every students, once admitted to any course/programme offered by it, completes his/her course of study with high marks and admirable performance in extra-curricular activities.

For the SC/ST/OBC (non-creamy-layer) students, subject to family income limits there is provision for post metric scholarships. These scholarships work both as incentive and help in continuing their studies over the allotted time of the courses/programmes the students of the categories offer to study.

In addition to the above scholarship provisions, the college has fund at its disposal called Nirdhan Chhatra Sahayata Kosh. From this fund very poor students of the college get financial help.

As regards helping the physically challenged students to keep their study continuing, the college has ramps in adequate numbers which make the campus easy to move for them. Besides, the staff members of our college behave with them properly keeping in mind the dignity of such students, so that they never feel discouraged in any Manner.

The needs of the slow learners are taken care adequately. Teachers pay special attention to their questions. They are identified and based on needs they are taught in separate groups by the subject in which they find themselves comparatively weaker. Simpler versions of subject books are recommended to them by the respective teachers.

2.3 Teaching Learning Process

2.3.1 How does the college plan and organize the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc.)

The college takes teaching as its primary duty and satisfactory learning by the students as its prime concern.

All the teachers of the college at the beginning of each academic session prepare their teaching plans. It gives detail about the month wise breakup of the portion of the curriculum planned to be taught during the session. While making the teaching plans, the teachers know the fact that the most important part of their job is to transfer maximum possible amount of knowledge through the best possible communication, so that the learners receive, imbibe and retain it for their future strengthening in the course of their higher courses of study.

Besides such teaching plans all the department prepare their separate academic calendars in which they chart out the activities they perform by way of enriching the curricular content. Special lectures, workshops debates, quiz competition, etc. are prominent activities.

Before the university annual/semester and examinations, internal tests and model test are conducted to evaluate the learning outcomes of the teaching work performed by the teacher.

In the form of smaller effort with the purpose to gauge the interest and the level of reception of the taught things, the teachers conduct oral tests in which the students are tested.

At the end of the teaching of each unit of the curriculum unit tests are conducted to get the idea of how much of the unit knowledge has been received by the students.

The final term-end examination is conducted by the affiliating university at the college under the superintendence and invigilation of the college staff.

As applicable in some subject, evaluation of applied nature is also practiced in the form of project preparation and data collection.

2.3.2 How does IQAC contribute to improve the teaching learning process?

The Internal Quality Assurance Cell (IQAC) of the college contributes to the teaching learning process through calling upon the faculty members to devise short term courses in different subject areas advising the teachers to enrich their teaching work for more and more effective, result, trying for the enrichment of the library resources, organizing quality awareness programmes like lectures on the subject. Improving the infrastructure facilities of the college in terms of furniture, classrooms and other amenities.

- * Sensitizing the issues relating to early marriages.
- * Handling extra class for the late bloomers.
- * Providing innovative solution to academic and administrative needs of the students and staff.
- * Encouraging feedbacks from students.

- * Orienting the faculty to adopt innovative methodology to improve the quality of education.
- * Publication of annual college magazine.
- * Reading room facility.
- * Up gradation of class rooms.

2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

Effecting teaching is the theme that is under constant emphasis in this college. The goal if effective teaching can be achieved only when the students are at the centre of the teaching work. All possible efforts are made by the teachers to make the learning process students centric.

The teachers are eager to acquaint themselves with newer methods of teaching and learning through their participation in seminars, workshops, Orientations, Refresher courses and Short term courses.

The teachers try as far as possible to do interactive teaching in the classroom. The students are encouraged to involve themselves attentively in the teaching learning through questionnaire process. The teachers do the teaching work starting from the simple to the complex portions of the curriculum.

As far as support structures for the teachers do develop their teaching skills are concerned, they are supported by the college administration in developing such skills. They are motivated by the principal, and whenever needed, are relieved to participate in various courses organized by outside institutions.

The college has internet connectivity through which the teachers can use e-resources. Such resources are available in the college library through the N-LIST subscription.

The college has LCD projector that is used in teaching work PG departments take their students on educational tours and excursions.

Teachers who belong to 'sister' departments like Commerce and Economics, Sociology and Political Science interact among themselves on the possible areas of subject interaction for effective teaching.

2.3.4 How does the institution nurture critical thinking creativity and scientific temper among the students to transform them into lifelong learners and innovators?

This institution believes in the idea that the ultimate purpose of education is to bring out the inherent potentiality of critical thinking and creativity in the learners. The teachers through their hard academic work, and commitment to the pursuit of knowledge, try to be role models for their students. They encourage the students to study hard and dare to evaluate criticize and form independent opinions about the things learnt, based on convincing thinking and argumentation. They are motivated to go for research based acquisition of knowledge.

Cramming is discouraged. The teacher in the course of classrooms teaching emphasize the fact that true knowledge is that which is acquired through deep comprehension and relevant application such knowledge spurs creative and critical thinking.

To achieve the purpose of developing critical and creative thinking capacity of the students the faculty members where applicable they give them tasks such as making projects on their own. Students are motivated to participate in different programmes conducted inside the college campus or other institutions.

The college has a separate library building with sufficient space in its reading room. Under the control and supervision of a very experienced librarian the library resources are very helpful in building a reading culture, which has the potential to turn the students of the college into lifelong learners.

2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? Eg: Virtual laboratories, e-learning - resources from national Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.

With the available resources and functioning optimally within the constraints of the infrastructure available the college is committed to its objective of effective teaching. Our library is equipped with the vast corpus of e-resources of the National Library and Information and Library Network (INFLIBNET). These e-resources prove to be very helpful for the faculty members for effective teaching. Students download required material through e-resources using Wi-Fi.

2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?

The teachers of this college are eager to update their knowledge. They participate in Seminars and Workshops organised by different institutions. They also motivate the students to participate in such academic programmes.

The departments of the college organise expert lectures that also prove to be helpful in exposing the faculty and students to advanced level of knowledge. The library resources of the college, both in the form of books and journals as well as e-resources expose the faculty students to the advanced level of knowledge.

2.3.7 Detail (process and the number of students benefitted) on the academic, personal and psycho-social support and guidance services (professional counselling/mentoring/academic advice) provided to students?

The faculties and administration of the college is always willing and ready to support and guide the students to make their college life rewarding and fruitful. The faculty advises and guides the students in choosing subjects of study, to make them aware about the difficulties in the offered subjects and strategy to solve those difficulties in maintaining self-confidence and self-esteem to make them aware about the need of quality in education.

2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

The college has purchased LCD, OHP, Computers, Printers, Scanner and Photocopier etc during the last four years. The strengths of the traditional

teaching methods are sufficient exploited with good result for example using green board by the teachers while teaching grammar, accounts and other subjects shows visible learning impact on the learners.

All the teachers try to be interactive in their classroom teaching. To overcome the flatness and dullness of lecture method, they try to keep the students attentive and alert through posing questions and telling them to guess the further items of knowledge. Educational trip, Guest lecture, Micro teaching, Group discussion, Power point presentation are done. Through NLIST, Online education is given to the students.

2.3.9 How are library resources used to augment the teaching-learning process?

The college library plays a key role in augmenting the teaching learning process. It is equipped with internet facility which is used by the faculty and students to be benefitted by the NLIST available online. N-LIST is a key instrument in augmenting the teaching-learning process.

Besides the e-resources, our library regularly purchases books and subscribes to journals and newspapers for the enrichment of its academic resources. It has a sufficiently spacious reading room where the students and faculties sit and read with concentration leading naturally to the augmentation of the teaching learning process.

The library maintains an archive of previous years question papers of various examinations which strengthens, in a way the teaching.-learning process as those question papers help the students in adopting exam-oriented study strategy to score high marks in their respective exams.

Our library is the place where all the curriculum booklets of all the subjects issued by the affiliating university are kept. This helps the faculties as well as the students in keeping themselves easily updated about the curricular contents of different subjects.

2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.

The institution completes the curriculum within the planned time frame and calendar.

2.3.11 How does the institute monitor and evaluate the quality of teaching learning?

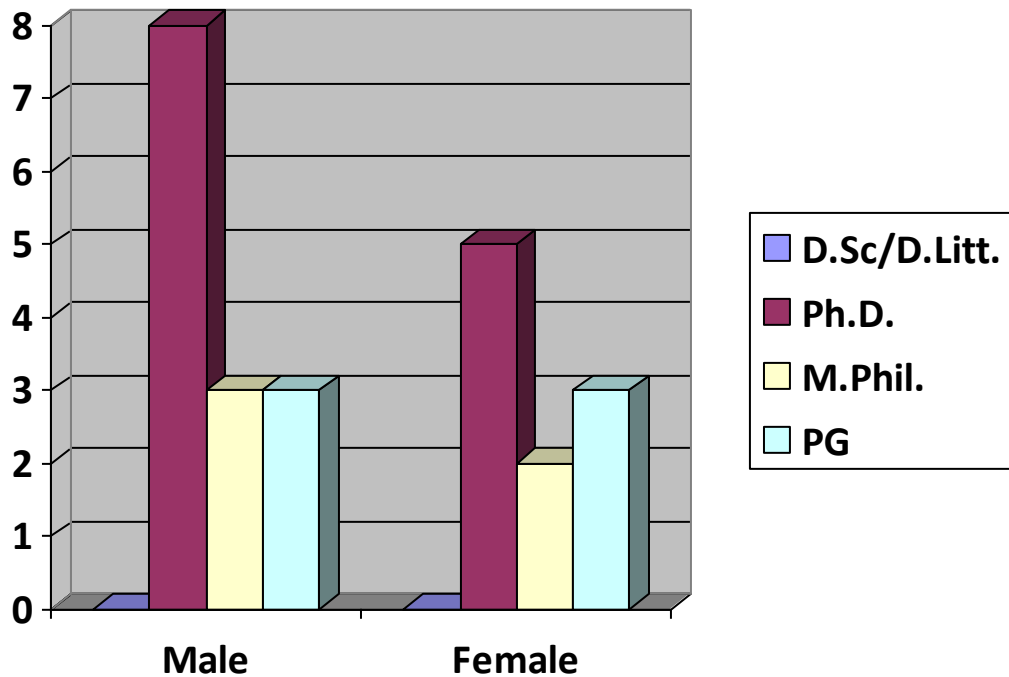
The college follows a monitoring system regarding the teaching work performed by the teachers. Every teacher maintains Attendance Registers and Daily Teaching Diary. This diary is the record of the daily teaching work done by the teacher. Just after the end of every month, the registers and diaries are submitted to the college principal for perusal and signature. This system is effective as it ensures that every teacher does the teaching work as planned by him/her at the beginning of the session.

Periodic tests are conducted to assess the learning outcomes. The college has feedback mechanism to get the evaluation of the teachers by the learners.

2.4 Teacher Quality

2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and Management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum.

Highest Qualification	Professor		Associate Professor		Assistant Professor	
	Male	Female	Male	Female	Male	Female
PerMenent Teachers						
D.Sc/D.Litt.					0	0
Ph.D.					7	3
M.Phil					2	1
PG					1	0
Temporary Teachers						
D.Sc/D.Litt.					0	0
Ph.D.					1	2
M.Phil					1	1
PG					2	3



As regards recruitment of the regular faculty five teachers are aided by Govt. and nine teachers are appointed under statute 28 according to UGC Norms. The part time teachers are appointed on the basis of merit list prepared as per UGC Norms. They teach in the college for one academic session. In each session the same process of appointment is followed.

Once appointed for the college, we try our best to provide them satisfying academic and administrative atmosphere, so that they render their duties according to their capability and potentiality as well as the required level of diligence and commitment.

2.4.2 How does the institution cope with the growing demand/scarcity of qualified senior faculty to teach new programmes/ modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.

New Programmes are not introduced during last three years. Faculties attend Workshop, Seminar, Refresher Course and Orientation Programme upgrades their knowledge.

2.4.3 Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.

a) Nomination to staff development programmes

Academic Staff Development Programmes	Number of faculty nominated
Refresher Courses	03
HRD Programmes	03
Orientation Programmes	01
Staff training conducted by the university	01
Staff training conducted by institute	-
Summer/Winter Schools	02
Workshops/ Seminar/Conferences	23

b) Faculty training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching learning.

- Teaching learning method/approaches – Mainly conventional and demonstrative methods are used.
- Handling new curriculum – The teachers are conveyed regarding new curriculum and changes.
- Content/Knowledge Management – To imparting knowledge text book, reference books and internet is used.
- Selection, development and use of enrichment materials – Faculties are trained ICT enabled.
- Assessment – Through internal examination assessment of the students are done.

- Cross cutting issues – NSS and NCC camp, Plantation, Blood donation etc are organized.
- Audio Visual Aids/Multimedia – LCD and OHP are used.
- OERs – Teachers use internet.
- Teaching learning material development selection and use – Hand written notes and printed material are provided to the students.

c) Percentage of faculty

*** Invited as resource persons in Workshops/Seminars/Conferences organized by external professional agencies.**

During the last four years 14% of the regular faculty invited as resource persons in Workshops/Seminars/Conferences recognized by external professional agencies. Details are given below:

Name of faculty	Topic	Organized by	Year
Dr. D. N. Suryawanshi	Naye jilon ka gathan avam jan samashyaon ka twarit nirakaran	Govt. Lal Chakradhar Shah College, Ambagad, Chowki	2012
	Political Science: Question Bank	Govt. Hamidia Arts & Comm. College, Bhopal	2015
	Matdan Vyavhar ki prabritti	Govt. Minimata Kanya Mahavidyalay Baloda Bazar	2015
	Innovative approaches in teaching learning and evaluation	Shri Shankaracharya Mahavidyalaya Junwani, Bhilai	2017
Dr. Pramod Yadav	Political Science: Question Bank	Govt. Hamidia Arts & Comm. College, Bhopal	2015

*** Participated in external Workshops/ Seminars/ Conferences recognized by national / international professional bodies.**

During the last four years 77% of the faculty participated in external Workshops/Seminars/Conferences recognized by national bodies.

*** Presented papers in Workshops/ Seminars / Conferences conducted or recognized by professional agencies**

During last four years 67% of the faculty presented papers in Workshops/Seminars/Conferences conducted by national bodies.

The college makes efforts to enhance teacher quality. The teachers are themselves quality conscious. They are motivated to participate in Workshops/ Seminars/Conferences organized by different institutions.

During the IQAC meetings the issue of teacher quality is discussed. They are called upon and motivated by the principal to keep themselves updated in their respective areas of teaching and expertise.

Those teachers who do not hold Ph.D. degree are encouraged to make the required effort in this regard and they have registered for Ph.D. degree.

Those teachers are highly appreciated whose Books/Papers/Articles get published. Others are encouraged to make efforts in this direction.

During last four years presentation of papers in National level Workshops /Seminars/Conferences as given below:

Name of faculty	Topic	Organized by	Year
Dr. Kiran Tiwari	Naxlism in India and the role of police administration	Seth R.C.S. Arts & Commerce College, Durg	2012
Shri. D.R.Bhawnani	Role of Physical Education in society	Seth R.C.S. Arts & Commerce College, Durg	2012
Dr. G. N. Kathare	Personality development through physical education	Seth R.C.S. Arts & Commerce College, Durg	2012
	Shiksha ke chhetra mein bankon ka yogdan	Jawaharlal Nehru Govt. PG college, Khargon	2015
Dr. A. K. Pandey	Khadya surachha bill avam sarkar ki bhumika	Awadhesh Pratap Singh University, Rewa	2012
	Sukchhm laghu avam Madhya udyogon ka vitt poshan mudde avam chintayen	Govt. Arts & Commerce College, Dhamdha	2012
	Naxlism in India and the role of police administration	Seth R.C.S. Arts & Commerce College, Durg	2012
	Chhattisgarh me krishi vikas	Govt. Digvijay PG Auto. College, Rajnandgaon	2015
Dr. Ajay Lanjewar	Hockey khiladiyon ke mubhut kaushal ayyamon ka tulnatmak adhyayan jati pristhbhumi ke vishesh sandarv mein	C.M.D. PG College, Bilaspur	2012
	Pratibhawan khiladiyon ke sharir mein vidyaMen vasha ke pratishat ka tulnatmak adyayan	Seth R.C.S. Arts & Commerce College, Durg	2012
	A comparative study of sports achievement motivation between tribal and non tribal hockey player	Mensa college of Edu. and Physical Education, Bhilai	2016
Shri. Neelesh Tiwari	Role of Physical Education in society	Seth R.C.S. Arts & Commerce College, Durg	2012
Dr. Pramod Tiwari	Role of physical education in enhancement of physical well	Seth R.C.S. Arts & Commerce College, Durg	2012

	being in physically challenged persons		
	Naxlism in India and the role of police administration	Seth R.C.S. Arts & Commerce College, Durg	2012
	Khelon mein bhagidari ka sharirik rup se viklangon ke dhanatmak Mensik swasthya par padne wale prabhav ka adhyayan	S.O.S. Physical Education Pt. Ravishanka shukla university, Raipur	2013
	Rashtriya star ke purush avam mahila khiladiyon ke madhya antarmukhi-bahirmukhi vyaktitva ka tulnatmak adyayan	Govt. Kamla Devi Mahila Mahavidyalay Rajnandgaon	2016
	Rashtriya Judo khiladiyon mein vidyaMen chinta ka adhyayan	Netaji subhas College, Abhanpur, Raipur	2016
	A comparative study of social adaptability between physical challenged female sportsperson and non-sportsperson	Mensa college of Edu. and Physical Education, Bhilai	2016
Dr. Durga Shukla	Vyaktitva avam charitra nirMen mein yog ka mahatva	Seth R.C.S. Arts & Commerce College, Durg	2012
	Naxlism in India and the role of police administration	Seth R.C.S. Arts & Commerce College, Durg	2012
	Samajik sangathan mein gair sarkari sangathan ki bhumika avam gram in vikas	Ghanshyam Singh Arya kanya Mahavidyalay Durg	2014
Smt. Nidhi Mishra	Naxlism in India and the role of police administration	Seth R.C.S. Arts & Commerce College, Durg	2012
	Samaj ke vikas mein sharirik shikchha ki Menovigyanik bhumika	Seth R.C.S. Arts & Commerce College, Durg	2012
Dr. Pramod Yadav	Role of five year planning in rural development	Govt. Arts & Commerce College Dhamdha	2012
	Bhartiya Rajnaitik paryavaran, pradushan aur mukti ke upay	Indira Gandhi Govt. College, Vaishali Nagar, Bhilai	2012
	Naye jilon ka gathan avam jan samashyaon ka twar it nirakaran	Govt. Lal Chakradhar Shah College, Ambagad, Chowki	2012
	An assessment of the problems and solutions of the martyrs families in the Naxal Movement	Kalyan P.G. College, Bhilai Nagar	2012
	Bhartiya chunao prakriya me kamiya avam sudhar ke upay	Ghanshyam Singh Arya Kanya Mahavidyalay Durg	2012
	Sustainable Development	Kalyan P.G. College, Bhilai Nagar	2013
	Chhattisgarh mein nagariya prashashan Atit avam vartMen ki sthiti	Kalyan P.G. College, Bhilai Nagar	2013
	Panchayati raj vyavastha avam dalit mahila netritiva vartMen paripeksh mein	Kalyan P.G. College, Bhilai Nagar	2013
	Gair sarkari sangthno ki gram vikas mein bhumika aur dayitw	Ghanshyam Singh Arya Kanya Mahavidyalay Durg	2014

	Badalte rajnaitik paridrishya mein rajnitik jagrukta	Dr. Radhabai Govt. Girls College, Raipur	2014
	Political Science: Question Bank	Govt. Hamidia Arts & Comm. College, Bhopal	2015
	Gathbandhan ki rajniti avam loktantra ka bhawishya	Govt. Digvijay College, Rajnandgao	2015
	Swatantra bharat ke vikas mein mahilaon yogdan avam chunoutiya	Govt.V.Y.T. PG Autonomous College, Durg	2016
	HuMen rights and gender sensitization	Govt. J.Y. Chhattisgarh College, Raipur	2017
Dr. N. K. Vaishnav	Naxlism in India and the role of police administration	Seth R.C.S. Arts & Commerce College, Durg	2012
	Gramin vikas mein gair sarkari sangathno ki bhumika aur dayitwa	Ghanshyam Singh Arya Kanya Mahavidyalay Durg	2014
Dr. Ayasha Ahmad	Jile mein shiwir ke madhyam se jansamasya nivaran	Govt. Lal Chakradhar Shah College, Ambagad, Chowki	2012
	Vyaktitwa avam charitra nirMen mein yog shiksha ka mahatwa	Seth R.C.S. Arts & Commerce College, Durg	2012
	Naxlism in India and the role of police administration	Seth R.C.S. Arts & Commerce College, Durg	2012
	Matdan vyavhar avam jatiwad ki rajniti	Ghanshyam Singh Arya Kanya Mahavidyalay Durg	2012
	Mahila swasahayta samuh avam samajik vikas	Ghanshyam Singh Arya Kanya Mahavidyalay Durg	2014
	Mahilayen avam unka Menwadhikar	Govt. J.Y.Chhattisgarh College, Raipur	2017
Shri. Menoj Kushwaha	Naxlism in India and the role of police administration	Seth R.C.S. Arts & Commerce College, Durg	2012
	Samaj ke vikas mein sharirik shikchha ki Menovigyanik bhumika	Seth R.C.S. Arts & Commerce College, Durg	2012
	Khudra bazar avam upbhokta vyavhar	Govt. J. Y. Chhattisgarh Raipur	2012
Smt. Bhavna Verma	Nigmiya samajik uttardayitwa avam shaikchhnik granthalaya	Govt. Jamunaprasad Verma College, Bilaspur	2012
	Chhattisgarh mein sarvajjanik granthalaya : dasa avam disha	Govt. Mayurdhwaj PG College, Champa	2013
Dr. Mahendra Sharma	Mahila Shashaktikaran avam chhaattisgarh ki rajniti	Ghanshyam Singh Arya Kanya Mahavidyalay Durg	2012
	Naxlism in India and the role of police administration	Seth R.C.S. Arts & Commerce College, Durg	2012
	Naye jilon ka gathan avam jansamashyaon ka twarit nirakaran	Govt. Lal Chakradhar Shah College, Ambagad, Chowki	2012
	Right to education challenge and implementation	Pt. Ravishankar Shukla University Raipur	2013
	Gramin Vikas mein gair sarkari sangathano ki bhumika	Ghanshyam Singh Arya Kanya Mahavidyalay Durg	2014
	Naxalwad samajik vikas mein ek samasya	Pt. Ravishankar Shukla University Raipur	2014
Dr. Pooja Malhotra	Naxlism in India and the role of	Seth R.C.S. Arts &	2012

	police administration	Commerce College, Durg	
	Problems of teaching English language in rural areas	Govt. Digvijaya PG Auto College, Rajnandgaon	2017
	Classes to the masses	61 st All India English Teachers Conference Nagpur	2017
Farha Perveen Siddiqui	Pustkalay prachar ki avashyakta	Govt. Jamunaprasad Verma College, Bilaspur	2012
Vijay Kumar Kaushal	Khudra bazar avam upbhokta vyavhar	Govt. J. Y. Chhattisgarh Raipur	2012
	Samaj ke vikas sharirik shichha ki bhumika	Seth R.C.S. Arts & Commerce College, Durg	2012
	Naxlism in India and the role of police administration	Seth R.C.S. Arts & Commerce College, Durg	2012
Shri. Rakesh Diwaker	Personality development through physical education	Seth R.C.S. Arts & Commerce College, Durg	2012
	Naxlism in India and the role of police administration	Seth R.C.S. Arts & Commerce College, Durg	2012
Shri. Yugesh Deshmukh	Chhattisgarh rajniti chhetra mein yuva varg ki bhumika vwa yogdan	Ghanshyam Singh Arya Kanya Mahavidyalay Durg	2012
	Samajik vikas mein gair sarkari sangathno ki bhumika	Ghanshyam Singh Arya Kanya Mahavidyalay Durg	2014

International Level

Name of faculty	Topic	Organized by	Year
Dr. Pramod Kumar Tiwari	A comparative study of self confidence between physically challenged tribal male sports	Indira Gandhi National Tribal University, Amarkantak	2016
Dr. Ayasha Ahmad	Prabhavshali sampreshan ke avashyak tatwa	Swami Shri Swaroopanand Saraswati Mahavidyalaya Hudco, Bhilai	2012

2.4.4 What policies/systems are in place to recharge teachers? (eg: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)

- Attending Orientation, Refresher, Training and Workshop.
- Organizing and participating Seminar/Workshop/Conferences.
- Granting duty leave to attend Seminar / Workshop / Conferences/ Symposiums.

2.4.5 Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last

four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.

No

2.4.6 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?

The college has introduced a feedback system regarding evaluation of the teachers by the students. Though, the students are asked to give their opinion on the different aspects of the teaching done by these teachers in the classroom. The received feedback is analyzed by a committee of faculty members and suggestions are made by to improve the teaching-learning process.

2.5 Evaluation Process and Reforms

2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?

The college takes effective steps to ensure that its stakeholder become aware of the evaluation process well in time.

As far as faculty is concerned at the beginning of the academic session meeting is held to apprise them of the evaluation process. Before the beginning of the university examinations, meetings are conducted to discuss and preparation for the examinations.

For the students adequate information is displayed on the notice board from time to time and whenever necessary, classroom announcement are also made. From the coming session SMS alert will be introduced.

2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?

The affiliating university introduced semester system at the PG level in the year 2010-11. Since then the university conducts examinations at the end of every semester. But at the UG level the annual system of examination prevails.

This college has not initiated any evaluation reform on its own. It follows the university provision and instruction regarding evaluation.

2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?

The college follows strictly the rules, regulations and instructions issued by the affiliating university the conduct of examinations. Right from the announcement of the examination schedule through the conduct of examination to the evaluation of answer sheets all stipulated provisions are adhered to by us.

As regards the internal evaluation effective steps are taken in connections with it to ensure its fair conduct.

2.5.4 Provide details on the formative and summative evaluation approaches adopted to measure student achievement. Cite a few examples which have positively impacted the system.

The college during the academic session conduct formative assessment test like written test and oral tests to know the learning level of the learners. At the UG level internal test marks not added to the university result.

At PG level 20% of each paper of every subject is evaluated internally by the concerned department. The marks obtained are added to the university exam results because this internal evaluation is part of the university semester scheme of evaluation.

The impact of the evaluation process on the students is as follows:

- Students become more evaluation conscious.
- They develop better answering skills.
- They become more confident.
- Their commitment to learning increases.

2.5.5 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioral aspects, independent learning, communication skills etc.

The college conducts internal evaluation of students. At the PG level 20% portion of each paper in all the subject is evaluated through internal evaluation conducted by the concerned department. The marks obtained in internal evaluation are added to the mark obtained in the semester end exam of the

university. The internal evaluations are conducted with due rigor and transparency because all the instructions regarding this are kept confidentially and fairness of the process is strictly followed. At the UG level also internal tests are conducted periodically as stipulated in the academic calendar. Evaluated answer sheets are shown to the respective student. At the UG level the marks obtained in the internal evaluation are not added to the university examination result.

2.5.6 What are the graduate attributes specified by the college/affiliating university? How does the college ensure the attainment of these by the students?

In a nut shell, our objectives are to produce graduate with adequate academic strength in different subjects to give our society. Such, graduates who are human have national perspective towards issues of society. They are morally strong and responsible to fellow human beings. The college constantly tries to attain its objectives of producing graduates with desired attributes. We are committed to effective classroom teaching and providing best possible opportunities for extracurricular activities like sports and cultural.

2.5.7. What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?

The affiliating university has an effective system of re-evaluation of answer sheets. This system works as a highly potent grievance redressal mechanism in the case of those students who are not satisfied with the marks given to them in various exams conducted by the university.

In the case of any genuine problem with the question paper in examinations the grievances received from the students are forwarded to the registrar (examination) of the university by the principal of the college. The college has its own grievance redressal committee to look after the grievance related with internal evaluation.

2.6 Student Performance and Learning Outcome

2.6.1 Does the college have clearly stated learning outcomes? If yes give details on how the Students and Staff are made aware of there?

The College is quite clear about the learning outcomes of its Students and they are properly communicated to the staff and students. Our vision and mission clearly state the things we desire to achieve in our students. The college gives at most importance to achievement of the learning outcomes in the most satisfactory way possible.

The teachers in Staff Council meeting and Internal Quality Assurance Cell meeting discuss the related issues among themselves and with the principal and the entire faculty get apprised of their learning outcomes.

The students are constantly reminded by their teachers that in today's competitive world of skills and knowledge credible and verifiable learning and acquisition of knowledge is necessary so, they must take the learning work and process quite seriously.

2.6.2 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/ programme? Provide an analysis of the student's results/ achievements (Programme/ course wise for last four years) and explain the differences if any and patterns of achievement across the programmes/ courses offered.

Our College's prime concern is to ensure that the students get good learning here which should be reflected in their result. The result of the examinations are reviewed and efforts are made to improve the future performance of the students.

Results of Courses/Programmes

Programme	Year 2013			Year 2014			Year 2015			Year 2016		
	Appeared	Passed	%	Appeared	Passed	%	Appeared	Passed	%	Appeared	Passed	%
B. A.	78	51	65	74	71	96	56	42	75	81	48	59
B. Com.	148	73	49	186	145	78	212	133	63	213	157	74
B. Lib.	40	34	85	37	18	19	30	6	20	25	11	44
B. P. Ed.	48	45	94	49	47	96	49	47	96	48	44	92
M.A. (Pol. Sc.)	15	15	100	33	32	97	34	33	97	26	24	92
M. A. (Eco.)	17	17	100	7	7	100	21	16	76	10	9	90

M. Com.	37	32	87	40	39	98	52	48	92	40	37	93
M. Lib.	15	14	93	15	14	93	15	7	47	15	4	27
P.G.D.C.A.	27	27	100	29	26	90	30	29	97	28	28	100

By way of analysis of the above given result data it can be said that the result of different programmes have not been uniform.

2.6.3 How are the teaching learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

The college gives utmost importance to the strategies adopted to ensure that the intended learning outcomes are achieved with satisfaction. For this proper steps are taken for effective teaching, time tables for various teaching periods are prepared.

With due care and deliberation assessments are done through, unit tests, surprise tests, oral tests and model test. The university's instructions are followed strictly.

Class of different subjects are held considering the optimum utilization of the infrastructure available in the college.

Laboratory equipments are purchased as per needs of effective teaching. Other equipments like LCD Projector, Xerox machines are used. Library and e-resources are kept enrich and updated according to faculty's and students academic needs.

Term end examinations are conducted in accordance with the university rules, regulation and instructions.

2.6.4 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (student placements, entrepreneurship, innovation and research aptitude developed among students etc.) of the courses offered?

The college tries to ensure that the graduates and postgraduates produced by it become employable and useful for the society. For this purpose we have a placement and Employment Guidance Cell which works under the control and supervision of an active faculty member.

Guest Lectures and workshops are organized to create awareness about the opportunities and incentives to be entrepreneurs and self-employed.

At the PG Level the curricula contain research methodology as a component which gives the faculty an opportunity to orient the students toward research work. At this level project work also forms a part of the curriculum in some subjects which also provides the students opportunities to do independent academic work.

PGDCA, B.Lib., M.Lib. and B.P.Ed. are skilled base programmes. They have the potential to make them employable after they get their degree.

The college library subscribes employment periodicals which gives the learners sufficient knowledge and informations regarding employment.

2.6.5 How does the institution collect and analyze data on student performance and learning outcomes and use it for planning and overcoming barriers of learning?

The teacher analyses the status of the students performance and learning through classroom interaction with them, their periodic assessments and the university exam result. Such analyses give the faculty an idea about how to tackle the learning problems of comparatively weaker students.

2.6.6 How does the institution monitor and ensure the achievement of learning outcomes?

The institution's teachers do their teaching work effectively to ensure the achievement of desired level of its reception by the students. The monitoring of the teaching and its reception is done through asking classroom questions, taking tests and review of examination results. The weaker students are identified and given extra attention through extra teaching work and simplified study material.

2.6.7 Does the institution and individual teachers use assessment/ evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes' provide details on the process and cite a few examples.

The teachers and the institution as a whole take assessment and evaluation result as an indicator of student learning performance. The teachers use their outcomes to plan and do their teaching works in improved and more effective ways. The planning and execution of such teaching works are done by the individual teachers as per the respective needs of their students.

CRITERION III

RESEARCH, CONSULTANCY AND EXTENSION

3.1 Promotion of Research

3.1.1 Does the institution have recognized research centre/s of the affiliating University or any other agency/organization?

The College has Research Centre for Political Science. This centre is recognised by our affiliating university Pt. Ravishankar Shukla University, Raipur. Other than this the college has no research centre recognised by any other agency or organization. In promotion of research our college has formed a research committee which encourage and inspire the faculties and students to involve in research in their respective discipline.

Our college promote research activity in the department of Political Science. Other departments are ongoing curriculum related projects in UG and PG programmes. Effective steps are taken to encourage research related activity among staff and students of our college in the near future.

Our college has research committee which motivates and encourages the faculties and students to keep up their research. All members are optimistic to involve in research activities.

3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

The college has formed a research committee to promote research activities. Research Committee function with principal Dr. D. N. Suryawanshi as its head or chairmen. Other two members are:

1. Dr. Laxmi Dhruv Asst. Prof. Govt. V.Y.T. Autonomous PG College, Durg.
2. Dr. Pramod Yadav, Asst. Prof. Seth R.C.S. Arts & Commerce College, Durg.

Activities of the committee:

- Encourage the faculty members and students to develop research attitudes.
- The committee plans and organize workshops, lectures, conferences and seminars.
- To promote the research activities, the committee has linkage with research bodies of National and International level.

3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/ projects?

Measures taken by the institution to facilitate smooth progress and implementation of research schemes/ projects are as follows:

1. Guest lectures.
2. Workshops.
3. Special Classes on Research Methodology.
4. Group Discussion
5. Research Journals and Magazines.
6. Computers with internet facility.
7. Library with N-LIST.
8. Participation in Seminars, Workshops, Lectures etc are promoted.

3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

At PG level the subject curriculum have research methodology as one of teaching components. This curricular aspect gives the faculty a very good opportunity to develop objective approach to see things and an aptitude for research among students. It also develops research culture in them.

1. They are asked to do projects.
2. They are encouraged to do field work.
3. Take educational tour.
4. Adopt questionnaire pattern.
5. Case study.

3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading research projects, engaged in individual/ collaborative research activity, etc.

1. The Principal of this college Dr. D. N. Suryawanshi is a Research Supervisor for Ph.D. in Political Science. Under him:
 - 52 candidates had completed their Ph.D. degree as supervisor and co-supervisor.
 - 04 are registered at present.
 - As a co-guide 07 candidates are registered.
 - Two candidates are registered for Course Work.
 - As an advisor 01 candidate has submitted his thesis for valuation for D.Lit. award.
2. Dr. Pramod Yadav is a Research Supervisor for Ph.D. in Political Science.
 - One candidate is registered for Ph.D.
 - Two candidates are registered for Course Work.
 - He is also a Co-Guide for Two Scholars.
3. Dr. G. N. Kathare is a Research Supervisor for Ph.D. in Commerce.
 - Two candidates are registered for Ph.D.

3.1.6 Give details of workshops/training programmes/sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.

The details of various programmes conducted by college last two years are as follows:

Date	Topic	Expert name
29/10/15	Cyber crime	Dr. R. K. Choubey Dr. L. S. Gajpal
28/11/15	Current political scenario	Dr. Anjani Shukla
28/11/15	Utility of research	Dr. A. K. Pandey
28/01/16	Legal literacy camp	Vandana Deepak Dewangan
11/04/16	Youth vision campaign	Dr. Sapna Sharma Dr. N. K. Baghmar Dr. L. S. Gajpal

17/09/16	About competitive exams	Shri Anurag Sahu Shri Ankit Pawar
22/09/16	Motivational lecture	Dr. Prashant Shridar Bokare Shri. Tamrakar
06/10/16	Keep good health and stress free life	Dr. Chandan Shukla
18/11/16	Carrier guidance workshop	Dr. Navin Upadhyay
01/12/16	Participation of youth in cooperative	Shri Lakhan Lal Sahu
09/12/16	Women safety awareness programme	Navi Monika Pandey
09/12/16	Campaign on Nari Samman mera abhiman	Shri Sanjay Mishra NGO Jan Sunwai Foundation Shanu Mohnan
16/12/16	Physiotherapy	Dr. Kum-Kum Dey
20/12/16	Lecture on IQAC & NAAC	Dr. R. N. Singh
17/01/17	Road safety and rules	Ashoka Highway
11/02/17	Research methodology	Dr. L. S. Gajpal
15/02/17	Investor awareness programme	Shri Sagar R. Tawar
11/02/17	Carrier development	Dr. Ramnaresh Tondon

3.1.7 Provide details of prioritized research areas and the expertise available with the institution.

The college has at present, no prioritized research area. There are two faculties Arts and Commerce have and therefore the college has potential to take up research work in social science and commerce. Our institution is strengthened by the faculty member with potential of research experience in various fields. They share their experience among the faculty members in faculty development programmes and also they are invited as Resource Person and for Guest Lecture from other colleges. The available expertise in our college is listed as follows:

S.No.	Name	Dept.	Area of specialization
1	Dr.D.N.Suryawanshi	Political Sc.	Public Administration
2	Dr. Kiran Tiwari	Economics	Demography, Development Economics
3	Dr. G. N. Kathare	Commerce	Management
4	Dr. A. K. Pandey	Economics	Micro economics, Quantitative methods
5	Dr. A. K. Lanjewar	Physical Edu.	Hockey
6	Shri. Neelesh Tiwari	Physical Edu.	Athletics
7	Dr. Pramod Tiwari	Physical Edu.	Anatomy & Physiology and Kho-Kho
8	Dr. Pramod Yadav	Political Sc.	Public Administration

3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

Efforts are made to attract researchers of eminence to visit the campus and to interact with teachers and students to develop research atmosphere in the campus. The given table displays the list of researchers who have visited and enabled our students in undertaking research and higher studies. The researchers of eminence who visited the campus are displayed below:

S.No.	Name of eminent scholar	Dept.	Designation/ Address
1.	Dr. L. S. Gajpal	Political Science	Associate Prof. SOS Sociology, PRSU Raipur
2.	Dr. A. K. Pandey	Economics	HOD, SOS Economics, PRSU Raipur
3.	Dr. A. K. Shukla	Political Sc.	Principal Govt. Sanskrit College, Raipur

3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

None of the faculty has utilized Sabbatical Leave for research activities. The institution provides duty leave to faculty for participating and presenting papers at National Conferences/Seminars/Workshops.

3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community. (Lab to land)

The institution is always insisting and creating awareness for faculty to conduct state level and national level seminar/conference/workshop. Institution advises the faculty for national and international research publication and also suggest faculty to involve senior students to participate in the same. Initiatives taken up by the institution as follows:

- Field visits and educational trip play significant role in promoting research aptitude.

- The researchers are presented at various level seminar, conferences by the faculty and students.
- For relative finding or research 6 monthly course work is there student have to submit their report on different topics.

3.2 Resource Mobilization for Research

3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.

Research scholar give fee Rs. 5000 to the research centre which is used to provide facilities like Laptop, Desktop, Printer etc. Library provide books and study materials related to research topic. For educational tour research scholar are taken to university library, Vidhansabha library and other libraries.

3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?

No seed money provided to the faculty for research.

3.2.3 What are the financial provisions made available to support student research projects by students?

Our college provide the facilities to use the college books, journals to complete the research project. It also has infrastructure facilities including computer for students to carry their research work. College facilitates students providing them Printer, Xerox Machine, Scanner, Internet etc. We have “Nirdhan Chhatra Sahayata Kosh” which provides funds to poor students.

Three scholars received Post Doctoral Fellowship from ICSSR in which they receive Rs.28000/- as fellowship per month till two years.

3.2.4 How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavours and challenges faced in organizing interdisciplinary research.

No Inter-disciplinary research work has been taken up in the college.

3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

The students and staff use the various equipment and research facilities of the institution in an optional way. They use the library facilities, computer and internet facilities as required for their research work.

3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If ‘yes’ give details.

No special grants or finances have been received from the industry or other beneficiary agency for developing research facilities. Books and equipments are purchased from UGC development grant.

3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of ongoing and completed projects and grants received during the last four years.

Name of the Project	Duration Year From To	Title of the Project	Name of the Funding Agency	Total Grant	
				Sanctioned	Received
Minor Project	2013-2015	Sharirika Rachna Mapan ke aadhar par khel kaushal ka adhyayn	UGC	1,35,000	1,35,000
	2012-2014	Garibi unmulan me gamin yojana ki bhumika ka ek Rajnitik Adhyayan	UGC	1,30,000	1,30,000
	12-04-13 to 14-07-14	Suchana ke adhikar adhiniyam 2005 ke prbhav ka vishleshnatmak adhyayan	UGC	1,50,000	1,50,000
Major Project	01-02-11 to 31-07-13	Naxalism and the role of Police Administration with special reference to Chhattisgarh state	UGC	5,93,000	5,93,000
	01-04-13 to 30-09-15	Janjati Chhetron ka vikas me gair sarkari sangathno ki bhumika Rajnandgaon jile ka adhyayan	UGC	3,20,000	3,20,000
Industry Sponsored					
Students Research Project (Post Doctoral Fellowship)	19-02-16 (Ongoing)	Garibi unmulan mein Menrega mein karyon ka ek rajnitik adhyayan (Rajnandgaon jile ke vishesh sandarbh mein)	ICSSR	3,56,000	1,78,000
	19-02-16	Chhattisgarh ke kabirdham	ICSSR	3,56,000	1,78,000

	(Ongoing)	jile mein baiga janjati ke vikas mein panchayati raj ki bhumika: ek rajnitik vishleshan			
	2013-2015	Chhattisgarh me naxalvad andolan avam prabhavit chhetra ke nagrikon ke janjivan par padne wale prabhav ka adhyayan (Bastar jile ke vishesh sandarbh me)	ICSSR	7,12,000	5,34,000
	2013-2015	Garibi unmulan mein gramini vikas ki yojnaon ke bhumika ka mulyankan ek rajnitik adhyayan (Raipur jile mein swarn jayanti gram swarajgar yojna ke vishesh sandarbh mein)	ICSSR	7,12,000	5,34,000
	2013-2015	Chhattisgarh mein panchayati raj mein anusuchit jati ke netritwa ka rajnitik adhyayn (Rajnandgaon jile ke vishesh sandarbh mein)	ICSSR	7,12,000	5,34,000
Any Other (Specify)					

3.3 Research Facilities

3.3.1 What are the research facilities available to the students and research scholars within the campus?

This institution has a rich library with about 25557 books. This library subscribes to 16 standard journals/periodicals. Besides the library has a vast corpus of e-resources from the N-LIST (National Library and Information Services Infrastructure for scholarly content) of the INFLIBNET. College facilitates students providing them Printer, Xerox Machine, Scanner, Internet etc.

3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

Faculty members who want to upgrade and staff who are undergoing research avail on duty leave to attend seminars and conferences, workshops, orientations etc.

3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities? If 'yes', what are the instruments/facilities created during the last four years.

College has received assistance for Minor and Major research project and Post Doctoral Fellowship from national funding agency UGC and ICSSR New Delhi. During the last four years college has been facilitate with computer, printer, scanner, internet and LCD projector for the purpose of research facilities.

3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?

Research facilities are made available to the students and research scholars inside and outside the campus. Bonafide Certificate from the college help them to approach Government Offices, Institutes and Libraries to make use of their facilities available according to their head.

3.3.5 Provide details on the library/ information resource centre or any other facilities available specifically for the researchers?

Our college has the library facility with about 25557 books and 16 standard journals/periodicals these are helpful for the faculty and students who propose to do research in their subject areas. There is adequate internet facility in the library. Besides the above the library is enriched with the vast corpus of e-resources available online through its subscription of the N-LIST (National library and information services infrastructure for scholarly content) of the INFLIBNET.

3.3.6 What are the collaborative research facilities developed / created by the research institutes in the college. For ex. Laboratories, library, instruments, computers, new technology etc.

No such facilities have been developed or created by this college.

3.4 Research Publications and Awards

3.4.1 Highlight the major research achievements of the staff and students in terms of

- * Patents obtained and filed (process and product)**
- * Original research contributing to product improvement**
- * Research studies or surveys benefiting the community or improving the services**
- * Research inputs contributing to new initiatives and social development.**

College is recognized research centre for Political Science. About 80 candidates are awarded Ph.D. degree. Many of the topics are focused on major issues of society. Like Women empowerment, Naxal problem and Women leadership in panchayati raj. Chhattisgarh state is the most effected by naxalism in India. Regarding this issue 06 Research Scholar completed their Ph.D. whose findings are valuable for state and society.

3.3.7 Does the Institute publish or partner in publication of research journal(s)? If 'yes', indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

The college does not publish or partner in publication of any research journal but in future having a plan to publish a research journal.

Dr. D. N. Suryawanshi – Member, Editorial group of Bhavya, Research Journal at State level and a member of advisory board of Shodh Upkram, National Research Journal.

Dr. Pramod Yadav – Member of editorial board of Aanvikshiki Journal.

3.3.8 Give details of publications by the faculty and students:

The details of Publications per faculty, Number of papers published by faculty and students in peer reviewed journals (national/international), Number of Publications listed in International Database (For Eg: Web of Science, Scopus Humanities International Complete, Dare Database-International Social Sciences directory, EBSCO host, etc.) Monographs, Chapters in Books, Books Edited, Books with ISBN/ISSN numbers with details of publishers, citation index, SNIP, SJR, Impact factor, h-index: The following table provides the particular of the cutting edge research finding of faculty members.

List of publication by the faculty members (last four years)

S. No	Name of the Staff	Department	Papers Published		
			International	National	Others
1.	Dr.D.N. Suryawanshi	Political Science	23	09	-
2.	Shri. D. R. Bhawnani	Commerce	01	-	-
2.	Dr. Arun Kumar Pandey	Economics	01	-	-
3.	Dr. Ajay Lanjewar	Physical Education	02	04	-
4	Dr. Pramod Tiwari	Physical Education	06	-	-
4.	Smt. Nidhi Mishra	Commerce	-	01	-
5	Dr. Pramod Yadav	Political Science	03	15	03
6	Dr. Rani Shukla	Commerce	-	01	-
7	Shri. Rakesh Diwaker	Computer Application	01	-	-
8	Dr. Pooja Malhotra	English	-	01	-

List of publications of faculty members (last four years)

S. No	Name of Author	Year	Title of the Paper	Name of Journal	ISSN/ ISBN No.	Publisher	Citation Index	Impact factor
1	Dr. D. N. Suryawanshi (Principal)	2017	E prashashan ka vartman prashshnik chunautiyon ke nirakaran mein prabhav ka adhyayan (Durg jile ke sandarbh mein)	Research link	0973-1628	Research link kala samaj vigyan awam vanijya		2.782
		2017	Bhartiya videsh niti mein Shri Atal Bihari Bajpai ka yogdan ek rajnitik vishleshan	Research link	0973-1628	Research link kala samaj vigyan awam vanijya		2.782
		2017	E-governance ki avdharna wa vikashen aye chhitiz	Research link	0973-1628	Research link kala samaj vigyan awam vanijya		2.782
		2016	Durg jile ke aarthik wa rajnitik vikash mein audyogikikaran ke prabhav ka adhyayan	Research link	0973-1628	Research link kala samaj vigyan awam vanijya		2.782
		2016	Chhattisgarh mein panchyati raj vyavastha mein	Research link	0973-1628	Research link kala samaj vigyan awam		2.782

			mahila netritwa ka badhta prabhav ek vishleshan			vanijya		
	2016		Panchayti raj vyavastha mein mahilaon ki rajnitik sahbhagita: ek vishleshan (Chhattisgarh rajya ke rajnandgaon jile ke vishesh sandarbh mein)	Research link	0973-1628	Research link kala samaj vigyan awam vanijya		2.782
	2016		Chhattisgarh mein vidhansabha chunav mein matdan vyvhar par yuva matdataon ka badhta prabhav: ek vishleshan	Research link	0973-1628	Research link kala samaj vigyan awam vanijya		2.782
	2016		Kawardha jile mein baiga janjati ki dasa wa disha	Research link	0973-1628	Research link kala samaj vigyan awam vanijya		2.782
	2016		Chhattisgarh mein nagarpalika nigam ki rajya ki vikas mein bhumika: ek vishleshan	Research link	0973-1628	Research link kala samaj vigyan awam vanijya		2.782
	2016		Chhattisgarh rajya nirman ke bad shram palayan mein aane wali kami ke karan avam prabhav ka vishleshan	Research link	0973-1628	Research link kala samaj vigyan awam vanijya		2.782
	2016		Chhattisgarh mein rojgar guarantee yojna se mahila sashaktikaran ke prabhav mein hone wala vistar: ek vishleshan	Research link	0973-1628	Research link kala samaj vigyan awam vanijya		2.782
	2016		Bharat mein gathbandhan sarkar ke praneta Shri Atal Bihari Bajpai ke pradhanmantri kal ka vishleshan	Research link	0973-1628	Research link kala samaj vigyan awam vanijya		2.782
	2015		Bhilai vidhansabha chunav 2008 avam matdan vyavhar	Research link	0973-1628	Research link kala samaj vigyan awam vanijya		2.782
	2015		Matdan vyavhar avam vidhansabha chunav ek saidhantik vishleshan	Research link	0973-1628	Research link kala samaj vigyan awam vanijya		2.782

		2015	Mahila vikas mein swasahayata samuh ki bhumika ka rajnitik vishleshan (Chhattisgarh rajya ke Balod jile ke vishaesh sandarbh mein)	Research link	0973-1628	Research link kala samaj vigyan awam vanijya		2.782
		2014	Bharat mein arakchhan niti ki avdharna wa aitihashik prishtha bhumi	Research link	0973-1628	Research link kala samaj vigyan awam vanijya		2.782
		2014	Swarna jayanti gram swarojgar yojna ka swarup awam vikas	Research link	0973-1628	Research link kala samaj vigyan awam vanijya		2.782
		2014	Chhattisgarh ke gram panchayton mein rajnitik netritwa ki sthiti wa prabhav (anusuchit janjati ki mahilaon ke sandarbh mein)	Research link	0973-1628	Research link kala samaj vigyan awam vanijya		2.782
		2014	Bhilai vidhansabha chunav 2008 ke sandarbh mein matdataon ki vaicharik prishthbhumi	Vidyawarta	2319-9318	Vidyawarta		
		2014	Salwa judum andolan ki avdharna	Research link	0973-1628	Research link kala samaj vigyan awam vanijya		2.782
		2014	Vidhansabha chunav mein matdan vyavhar ek adhyayan	Research link	0973-1628	Research link kala samaj vigyan awam vanijya		2.782
		2014	Gram sabha awam uske karyon adhikaron ke sampadan mein aane wali samasyaen (Rajnandgaon jile ke vishesh sandarbh mein)	Research Journal of Social and Life Sciences	0973-1628	Research Journal of Social and Life Sciences		
		2014	Gramin vikas ki shashkiya yognaon ke kriynwayan mein gram sabha ki bhumika wa ouchitya	Research link	0973-1628	Research link kala samaj vigyan awam vanijya		2.782
		2014	Bharat mein Panchayati raj vyavastha	Research link	0973-1628	Research link kala samaj vigyan awam vanijya		2.782
		2014	Mahila arachhan aur unki rajnitik gathishilta	Anvikshiki	0973-9777	Anvikshiki		
		2014	Pichre vargon par aarachhan niti ka prabbav ek adhyayan	Research link	0973-1628	Research link kala samaj vigyan awam		2.782

					vanijya		
		2014	Anusuchit jatiyon ki samaj mein sthiti	Research Journal of Social and Life Sciences	0973-1628	Research Journal of Social and Life Sciences	
		2014	Chhattisgarh ke bastar sambhag mein naxalwad andolan ka vishleshan	Research Journal of Social and Life Sciences	0973-1628	Research Journal of Social and Life Sciences	
		2014	Rajnitik vikas aur rajnitik pariwartan mein sambhrantjan ki bhumika	Research Journal of Social and Life Sciences	0973-1628	Research Journal of Social and Life Sciences	
		2014	Vartman naxam samasya ki dasha disha	Research Journal of Social and Life Sciences	0973-1628	Research Journal of Social and Life Sciences	
		2014	The Impact of Globalisation: A study	Research link	0973-1628	Research link kala samaj vigyan awam vanijya	2.782
		2012	Kendra rajya sambandh: Sawaidhanik pravdhan badhta vivid wa samadhan ki disha (vittiya sambandh ke vishesh sandarbh mein)	Anvikshiki	0973-9777	Anvikshiki	
		2012	Chhattisgarh mein naxalwad ki samasya aur police prashashan chunautiyan avam samadhan	Anvikshiki	0973-9777	Anvikshiki	
2	Shri D. R. Bhawnani	2014	Corporate Social Responsibility of Bhilai Steel Plant	Asian Journal of Management	0976-495X	A&V Publication	
3	Dr. Arun Kumar Pandey	2013	Panchwarshiya yojna tatha krishi avam gamin vikas	Research Journal of Humanities and Social Sciences	0975-6795	A&V Publication	
4	Dr. Ajay Lanjewar	2016	Effect of Frustration Tolerance On The Process Of Balancing Conflicting Needs In Student Athletes And Non Athletes	Physical Education & Sports Research Journal	2277-3665	Laxmi Book Publication	2.1052
		2015	Comparison of Percent Body Fat Between Tribal and Non Tribal Female Hockey Players of Chhattisgarh	International Recognized Multidisciplinary Research Journal	2231-5063	Laxmi Book Publication	3.4052
5	Dr. Pramod	2016	A Comparative Study	International	2319-		6.391

	Kumar Tiwari		of Positive Mental Health among Kho-Kho Players with Varying Level of Sports Achievements	Journal of Science & Research	7064			
		2015	Comparison of Social Maladjustment between Physically Challenged Male Sportspersons and non-sportspersons	Velocity Journal of Physical Education, Sports, Health and Recreation	2348-9057	Ph.D scholar's Alumni Association, Amravati, Maharashtra India		
		2015	A Comparative Study of Self Confidence Between Physically Challenged Female Sports Persons And Non-Sports Person	Physical Education & Sports Research Journal	2277-3665	Laxmi Book Publication		2.1052
		2014	Emotional Maturity of Sports Persons with Special Needs: With Reference to Gender	Physical Education & Sports Research Journal	2277-3665	Laxmi Book Publication		1.3205
		2014	A Study of Personality Integration in Physically Handicapped Sports persons and Non-sportspersons	Velocity Journal of Physical Education, Sports, Health and Recreation	2348-9057	Ph.D scholar's Alumni Association, Amravati, Maharashtra India		
6	Smt. Nidhi Mishra	2014	Upbhoktamukhi vipnan mein phutkar vyapar ki dasa avam disha	Shodh Sankalp	2277-2715	Shodh Sankalp		
7	Dr. Pramod Yadav	2014	Bhartiya shiksha ki dasa avam disha ka ek adhyayan	Vidyawarta	2319-9318	Vidyawarta		
		2014	The Impact of the globalisation: A Study	Research Link	0973-1628	Research Link		
		2014	Rajiv Gandhi Jal graham chhetra vikas prabandhan mission ka ek mulyankan	Vidyawarta	2319-9318	Vidyawarta		
		2014	RUSA ka ek vishleshnatmak adhyayan	Anvikshiki	0973-9777	Anvikshiki		
		2014	Bhartiya loktantra mein chuvav sudhar ki awashyakta ka adhyayan	Research Link	0973-1628	Research Link		
		2014	Chhattisgarh panchayati rajyavastha mein gramsabha ka ek vishleshan	Shodh Kalptaru	2249-6114	Journal of the Akhil Bharatiya Bhasha Evam Sahitya Anushilan Samiti		
		2014	Naxalwad: Aitihisik pariprechhya avam samyik paridrishya	SAARC	2347-8373	MPASVO		
		2014	VartMen rajnitik	Research	0973-	Journal of		0.843

			paridrishya mein dalbadal virodhi kanun mein sanshodhan ki avashyakta ka ek adhyayan	journal of social & life science	3914	centre for research studies		
		2014	Vikas ki prishthbhumi mein navin jilon ke gathan ka ek vishleshnatmak adhyayan	Research journal of social & life science	0973-3914	Journal of centre for research studies		
		2013	VartMen rajniti paridrishya mein dalbadal virodhi kanun: Sanshodhan ki awashyakta	Shodh Upkram	0976-7894	Chhattisgarh Shodh Sansthan		
		2012	Suchna ka adhikar: Pardarshita aur par vyakti suchna	Shodh Sampreshan	097-6459	Shodh avam anushandhan vikas Kendra Raipur		
		2012	Swarna jayanti gram swarojgar yojna ka ek mulyankan	Research journal of social & life science	0973-3914	Journal of centre for research studies		
8	Shri Rakesh Diwaker	2015	Developing a model to detect network attacks using biometrics technique	International journal of software & hardware research in engineering	2347-4890	International journal of software & hardware research in engineering		2.669
9	Dr. Pooja Malhotra	2015	Kiran Desai The Trend Setter		978-93-82532-96-5	Yking Books Jaipur		
10	Dr. Rani Shukla	2014	Chhattisgarh manrega se nirbhar nahi aatm nirbhar banane ka ek vishleshnatmak adhyayan	PARIPEX-Indian journal of research	2250-199	PARIPEX-Indian journal of research		1.6714

3.4.4 Provide details (if any) of

- * Research awards received by the faculty
- * Recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally
- * Incentives given to faculty for receiving state, national and international recognitions for research contributions.

3.5 Consultancy

3.5.1 Give details of the systems and strategies for establishing institute-industry interface?

The college has system and strategies for establishing such interface in various educational institutes.

3.5.2 What is the stated policy of the institution to promote consultancy? How is

the available expertise advocated and publicized?

The Institution encourages the faculty members to provide their consultancy to students for the benefit of the society.

3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

We have no facilities for providing consultancy services but time to time staffs of the institution utilize their expertise and provide consultancy.

3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.

The college provide consultancy to the needy free of cost and no revenue is generated for the same.

3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?

None of the college faculty is involved in providing consultancy services.

3.6 Extension Activities and Institutional Social Responsibility (ISR)

3.6.1 How does the institution promote institution-neighborhood-community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

The college has One N.S.S. (National Service Scheme) unit for the students. This unit work under Programme Officer. N.S.S. unit the college effectively promotes institutional linkage with the neighbourhood community residing in the nearby and adjoining areas. The programmes and camps are organized by the N.S.S. unit contribute to good citizenship, orientation towards service and holistic development among the students. The NSS unit organize various programmes for motivation of the students towards taking up tasks of social service. They become in this way aware and prepared to play roles of social responsibility in the society. Awareness regarding good health, protection of environment, voting in elections etc. is effectively created. In every academic session Seven Days NSS Camp are organized in selected nearby villages. In camp the participants learn and do actual work of social and community service.

They performed cultural programmes exchange ideas about social service and perform physical labour based tasks like cleaning drainage, construction of new approach road etc. besides, advising the villagers regarding different aspects of healthy and prosperous life.

3.6.2 What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?

There is no institutional mechanism as such to track student's involvement in various social movements or activities which promote citizenship roles. But the students have to provide details about their involvement in social and constructive activities outside the college when they are to get the 'C' certificate for NSS activities. Students learn about these things through their participation in NSS. As mentioned earlier through NSS programmes and camps they remain in scheduled contact with their respective unit heads. They learn and do works which definitely promote good citizenship roles because the purpose of NSS of the college is to train the students for becoming morally active and responsible citizens of society.

To promote cashless economic system college has played a vital role in society. In this campaign students have been registered as a volunteer under Vittiya Saksharta Abhiyan (VISAKA) run by Ministry of Human Resource Development (MHRD) Government of India. The purpose of the Abhiyan is to encourage and motivate all payers and payees to use a digitally enabled cashless economic system for transfer of funds.

To grade students involvement in various social movements students are recognized for their assessment and they are also provided certificates and awards for the same.

3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

The college comes to know about the stakeholders perception about our performance through parents-teachers meet. Besides it the college invites the alumni the guardians of students and other important members of society to

express their opinions about our overall performance as an institution of higher education.

3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.

The college organise its extension and outreach programmes through its NSS unit. This unit make plans and organise programmes and camps accordingly with the participation of the student volunteers. Topics and sites of camps and programmes are selected according to the needs of the intended beneficiaries of the people.

During the last four years the following major extension programmes were organised by the NSS unit of the college.

Name of the organised programme	Number of students participated	Duration	Work done
Sahajyog Prashikshan	60	17-07-15	Yoga training
Swachhata Abhiyan	20	02-08-15	Cleaning work
Tree Plantation	25	03-08-15	Plantation
Cleaning & white washing	20	06-09-15	Cleaning of garden & white washing of NSS Office.
NSS Day	80	24-09-15	Welcome programme for new NSS students, cleaning & plantation
Swachh Bharat Abhiyan	65	02-10-15	Campus Cleaning
Yuva Saptah in Adopted Village Kotni and College Campus	50	12-01-16 to 19-01-16	Awareness Programme Blood Donation (60 units) Anand Mela & other activities.

Seven Days Camp during last four session

Name of the organised programme	Number of students participated	Duration	Budget	Work done
Seven Days Camp in Village Dhaur (Session 2012-13)	55	19-11-12 to 25-11-12	22500/-	Health camp Awareness Programme Cultural and other activities
Seven Days Camp in Village Kandul (Session 2013-14)	55		22500/-	Health camp Awareness Programme Cleaning work

				Cultural and other activities
Seven Days Camp in Ghotwani Village (Session 2014-15)	65	01-11-14 to 07-11-14	22500/-	Health camp Awareness Programme Cleaning work Cultural and other activities
Seven Days Camp in Bhothli Village (Session 2015-16)	46	30-10-15 to 05-11-15	22500/-	Health & Dental check-up camp Cleaning of Bank of River Kharkhara, Cultural activities

3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?

The college has a separate NSS unit for students. NSS Programme officer for unit is appointed by the principal from amongst the faculty members. Programme officer motivates the students to join NSS and work actively to train them for learning and participating in the organised activities with zool.

The programme officers enrol the students as NSS volunteers and from amongst them select some as group leaders. The NSS unit chart out programmes/ activities/camps for the whole academic session which are well communicated to the staff students by them. They make efforts to promote the participation of students and staff in the Charted out programmes/activities.

The staffs are invited on the inauguration and conclusion days of the organized programmes and camps to contribute to the learning of socially useful activities by the participating student volunteers.

The college has National Cadet Corps (NCC) unit for male students. It works under a NCC officer who has been trained by the NCC department of the Government of India.

The NCC officer motivates the students to join NCC. He organizes promotional classes to motivate the students in this regard. In such classes the college NCC officers as well as NCC personnel from outside give motivational lectures. NCC parades and classes are organized such activities promote the interest of NCC among students and staff members.

The NCC units displays information other promotional/advertisement materials on benefits and job opportunities for NCC cadets on the notice board.

On National Days like Independence Day and Republic Day the NCC officer and cadets organize special programmes to enhance the attractiveness and grandeur of the occasions.

NCC Activities and Camp

Activity/Camp/Programme	Place	Duration	Cadets Participated
All India Tracking Camp	Kulamau	25-10-13 to 01-11-13	03
Special NIC Camp	Shrinagar	12-06-14 to 23-06-14	03
Sardar Patel Narmada Training Camp	Rajpipla	29-11-14 to 06-12-14	03
CATC/TSC Camp	Bilaspur	24-06-14 to 03-07-14	03
Army Attachment Camp	Jabalpur	01-11-14 to 15-11-14	06
Blood Donation Camp	In College	15-01-15	
Yoga Divas	K.V. Durg	21-06-15	30
RDC Camp II	Labhandi,Raipur	06-10-15 to 15-10-15	01
NCC Day Celebration	Old Age Home	Last Week of Nov.15	
Labour Donation	Sai Mandir Durg	23-12-15 to 25-12-15	20
Para ceiling Course	Charoda	15-02-16	14
Swachh Bharat Abhiyan	Different Wards in Durg City	01-08-16 to 15-08-16	10
Army Attachment Camp	Jabalpur	02-09-16 to 16-09-16	06
Swachh Bharat Mission	Railway Station Durg	01-10-16 to 12-10-16	08
Blood Donation	Dist. Hospital	26-11-16	13
NCC Day Celebration	School Campus	27-11-16	
AIDS Day (Awareness & Prevention)	Durg	01-12-16	10
Labour Donation	Sai Mandir Durg	12-12-16 to 14-12-16	20
Para ceiling Course	Charoda	18-01-17	14
Cashless Economy	Durg	18-01-17	08
Mini Marathon	Durg	21-01-17	30
Cyber Crime Safety Programme	BIT Durg	29-01-17	10
World Water Day	Durg	22-03-17	40

3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?

The following activities on social surveys are done by the institution as follows:

1. Aids Awareness.
2. National Unity Day.
3. Nari Samman Mera Abhiman

3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.

Objectives of the college extension programmes are to make the students contribute to the betterment of the community life through such extension programmes the students learn and do socially relevant and important works related with the problems of the common people living in nearby areas.

Through extension programmes the students become directly aware of the various issues and problems regarding health, environment, participation in democratic process etc. These problems form a part of the learning corpus of the students. Through these they learn and enrich their academic knowledge strength also.

As regards values and skill they learn through extension programmes the values of social and community service and contributing towards their betterment are learnt by them. They learn the skills of health service doing physical work and listening to the problems of the common people of society.

3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?

The extension programmes organised by the NSS unit of the college are effective means to involve the community in its reach out activities and this involvement supported by interaction between us and our community, contributes much to the community development.

The NSS unit charts out programmes of different activities, programmes and camps to be performed organised in the nearby villages.

Well before the commencement of the activities/programmes/camps, the villagers are informed through proper channels of contact and communication

like Sarpanch/Pradhan, etc. The timing of stay and the descriptions of programmes to be organised are communicated to them. Besides the programme officers themselves visit the concerned villages and try to convince them about the benefits of the programmes to be organised. The result of these efforts has been that the people of the village participate in our programmes and get benefitted.

3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.

A healthy relationship with college and institutions in our locality promises us the good exposure to the perfect development of our students.

- The students and faculty members from other college are invited.
- Good and constructed relationship with Rotary Club to carry out extension activities.
- Good and healthy relationship with:
 - Seth R.C.S. Law College Durg
 - Seth Badrilal Khandelwal Shiksha Mahavidyalaya Durg
 - D.R.P. Natioan School Durg.
 - Bhagat Singh Scholl, Durg
 - Hind Public School, Durg
 - Saraswati Shishu Mandir, Kasaridih.
 - Brilliant Samiti
 - Rungta College, Durg

3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.

Awards (Certificate) received by the institution for extension activities as following:

1. Blood Donation camp is organized by college is certified by Rotary Club Durg.
2. Extension help by NCC unit to maintain law and order in Sai Mandir, during Sai Utsav and awarded by Sai Mandir Society.

3. Under the campaign Nari Samman Mera Abhiman rally has been organized.

3.7 Collaboration

3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

The institution has collaboration and interaction with various educational institutes, NGOs and related govt. offices.

3.7.2 Provide details on the MoUs/collaborative arrangements (if any) with institutions of national importance/other universities/ industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.

The college has no MoUs/Collaboration arrangements with institution of national importance/other universities/industries/corporate entities, etc.

3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories / library/ new technology /placement services etc.

No.

3.7.4 Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.

The college has organized Two National Seminars Sponsored by UGC in year 2012. The college has not organized any national or international conference during last four years.

3.7.5 How many of the linkages/collaborations have actually resulted in formal MoUs and agreements? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or

facilitated -

- a) Curriculum development/enrichment – Yes
- b) Internship/ On-the-job training – NIL
- c) Summer placement – NIL
- d) Faculty exchange and professional development – NIL
- e) Research – Yes
- f) Consultancy – Yes
- g) Extension – Yes
- h) Publication – Yes
- i) Student Placement – Yes
- j) Twinning programmes – NIL
- k) Introduction of new courses – NIL
- l) Student exchange – Yes
- m) Any other – NIL

3.7.6 Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/collaborations.

The college has not made any systemic efforts in this regards. College is looking forward to it.

Any other relevant information regarding Research, Consultancy and Extension which the college would like to include.

No.

CRITERION IV

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

The College tries to create and enhance the infrastructure required for effective teaching and learning. Infrastructure plays vital role to offer quality education. Conductive learning atmosphere facilitates students learning process. The college tries to create and enhance the infrastructure required for effective teaching and learning. We seek grant from the UGC and other Social and Political Organizations, also assist us in developing the infrastructure of the college. Management also help in this regards. Our policy is to keep our available infrastructure in satisfactory condition and at the same time make necessary additions to it.

4.1.2 Detail the facilities available for

a) Curricular and co-curricular activities – classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.

Classrooms – Adequate number of classrooms with proper lighting and ventilation.

Technology enabled learning spaces – One classroom has been developed as smart learning-teaching spaces with facilitating equipments and teaching learning aids.

Seminar Hall – The college has a well equipped seminar hall for occasional academic gatherings.

Tutorial Space – There is no separate tutorial space in the college.

Garden – General Garden called Vivekanand Udyan.

Girls Common Room – There is a separate girl's common room in college.

Special facilities and equipment – The College has special facilities for Teaching-learning with OHP, LCD Projector with screen, Computers, Internet, CCTV etc.

Computer Lab – Fully equipped and Air conditioned.

- b) **Extra-curricular activities – sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Public speaking, communication skills development, yoga, health and hygiene etc.**

Sports: The College has facilities for outdoor as well as indoor games.

Outdoor Games: The College has a big play ground of its own. There is sufficient space and facilities for various outdoor games like Volley Ball, Football, Cricket, Kabaddi, Kho-Kho, Athletics, Hockey, Basket Ball etc.

Indoor Hall : Facilities for Indoor games like Badminton, Table Tennis, Carrom board, Chess etc. available in this college.

Gymnasium: The College has its own Gymnasium.

Auditorium: The College has at present no separate auditorium but cycle stand is used as auditorium occasionally.

NSS/NCC: The College has NSS unit for boys and girls. Unit function under the guidance of programme officer. The NSS unit does regular activities and organizes camps and programmes as per their schedule.

The College has NCC Unit for boys which work under the guidance of a trained NCC officer. The NCC unit does its activities as per the NCC guidelines.

Cultural Activities: The College has sufficient space for organizing cultural activities. The principal appoint a professor in charge for cultural activities in each session. The students take part in various cultural activities. The college has its own sound system. Whenever cultural programmes are organized musical instruments and artists trainers are invited to the college. The local area is very co-operative in this regard.

Public Speaking: The students are encouraged to acquire the capability for public speaking through debates, group discussion and message giving programmes. Cultural programmes are organized.

Communication Skill Development: To motivate the students and improve their communication skills in future English Speaking Club will be formed.

Yoga: Yoga training is given in camps organized by the sports unit of the college. International Yoga Day is observed every year.

Health & Hygiene: The College has no health care centre of its own. Only first aid facilities are available here. District Govt. Hospital is 1 km from college. As far as hygiene is concerned purified drinking water facility with water cooler. Hygienic canteen is available in college campus.

4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution/campus and indicate the existing physical infrastructure and the future planned expansions if any).

The College makes optional use of the available resources. We try to keep the available resources in line with its academic growth. Keeping in view the growing number of admitted students, the college makes efforts to increase and augment the infrastructure during the last four years the college developed the following infrastructural facilities:

- NLIST
- Reading room.
- CCTV
- Wi-Fi
- Internet
- Research journal

Books for the Library: Necessary books were added to library corpus of the college. An amount of Rs. 147500 is spent from UGC fund and from other sources Rs. 101286 is spent in last four years.

An amount of Rs. 2939241 is spent in Computers and ICT development.

The college is conscious of the growing need of infrastructural facilities for the college.

4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

The college is always ready to provide special facilities for differently abled students when such situations arise. Ramp is constructed at the appropriate place in the campus of college. Library facility is provided in the ground floor. They are provided front seating arrangement in classroom and in examination they are provided seating arrangement in ground floor. Writer facility is allowed when necessary.

4.1.5 Give details on the residential facility and various provisions available within them:

- **Hostel Facility**
- **Recreational facilities, gymnasium, indoor hall for yoga etc.**
- **Computer facility including access to internet.**
- **Facilities for medical emergencies**
- **Library facility in the hostels**
- **Internet and Wi-Fi facility**
- **Recreational facility-common room with audio-visual equipments**
- **Available residential facility for the staff and occupancy Constant supply of safe drinking water**
- **Security**

There is no residential facility in college. Details on the various provisions available as given below:

- Recreational facilities, gymnasium, indoor hall for yoga etc.
- Computer facility including access to internet.
- Facilities for medical emergencies – First Aid facility and 108 Ambulance and Main Hospital is nearby.
- Library facility available.
- Internet and Wi-Fi facility.
- Recreational facility-common room with audio-visual equipments available.

- Safe drinking water.
- Security

4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

Only first aid facility is available in the college campus. Govt. District Hospital and other private nursing homes are available within a range of 1 km.

4.1.7 Give details of the Common Facilities available on the campus –spaces for special units like IQAC, Grievance Redressal unit, Women’s Cell, Counseling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

- ❖ IQAC – The College has IQAC Room for it. Its meetings take place in the Meeting Room of the college.
- ❖ Grievance Redressal Unit – There is such a unit in the college. Concerning Coordinator organizes the meetings and other activities in their department.
- ❖ Women’s Cell – There is a common room for Women Cell and Economics Department.
- ❖ Counseling and Career Guidance – Counseling and Career Guidance is given by coordinator in their department.
- ❖ Placement Unit – Concerning Coordinator organizes its activities in their department.
- ❖ Health Centre – There is no Health Centre in the College.
- ❖ Canteen – Hygienic canteen is there to provide refreshment.
- ❖ Recreational Space for Staff and Students – There is space available for such purpose.
- ❖ Safe Drinking Water – College get sufficient water from Nagar Nigam & Bore wells for the staffs and students. There are three water cooler installed in the college with RO system.
- ❖ Auditorium – There is no auditorium in the college but cycle stand is used for this purpose.

4.2 Library as a Learning Resource

4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

College has no Library Committee. In future we will have an advisory committee for the same.

4.2.2 Provide details of the following:

- * Total area of the library (in Sq. Mts.) – 181.26 sq.mts.
- * Total seating capacity - 50
- * Working hours –
 - On working days – 8 am to 2 pm
 - On holidays – Remain close
 - Before examination days – 8 am to 2 pm
 - During examination days – 9 am to 6 pm
 - During vacation – 8 am to 2 pm
- * Layout of the library - Individual reading room, lounge area for browsing and relaxed reading, IT zone for accessing e-resources.

4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

The college Library adds to its academic resources through purchase of books/journals in print/e-resources from UGC funding. The purchase process is to call quotation of rates and selectively the suitable suppliers. Orders are placed and books are supplied to the college library. The entire purchase process is transparent.

Library holdings	2012-13		2013-14		2014-15		2015 - 16	
	Number	Total Cost	Number	Total Cost	Number	Total Cost	Number	Total Cost
Text books	208	69933	219	48498	840	240982	12	2968
Reference Books	8	1686	18	3544	15	10282	10	2916
Journals/ Periodicals	16		16		16		16	
e-resources							NLIST	
Any other (specify)								

4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

- * OPAC
- * Electronic Resource Management package for e-journals
- * Federated searching tools to search articles in multiple databases
- * Library Website
- * In-house/remote access to e-publications
- * Library automation
- * Total number of computers for public access
- * Total numbers of printers for public access
- * Internet band width/ speed □ 2mbps □ 10 mbps □ 1 gb (GB)
- * Institutional Repository
- * Content Management system for e-learning
- * Participation in Resource sharing networks/consortia (like Inflibnet)

Details on the ICT:

- * Total number of computers for public access – 05
- * Total numbers of printers for public access – 01
- * Internet band width/ speed - 2mbps
- * Institutional Repository

4.2.5 Provide details on the following items:

- * Average number of walk-ins – 55
- * Average number of books issued/returned – 40
- * Ratio of library books to students enrolled – 22 : 1

- * Average number of books added during last three years – 307
- * Average number of login to opac (OPAC) - Nil
- * Average number of login to e-resources – Nil
- * Average number of e-resources downloaded/printed – Nil
- * Number of information literacy trainings organized – Nil
- * Details of “weeding out” of books and other materials – Yes

4.2.6 Give details of the specialized services provided by the library

- * Manuscripts – No
- * Reference – Yes
- * Reprography – Yes (Photo Copier, CD Writer, Printer, Scanner)
- * ILL (Inter Library Loan Service) – Yes
- * Information deployment and notification -
- * Download – Yes
- * Printing – Yes
- * Reading list/ Bibliography compilation – Yes
- * In-house/remote access to e-resources – No
- * User Orientation and awareness – Yes
- * Assistance in searching Databases
- * INFLIBNET/IUC facilities

4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college.

Books and journal are issued to the students and teachers of the college with promptness. There is reading room facility in the library. Information about new arrivals in the library stock is given to the students and teachers. Syllabus of the courses/programmes is kept in the library for teachers and students reference. As well as question paper of various years are kept in the library.

4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.

The library has not any Braille Script facility for visually challenged persons.

4.2.9 Does the library get the feedback from its users? If yes, how is it analyzed and used for improving the library services. (What strategies are deployed

by the Library to collect feedback from users? How is the feedback analyzed and used for further improvement of the library services?)

The students interact with the principal and librarian regarding the library and reading room facilities. There is a plan to introduce a feedback system to get feedback from the users.

4.3 IT Infrastructure

4.3.1 Give details on the computing facility available (hardware and software) at the institution.

Number of computers with Configuration	Pentium I-3 – 30 Nos. Pentium P-5 – 32 Nos. Pentium P-3 – 08 Nos.
Computer Student Ratio (PGDCA Course)	1 : 1
Stand alone facility	Yes, 30
LAN Facility	Yes, 20
Wi-Fi Facility	Yes (Available with Licensed for Fortinet Firewall System)
Licensed Software	Yes – Oracle, MS-Studio, Turbo C++, MS-Office, Tally
Number of nodes/computers with Internet facility	20

4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

College campus is having its own Wi-Fi with firewall, all Departments, Library and Offices are having computer facility and connected with internet through Wi-Fi.

4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

College is planning to have interactive class with PowerPoint based teaching for that departments have procured two additional projector.

College is have separate auditorium with projector facility for computer enabled teaching and learning.

4.3.4 Provide details on the provision made in the annual budget for procurement, upgradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)

Detail of last four years amount is spent:

	2012-13	2013-14	2014-15	2015-16
Purchasing of Computers	-	205560	77590	322595
Maintenance				5850

4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?

College is preparing itself for Information Communication Technology (ICT) resources. At present classes in B.P.Ed., PGDCA, M.A are using latest teaching aids i.e. Computers, Projectors, Internet etc.

4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching-learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.

We have collaborated with I.I.T. Mumbai, for their Spoken Tutorial Programme for our PGDCA students and students of other faculties have enrolled for various on-line computer courses. College provides all the required facilities to them.

4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

As mentioned above, apart from Spoken Tutorial Programme of I.I.T. Mumbai, we have subscribed the facility of National Library Network NLIST. Where our students/staffs have access to NLIST.

4.4 Maintenance of Campus Facilities

4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?

The College has separate budget allocation of its own for the maintenance and upkeep of the infrastructure facilities.

		2012-13	2013-14	2014-15	2015-16
1	Building	158765	173872	548432	846643
2	Furniture	-	-	15400	-
3	Equipment	-	55000	94714	27360
4	Computers	-	205560	77590	322595
5	Vehicles	-	-	-	-
6	Library	5687	86830	3307	5502
7	Sports	29752	46782	3790	95188

4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

As mentioned earlier the college building is maintained by the local PWD personnel. White washing work is done every year by them and minor repair works are also done by them.

There is no college electrician, so the college electrical equipments are repaired or replaced when needed, through hiring private electricians.

The furnitures are maintained and if needed repaired through hiring private carpenters.

Computer, Xerox machines, printer etc. are maintained by the product providers or private mechanics.

4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/ instruments?

In every session calibration of instruments are done to keep them in properly functioning state. Other equipments like water cooler/purifier are serviced by

external mechanics at needed intervals.

4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?

Sensitive equipments/parts of equipments are kept in a proper way to maintain their utility.

Any other relevant information regarding Infrastructure and Learning Resources which the college would like to include.

CRITERION V

STUDENTS SUPPORT AND PROGRESSION

5.1 Student Mentoring and Support

5.1.1 Does the institution publish its updated prospectus/handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

Before the beginning of every academic session the college publishes its prospectus. It is given to the admission seekers along with the college admission application form.

The prospectus contains all necessary informations regarding the college, which provides the prospective students an opportunity to know in detail about the institution they are going to join for their higher education.

Information highlights of the prospectus are as follows:

- Anti-ragging provisions.
- Faculties and Subjects offered.
- Admission process and related eligibility condition.
- Different committees.
- Students code of conduct.
- Examination.
- Awards for meritorious.
- Fee of different courses.
- Scholarships.
- NCC and NSS
- Library.
- Information about Management/Teaching/Non-teaching staffs.

5.1.2 Specify the type, number and amount of institutional scholarships/free ships given to the students during the last four years and weather the financial aid was available and disbursed on time?

For the students of Scheduled Castes/Scheduled Tribes/Other backward

Classes/Minority Classes subject to their fulfilling the specified condition of income limits there is provision for scholarship. All the scholarship amount is disbursed on time details are as follows:

Name of Scholarship	Year	Number of beneficiaries			Amount Disbursed		
		SC	ST	OBC	SC	ST	OBC
Post metric scholarship	2012-13	21	16	111	140445	96422	575758
	2013-14	50	32	292	289448	208527	902320
	2014-15	50	28	297	291432	134919	813451
	2015-16	64	42	382	312680	217500	596320

Minority Scholarship:

Year	Number of beneficiaries	Amount Disbursed
2013-14	51	282561
2014-15	55	336198
2015-16	38	-

5.1.3 What percentage of students receives financial assistance from state government, central government and other national agencies?

In form of various scholarships, about 38% of this college students received financial assistance in 2015-16 from state government.

From central government about 28% of the minority students received financial assistance.

5.1.4 What are the specific support services/facilities available for:

- ✓ **Students from SC/ST, OBC and economically weaker sections**
Scholarship facility is available for the students belonging to these categories.
- ✓ **Students with physical disabilities**
Ramps are available for students with Physical disabilities.
- ✓ **Overseas students**
No student of this category is admitted in this college.
- ✓ **Students to participate in various competitions/National and International.**
 - Students of our college are regularly followed and guided to

participate in various competitions like essay writing, speech competitions, rangoli, cooking, mehendi, vegetable carving, salad decoration, best out of waste, quiz, poster making, hair dressing etc.

- HODs and Staff members of respective departments play a vital role in promoting students to participate in the various competitions.
- Our college students have come out as winners, runners and have won special awards in various National, State and District Level Competitions. Students were also awarded with trophies and certificate.

✓ **Medical assistance to students: health centre, health insurance etc.**

The college provides first aid medical facility for the students. In case of emergency students are taken to main Govt. District Hospital which is 1 km. from college.

✓ **Organizing coaching classes for competitive exams.**

In this college no coaching classes for competitive exams.

✓ **Skill development (spoken English, computer literacy, etc.)**

The college offers PGDCA course. Computers are available at the college where students can use and learn computer.

✓ **Support for “slow learners”**

Slow learners are identified by the teacher in the course of classroom teaching and given extra teaching attention through extra classes.

✓ **Exposures of students to other institution of higher learning/ corporate/business house etc.**

Yes.

✓ **Publication of student magazines** – Articles are invited from faculties and students for publication in yearly student magazine.

5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.

The College organizes lectures and workshops to sensitize the students toward entrepreneurial opportunities in the field of employment. Some students enhance

computer knowledge from PGDCA and get employment. In the same way B.Lib., M.Lib., and B.P.Ed. are also courses for skill development among the students which provide job opportunities.

5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co- curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.

The College seriously promotes the participation of students in extra-curricular activities. We have B.P.Ed. faculty with sufficient outdoor and indoor games facilities in the campus. We follow strictly the sports calendar regarding different sports activities issued by the respective department of the Chhattisgarh Govt. The students take part in games organized at University/College/District/ State/National levels of sports competition.

*** additional academic support, flexibility in examinations**

To compensate for the academic loss due to participation in extra-curricular activities, some extra classes are held as per requirement of the concerned students.

*** special dietary requirements, sports uniform and materials**

Those students who take part in sports NSS/NCC related activities are given rule permitted dietary items for participation in sports provision of uniform and sporting material is there for the college students. The details of material provided by college:

- Hockey
- Football
- Volleyball
- Bat
- Kit
- T-Shirt
- Tracksuit
- All other sports related equipments.

* **any other**

The student of NSS/NCC help as volunteers the local Sai Mandir Management in the work of cleanliness and crowd Management during the Sai Utsav, such participation gives the students an opportunity to serve the society outside the college campus.

5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR- NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT/ Central/State services, Defense, Civil Services, etc.

Staffs provide guidance to students in preparing for competitive exams by giving them books, arranging contact classes and conducting guest lecture.

5.1.8 What type of counseling services are made available to the students (academic, personal, career, psycho-social etc.)

- At the time of admission students are given counseling to plan their courses. The staffs of the college help the students to cope with any difficulties in learning and provide guidance not only in the academic matters, but also on other issues.
- Our college monitors and counsels the students on academic and personal issues during tutor hours.
- The training and placement cell provides career counseling and guidance to the students.
- NCC and NSS unit train the students to improve inter-personal relationship and get rid of psycho-social problems.

5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes', detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).

Through carrier guidance and placement all students are helped for their future opportunities.

5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.

The College has a student grievance redressal cell. Grievance has been received from the students during the last four years:

S. No.	Grievances reported	Redressed/under consideration
1.	Insufficient seating	Sufficient seating provided
2.	Drinking water facility	Clean drinking water facility by installing RO system and water cooler.
3.	Parking space	Cycle stand constructed.
4.	Reading room	Well equipped reading room constructed.
5.	Need of washroom on first floor	Washrooms have been constructed

5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?

The College has a committee for prevention of harassment of women. This committee is vigilant regarding the works of prevention of such harassment. No harassment problem has occurred in the college campus.

5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

There is an anti-ragging committee in the college. No incident of ragging has been reported during the last four years.

5.1.13 Enumerate the welfare schemes made available to students by the institution.

- Scholarships for SC/ST/OBC and Minorities.
- Free of cost tablets under the Govt. Scheme “Yuva Soochna Kranti”
- Higher scorer in final examination gets awarded.
- Sibling fees are exempted.

- On special consideration from Management fee is exempted for staffs and Management's relative.
- Book donation by staffs.
- Kit and tracksuit are awarded for university players.

5.1.14 Does the institution have a registered Alumni Association? If 'yes', what are its activities and major contributions for institutional, academic and infrastructure development?

The college does not have a registered Alumni Association.

5.2 Student Progression

5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.

Student Progression

Student Progression	2012-13	2013-14	2014-15	2015-16
UG to PG	142	168	140	143
PG to M.Phil.	-	-	-	-
PG to Ph.D.	03	03	03	03
Employed –				
Campus Selection	-	-	-	-
Other than campus recruitment	-	-	-	-

5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.

Results of Courses/Programmes

Programme	Year 2013			Year 2014			Year 2015			Year 2016		
	Appeared	Passed	%	Appeared	Passed	%	Appeared	Passed	%	Appeared	Passed	%
B. A.	78	51	65	74	71	96	56	42	75	81	48	59
B. Com.	148	73	49	186	145	78	212	133	63	213	157	74
B. Lib.	40	34	85	37	18	19	30	6	20	25	11	44
B. P. Ed.	48	45	94	49	47	96	49	47	96	48	44	92
M.A. (Pol. Sc.)	15	15	100	33	32	97	34	33	97	26	24	92
M. A. (Eco.)	17	17	100	7	7	100	21	16	76	10	9	90
M. Com.	37	32	87	40	39	98	52	48	92	40	37	93
M. Lib.	15	14	93	15	14	93	15	7	47	15	4	27
P.G.D.C.A.	27	27	100	29	26	90	30	29	97	28	28	100

5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?

The College tries to give motivational and academic push to the students towards higher levels of education and/or employment through various efforts and facilities.

The faculty members motivate the students about further academic career option and job opportunities related with different subjects.

The college has internet facility through which they can get information regarding different higher courses and programmes offered by different institution as well as job opportunities career guidance lectures and workshops are organized to orient the students towards study for competitive exams.

Weaker students are helped by the faculty members through extra academic attention and reading materials. Political Science department where research centre is there students of PG departments are motivated for research work.

5.3 Student Participation and Activities

5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.

The following games are available for the college students:-

Cricket, Football, Hockey, Volleyball, Kabaddi, Kho-kho, Table Tennis, Chess, Carrom, Athletics etc.

The college has adequate facilities of space and sports equipments for these games. As far as cultural activities are concerned in the month of November/December every year various cultural activities are organized for about a week naming 'Yuva Saptah'.

The college follows the university calendar for annual sports activities to be organized for the students. In every academic session these sports activities are organized in the college in the last week of December (before the beginning of the winter break). The students participate in various games are ranked on the basis of their performance and the winner students are awarded at on the occasion of the annual function of the college.

In the same way cultural activities are organized in the second week of December every session. Rangoli, Mehandi, Hair styling, Flower decoration, Painting, Puja thali, Traditional Dress up, Salad decoration are organized every session for the students of the college.

Besides the above the following special activities were organized during the present session:-

S. No.	Name of Activity	Number of Participants
1	Rangoli	15
2	Puja Thali Decoration	12
3	Cooking Competition	16
4	Salad Decoration	13
5	Hair Styling	17
6	Best out of waste	15

7	Mehandi Competition	20
8	Traditional Dress up Competition	13
9	Poster Competition on AIDS Day	14
10	Essay Writing Competition	18
11	Essay Writing on Prem Chand Jayanti	12
12	Essay Writing on Human Rights	36
13	Extempore	12

List of Competition organized in Cultural Programmes in Current Session:

S. No.	Name of Activity	Number of Participants
1	Solo Song	8
2	Solo Dance	15
3	Group Dance	10
4	Duet Song	5
5	Duet Dance	6

Sports activities for students were organized in Annual Sports in present session:

S. No.	Name of Sports	Number of Participants
1	100 m. race (Men)	17
2	100 m. race (Women)	14
3	200 m. race (Men)	10
4	200 m. race (Women)	08
5	Short-Put (Men)	15
6	Short-Put (Women)	08
7	Long Jump (Men)	10
8	Long Jump (Women)	07
9	Cricket	04 Teams
10	Kho-Kho (Women)	04 Teams
11	Kabaddi (Men)	04 Teams

Sports activities for Staffs were organized in Annual Sports in present session:

S. No.	Name of Sports	Number of Participants
1	Cricket Match between College Staff Vs District Education Society	02 Teams
2	Shot-Put (Women)	07
3	Shot-Put (Men)	10
4	Musical Chair (Women)	12
5	Balloon Race (Women)	10
6	Matka Phod (Women)	10

5.3.2 Furnish the details of major student achievements in co- curricular, extracurricular and cultural activities at different levels: University/ State / Zonal / National / International, etc. for the previous four years.

During the previous four years and in present year the achievements of our college students in extracurricular activities are as follows:

**Sports Activities
Inter University/All India Level**

S.No	Games	Number of Participants				
		2016-17	2015-16	2014-15	2013-14	2012-13
1	Hockey (Women)	02	01	01	02	02
2	Hockey (Men)	04	01	04	03	03
3	Kho-Kho (Women)	02	01	01	02	01
4	Kho-Kho (Men)	04	04	01	02	-
5	Basket Ball (Women)	01	-	-	-	-
6	Basket Ball (Men)	03	01	-	-	01
7	Judo (Women)	01	-	01	02	02
8	Judo (Men)	01	-	-	-	01
9	Weight Lifting (Women)	01	-	-	-	-
10	Weight Lifting (Men)	01	01	01	-	01
11	Tai Quando (Women)	01	02	-	-	-
12	Tai Quando (Men)	01	-	-	-	-
13	Wrestling (Women)	-	-	01	-	01
14	Wrestling (Men)	01	-	-	-	-
15	Cross Country (Men)	01	01	01	-	01
16	Power Lifting (Women)	-	01	-	-	01
17	Power Lifting (Men)	01	-	-	-	01
18	Chess (Men)	01	-	-	-	-

19	Hand Ball (Women)	02	01	02	02	-
20	Hand Ball (Men)	01	-	02	-	-
21	Volley Ball (Women)	03	01	-	-	-
22	Volley Ball (Men)	01	01	01	-	01
23	Kabaddi (Women)	-	-	01	-	-
24	Kabaddi (Men)	01	-	-	-	-
25	Athletics (Women)	01	01	-	-	-
26	Athletics (Men)	-	-	-	-	-
27	Swimming (Women)	-	-	01	-	-
28	Swimming (Men)	01	01	-	-	-
29	Net Ball (Women)	-	01	-	-	-
30	Net Ball (Men)	01	-	-	-	01
31	Archery (Men)	-	-	-	01	-
32	Football	-	-	-	01	01
33	Ball Badminton (Women)	03	-	-	-	-
34	Ball Badminton (Men)	-	-	-	01	-
34	Table Tennis (Men)	-	-	-	01	-

**Sports Activities
State Level**

S.No	Games	Number of Participants				
		2016-17	2015-16	2014-15	2013-14	2012-13
1	Kho-Kho (Women)	02	01	02	01	02
2	Kho-Kho (Men)	04	04	02	02	01
3	Basket Ball (Women)	01	-	-	-	-
4	Basket Ball (Men)	03	02	02	01	01
5	Cricket (Men)	-	03	-	-	-
6	Chess (Men)	02	02	01	-	-
7	Hand Ball (Women)	02	05	01	-	-
8	Hand Ball (Men)	02	-	02	01	-
9	Volley Ball (Women)	03	02	01	-	-
10	Volley Ball (Men)	01	01	01	-	02
11	Kabaddi (Women)	-	-	-	-	-
12	Kabaddi (Men)	01	-	01	02	-
13	Athletics (Women)	05	02	-	01	-
14	Athletics (Men)	01	-	01	-	01
15	Football (Men)	-	03	-	01	01
16	Badminton (Men)	-	-	01	-	-
17	Table Tennis (Men)	-	-	-	01	-

Sports Achievement in current year:

District level –

- Kho-Kho (Men) – Winner
- Kho-Kho (Women) – Runner up
- Ball Badminton (Women) – Winner
- Volleyball (Women) – Winner
- Basket Ball (Men) – Runner

5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

As of now there is structured mechanism to seek and use data and feedback from our graduates and employers. The college interacts with the students on time to time regarding our performance in different section of our work as an institution.

5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/materials brought out by the students during the previous four academic sessions.

The students involve in preparing magazine and they also contribute articles to be published in the college magazine.

5.3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.

College has a Student Council. In charge and members of the student council are nominated by principal.

5.3.6 Give details of various academic and administrative bodies that have student representatives on them.

The following bodies have student representative on them:

- Student Union
- Student Council in each PG Department.

5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution.

There is no structured system to network and collaborate with the alumni and

former faculty of the college. On special occasions they are invited as guests and we get to know about their views regarding college.

Any other relevant information regarding Student Support and Progression which the college would like to include.

To help our students in effective learning:

- Filling up various proformas like examination form, bank, railways and post office.
- College organized internal camps to train them.
- These training activities make the students particularly those from rural areas more confident.

CRITERION VI

GOVERNANCE, LEADERSHIP AND MENAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?

The vision of this college is to strive for the socio intellectual upliftment of the students most of them belong to educationally challenged background. We want to prove ourselves as a credible institution for higher education which serves the surrounding society through imparting quality education, moral value and discipline.

The majority of this college student intake belongs to the socially, economically and educationally weaker sections of our society. Our mission is to provide a satisfactory access to higher education for these students.

College does its level best to avail of the best possible job opportunities in the present competitive scenario. College also works through our various academic culture activities for all round development of our students and teachers personality.

6.1.2 What is the role of top Management, Principal and Faculty in design and implementation of its quality policy and plans?

As this college is aided institution. Therefore the basic policies and plans are framed at the level of the Higher Education Department of the C.G. Govt. This college implements those policies and plans through the allocation of works to teaching and non-teaching staff members. In the implementation process, the principal as well as entire faculties actively participate and contribute their best.

6.1.3 What is the involvement of the leadership in ensuring:

- **The policy statements and action plans for fulfillment of the stated mission.**

The principal is the head of the institution. At the institutional level, he

provides the administrative leadership and guidance for the effective implementation of the policies regarding quality education which is the prime aim of this institution. He monitors the academic work done by the teachers through seeing carefully the attendance and daily teaching registers, maintained by the faculty each month. He keeps on motivating all the teaching and non-teaching staff members in the direction of achieving the mission of the college. The principal presides over the staff council meeting and apprise them of the different works to be done by different staff members. At the beginning of each academic session the principal form different committees comprising of respective teachers for proper functioning of the college.

- **Formulation of action plans for all operations and incorporation of the same into the institutional strategic plan.**

The administrative leadership calls meeting of the college staff council and during these the steps regarding effective all around working of the institution throughout the session are discussed. Thereafter through different committees various academic, extra-curricular and co-curricular work are allocated to the teachers. For special occasions like oath taking ceremony and annual functions, meetings for making the related plans are called and presided by the principal.

- **Interaction with stakeholders**

The principal interacts with teachers and students whenever the need arises. Besides, there is a structured mechanism of college staff council through which he interacts with all the teaching and non-teaching staff members of the college. As far as concerned, the principal interacts with them through the office bearers of the students union. He interacts with individual students also as and when any need arises.

From time to time the principal interacts with students guardians to discuss the issues related with their wards.

- **Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders.**

The Principal takes full interest and provides proper support in the effective functioning of each sphere of the college. Through individual and group meeting with the faculty members he takes stock of the existing situation and analyses the needs for further improvement in the different departments of the college. He motivates for taking up research work by the faculty and is prompt in providing administrative support for the same. He is accessible to different stakeholders and support reasonable and acceptable proposals and suggestions put forward by them in the interest of college.

- **Reinforcing the culture of excellence.**

The principal constantly emphasizes the need of excellence in the college and gives guidance toward the reinforcement of the culture of excellence in the working of this institution. He diligently monitors the working of all the staff members of the college so that contribute their best to the creation and advancement of such culture.

- **Champion organizational change**

The principal works towards better organization change and tries to get introduced new courses for the benefits of the learners of the college during tenure.

6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?

The Govt. Policies and Plans are fully implemented by the college and the effective implementation is monitored through established procedures and mechanisms. The teaching work of the faculty is monitored through attendance and daily teaching registers/diary maintained by them.

Staff Council meetings are held at the commencement of each academic session as well as when a need arises.

Committees for various extra-curricular and co-curricular activities are

constituted in each academic session.

Student Union office bearers meet the principal and respective committees to discuss issues regarding the institution improvement of the college.

6.1.5 Give details of the academic leadership provided to the faculty by the top management?

The principal provides academic leadership and guidance to the faculty with the purpose of increasing their academic potential. He motivates them for taking up research work in their respective subjects besides monitoring their academic works. Faculties are given facilities to attend Refresher courses, Orientation programmes, Workshops, Seminars etc on duty leave.

The principal is the chairperson of the IQAC of the college and he presides over its meetings in which he motivates staffs for taking up and performing better and better academic works.

6.1.6 How does the college groom leadership at various levels?

The college forms various committees whose charge is given to different faculty members and given freedom to take decisions regarding their respective work.

The student union elections were held in the college in accordance with the Govt. instructions. This union grooms leadership at the student level. Different teachers made coordinator or member of the committees to enhance leadership quality.

6.1.7 How does the college delegate authority and provide operational autonomy to the departments/units of the institution and work towards decentralized governance system?

The different departments work under their respective heads under the overall control of the institution head. The HODs have autonomy to allocate work to other teachers of their department. Different functions are carried out by various committees constituted by the principal.

6.1.8 Does the college promote a culture of participative management? If 'yes', indicate the levels of participative management.

Yes, the college is governed by participative management of academic co-academic and administrative activities of the college. The suggestion and

feedback given by faculties, students, parents, stakeholders and well wishers are taken into consideration for the upliftment of the college. The department meeting involves the faculties of the concern department in sharing the responsibility. The administrative work and the upkeep of records are taken care by the office.

6.2 Strategy Development and Deployment

6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

This college has a quality policy which is stated in our vision and mission statements. The policy is to impart quality education to our learners in the best possible way and to ensure their all round development through different extra-curricular and co-curricular activities.

The college is an affiliated college so, it follows the curricular content of the various subject as designed by our affiliating university.

Though the college has not the syllabus preparation power of its own and does not review the university provided syllabus.

Our prime institutional policy for the students is that we organize quality related awareness enhancing programmes, like, lectures and workshops.

The faculty members plan their teaching work in a planned systematic way. The head of the institution monitors the teaching work through monthly perusal of the attendance and daily teaching registers maintained by the faculty members.

6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

The college has a perspective plans of introducing:

- M.P.Ed. and Yoga Science for the coming session.
- College is looking forward to start research centre in other PG departments.
- Job oriented courses like D-pharmacy and nursing.

6.2.3 Describe the internal organizational structure and decision making processes.

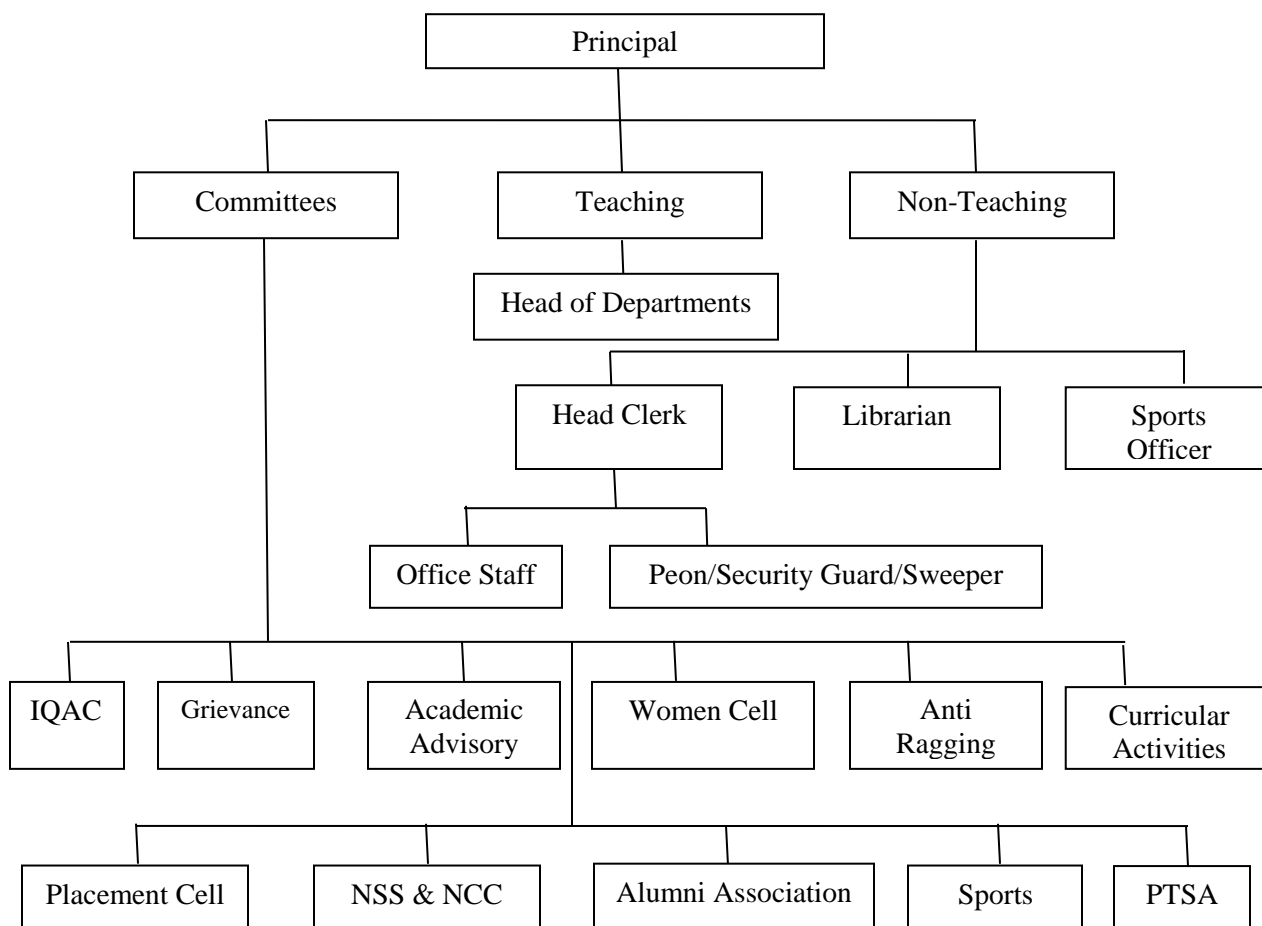
The principal is the head of the institution. There is no vice-principal's post. On

the administrative side, the head clerk is in-charge of the college office and its personnel like clerks and peons. The office works under the overall control of the principal.

On the academic side, each department works under its respective head.

Decision making process of the college is focused on the strict implementation of govt. rules, regulations and instructions. On the administrative side the decisions are taken by the principal in accordance with the govt. rules. Other kinds of decisions like related with academic matter, co-curricular and extra-curricular activities, library and sport are taken by the principal in consultation with the concerned committees and individuals. Some decisions are taken in the meetings of Staff Council.

INTERNAL ORGANIZATIONAL STRUCTURE



6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following

- **Teaching and Learning.**

The faculty members are motivated to increase their knowledge and teaching skills through participation in seminars and workshops.

The principal monitors the teaching work of the teachers through checking every month attendance and daily teaching registers maintained by them.

Periodical tests are taken to assess the impact of teaching on the learning process of the students.

Library resources have been strengthened through addition of e-resources facility. Faculty members are always encouraged to attend Refresher courses, Orientations, short term courses, summer and winter courses etc. They are motivate to use new technique of teaching.

- **Research and Development**

Faculty members have sent research proposals concerning their subjects to UGC for approval. They are encouraged to take up research work. Faculty provide their services to community.

- **Community engagement**

Our college has NSS/NCC unit. Through which the college regularly engages itself with the nearby community every session. Camps are organized in nearby villages to render community service related with health, hygiene, construction and cleanliness.

- **Human resource Management**

The college human resources are the prime asset through which the mission of the college can be achieved. The teaching and non-teaching staffs are constantly motivated by the college administrations to upgrade themselves and contribute their best in betterment of the institution.

- **Industry interaction**

There is no industry interaction.

6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top

management and the stakeholders, to review the activities of the institution?

The head of the institution ensures that all the necessary information reaches the concerned stakeholders in a proper and clear way. The college website, notice board, prospectus are some of the important means through which the college makes the necessary information available to the stakeholders. Time to time information are displayed on notice board.

Different information and facts are made available to the Higher Education Department of the State Govt. and the lead college through correspondence with letters and through e-mails, whenever necessary information is also communicated through newspaper reports.

6.2.6 How does the Management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

This college is an aided college so, the govt. issues instructions to be followed by the college and they are followed in letter and spirit through the involvement of the staff members. Different committees are constituted by the principal for improving the effectiveness and efficiency of the institutional functioning.

6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.

The college is an aided college so have Management council.

6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If 'yes', what are the efforts made by the institution in obtaining autonomy?

This college has not yet applied for obtaining the status of autonomy.

6.2.9 How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for promoting better stakeholder relationship?

The college has a grievance redressal cell and a complaint box is installed in the campus. Stakeholders are free to put their grievances and complaints which are promptly addressed as redressed. The stakeholders can also put their complaints

and grievances through oral interaction with the principal and faculties. All grievances are attended properly. In the year 2015-16 the following decisions were taken by the samiti and acted upon:

- Renovation of the building and white wash
- Purchase of furniture's
- CCTV installed
- WI-FI campus
- Construction of cycle stands cum hall.

6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute? Provide details on the issues and decisions of the courts on these?

S. No.	Name of Petitioner	Issue of the case and (Petition No.)	Year	Decisions of the Court
01	Shri. K. R. Verma	Regarding revised pay scale WP(s) 925	2013	Final decision given

6.2.11 Does the Institution have a mechanism for analyzing student feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an effort?

The student union of the college gives its feedback about the overall functioning of the college through meeting and oral interactions with the college administration, which is analyzed. The feedback is beneficial for improving the institutional performance.

6.3 Faculty Empowerment Strategies

6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff?

The college makes efforts to enhance the professional development to enhance the professional development of its teaching and non-teaching staff. The teachers are encouraged and relieved from college duties to participate in Orientation/Refresher Courses. Attending Seminars / Conferences and

Workshops and presenting papers

6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

The college provides encouraging and motivating work environment for the staff members. The work culture of the college is conducive to satisfactory performance by them. The college administration sympathetically considers the genuine personal problems of the staff members so that they find themselves at ease and contribute their best to the betterment of the institutional functioning.

The faculty's research proposals are promptly forwarded to the approving agency. They are given responsibilities through committees in accordance with their interest and expertise.

6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

Mainly there is the state govt. appraisal system of the teaching and non-teaching staff in the form of Annual Confidential Reports. There reports are written by the principal and reviewed by the higher authority for the faculty UGC appraisal based reports are in vogue in which the entire range of academic and extra academic activities of the faculty are appraised by the principal and reviewed by the higher authority. Besides the above system a monthly appraisal is in practice as regards the faculty. Every teacher has to maintain student's attendance and daily teaching diaries which is checked and signed by principal every month. This gives the principal an idea about whether the teaching work is being done as planned or not.

6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

According to the practice in vogue, the staff members whose performance is found to be below average are communicated through correspondence that their performance has been found to be below average. An explanation is sought

from them and their side of the matter is elicited from them.

6.3.5 What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

For the college staff the following welfare measures are in practice:

- ❖ Medical leave for all staffs as per Govt. rules.
- ❖ EWF/NCPF/CPF Advance/Part final withdrawal for all staff as per rules
- ❖ Encashment of Earn leaves as per rules.
- ❖ Maternity leave for all women staff as per Govt. norms.
- ❖ Salary Advance facility.
- ❖ Uniform for all class IV staff provided by institution.

6.3.6 What are the measures taken by the Institution for attracting and retaining eminent faculty?

The principal takes care in encouraging and appreciating the faculty members. The achievements of the faculties are recorded in the Annual report of college. These faculties are honored on special occasion for sustenance of their career development.

6.4 Financial Management and Resource Mobilization

6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?

The college has finance account committee having two members who monitor financial management of the college more effectively. The committee checks cash book entries through tallying the entries with related receipts. Govt. audit is also done from time to time for the budget provided and expenditure done.

6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

The institutional mechanisms for internal and external audit through and last audit done as follows:

- Last audit through Chartered Accountant on 20/08/2016 for F.Y. 2015-16
- Last audit through Local Audit Fund, Government of Chhattisgarh. in

between 02/12/14 to 17/12/14 for F.Y. 2012-13 and 2013-14.

- Last audit done between 05-12-2016 to 06-12-2016 by Higher Education for the financial year 2015-2016.

6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.

Major sources of institutional receipts/funding are:

1. UGC
2. State Government.
3. Fee collected by students.

Statement of expenditure for previous four years is as follows:

	2015-16	2014-15	2013-14	2012-13
Building	846643	548432	173872	152765
Furniture	-	15400	-	-
Computer	591095	77590	2455560	-
Equipment	27360	94714	55000	-
Library books	5502	3304	234350	5627
Salary	13796887	15339775	25232392	11242184
Sports & Games	95188	37900	46782	29752
Other expenses	3049374	2433403	2841623	157275

6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).

- Yes, External funding have been received from student fee and development fee utilization of this fund is as follows:
- Purchasing of furnitures.
- Payment of part time and statute 28 have been paid through management.
- Payment of gardener and labour arranged for various work through management.

- Electricity & Telephone Charges.
- Overall maintenance of college.

6.5 Internal Quality Assurance System (IQAC)

6.5.1 Internal Quality Assurance Cell (IQAC)

- a. Has the institution established an Internal Quality Assurance Cell (IQAC)? .6 If ‘yes’, what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?**

Yes, the college has an Internal Quality Assurance Cell. It was established on 20/11/2012. The IQAC meetings take place periodically and the different facts of quality are discussed and deliberated upon. The decisions taken in meetings are implemented as far as possible. The institution’s policy is to take the issue of quality of the college performance with most seriousness.

The IQAC has given the institution a structured forum to bring up the quality related issues of the college where we discuss them and take decision regarding them after proper deliberation.

- Discussion related to overall development of institution is taken by IQAC.
- Matter related to students are discussed.

- b. How Many decisions of the IQAC have been approved by the Management / authorities for implementation and how many of them were actually implemented?**

Ten decisions of the IQAC have been approved by authorities and Eight were implemented.

- c. Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.**

Yes we have external members in IQAC committee.

- d. How do students and alumni contribute to the effective functioning of the IQAC?**

On the basis of students oral feedback steps are taken to contribute to the effective functioning of the IQAC.

e. How does the IQAC communicate and engage staff from different constituents of the institution?

The meetings of the IQAC are chaired by the principal. Some of the faculty members are in the IQAC as members. From the administrative office side the head clerk is also a member. All these staff members attend the IQAC meeting. Remaining staff members are communicated about the meeting decisions and instructed by the principal to follow and implement them.

6.5.2 Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalisation.

The constitution of the Internal Quality Assurance Cell of the college functions as an integrated framework for quality assurance of the academic and administrative activities. The principal as the chairperson of the IQAC chairs its meetings and guides and motivates the entire staff to be aware and active regarding quality maintenance and enhancement in the college. He ensures that the administrative support for the academic activities is available readily. Besides the principal, the head clerk, who is the person in charge of the office work, is also present in its meetings.

Thus the academic and administrative sides of the college work in tandem for the maintenance and increase of quality in the college.

6.5.3 Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact.

Yes, the staffs are sent to attend the meetings and other programmes conducted by IQAC of other institutions for the training.

6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If 'yes', how are the outcomes used to improve the institutional activities?

The college does not undertake academic audit or any external review of the

academic provisions. We are an affiliated institution, and follow the guidelines of the university regarding academic work.

6.5.5 How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?

As of now there is no alignment with the requirements of any external quality assurance agency or regulatory authorities. The college apprises the district lead college of the decisions taken in the IQAC meeting.

6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

- All the faculty members maintain student attendance and daily teaching diaries which the principal goes through just after the end of each month.
- In the IQAC meeting the principal takes stock of the teaching-learning work through discussion with the teachers.
- Student feedback system has been introduced starting from session 2014-15

6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?

Whenever the IQAC meetings are called, the members are informed about the concerned agenda items through letters.

The decisions of the meetings are communicate through minutes of the meetings.

CRITERION VII

INNOVATION AND BEST PRACTICES

7.1 Environment Consciousness

7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?

The college is environment conscious institution and believe fully is the value of green environment. We make our own efforts to keep our campus green through periodic plantation works.

7.1.2 What are the initiatives taken by the college to make the campus eco-friendly?

*** Energy conservation**

Our energy requirement is fulfilled by govt. electricity supply which is quite satisfactory. All the staff members are fully aware that energy must be saved. We try to keep the institutional consumption of electricity at the minimum level by our alertness about the need of energy conservation. The college ensures that no waste of electric energy takes place in the campus. All electricity consuming facilities and equipments are switched off when not in use. The college sensitizes the students and staff regarding the need of energy conservation. The NSS unit of the college organize awareness programmes regarding energy conservation during their camp periods in nearby village.

Most of our students belong to the nearby rural area. They come to the college on bicycles. This has salutary effect on energy conservation because it saves students and the campus environment from the ill effects of the burning of fossil fuels.

*** Use of renewable energy**

At present this college does not use any renewable energy.

*** Water harvesting**

Yes, Available.

*** Check dam construction**

There is no check dam in the college.

* **Efforts for Carbon neutrality**

Most of the students use bicycles for coming to the college which is a carbon neutral mode of transport.

* **Plantation**

The college does regular plantation work in the month of July-August. The planted saplings are taken care through proper watering by the students and staff members.

* **Hazardous waste Management**

Whenever such waste is generated, it is disposed of in a proper way. So that it may not cause any harm. There is no waste Management system installed in the college.

* **e-waste Management**

Not much e-waste is generated by the college. Whenever such waste is generated it is disposed of properly, so that it may not cause harm. There is no e-waste Management system installed in the campus.

7.2 Innovations

7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.

- In the year 2017 the college library added to its academic resources the vast corpus of e-resources through the subscription to the N-LIST (National Library and Information Services Infrastructure for scholarly content) of the INFLIBNET. These resources have a very positive impact on the students and faculty members of this institution.
- Employee Welfare Fund: Management donates Rs. 50,000 for this fund. College teaching and non-teaching staff also donates some amount accordingly, from their payment per month. For proper use of this fund laws are made to use the amount.
- Help Club Fund: Fund raised by staffs of our college. This Help club has been established in year 2015-16 with a purpose to give help to needy students.

- To provide equipment to differently abled students.
- To provide help in old home by giving blankets.
- To provide help at orphanage in future.
- To provide helps to all other social needs.
- Student Union Fund: Office bearer of Student Union Fund recommend names of those poor students and academically good as well. These students college fee amount is given by this fund. In year 2015-16 ten students are benefitted and in 2016-17 five students.
- In the memories of family members college staff gives away awards to the students, those who score highest marks in university examination. In the form of silver medal and sum of amount.

7.3 Best Practices

7.3.1 Elaborate on any two best practices in the given format at page no. 98, which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.

Best Practice – 01

Title of the Practice – Nirdhan Chhatra Sahayata Kosh

Goal –

- To help poor and needy students.
- This fund is provided to students for paying college fee, books and other items for educational needs.

The Context –

Students have to produce income certificate certified by Tehsildar to get this fund. About 25 years ago this practice has been started. With the help of notice, college students come to know about this fund and applications are invited for the same.

The Practice –

Nirdhan Chhatra Sahayata Kosh committee verifies the application before giving the fund to the needy and poor students. Committee conduct meeting and

provide fund to the selected students.

Uniqueness –

708 students received Rs.754200/- in last five years.

Evidence of Success

S.No.	Year	Number of application received	Selected application	Disbursed Amount
1	2011-12	49	36	24100.00
2	2012-13	61	60	48100.00
3	2013-14	130	130	110500.00
4	2014-15	205	205	220900.00
5	2015-16	138	130	207000.00
6	2016-17	195	183	167700.00

Best Practice – 02

Title of the Practice –

Role of Physical education in enhancement of all round development of physically disabled person.

Objective-

- Sports are an effective means of building knowledge and awareness among person with disabilities.
- Sports empowers disabled person so that they may recognize their own potential and advocate for changes in society.
- To develop motor skills overall cognitive abilities through sports in them.

The Context –

College has been sensitive to the position of disabled person in society; the physical education department of college always shows devotion for disable sports. sports enhance overall development of any person so the physically and mentally challenged person. No challenge is too great with the right support. Sports can offer so much more.

The Practice –

Sports works to improve the inclusion and well being of persons with disabilities in two ways by changing what communities think and feel about persons with disabilities and by changing what person with disabilities think and feel about

themselves. The community impact and individual impact of sports helps to reduce the isolation of persons with disabilities.

Uniqueness –

Our college has organized ACTP (Advance Coaches Training Programme) for coaches for disable sports through Special Olympic Bharat. Near about 250 disabled sports persons participate in district and state level in our college. Physical department of our college provide free T-Shirt and Lower to disabled participants in Feb. 2017.

Evidence of Success –

- After ACTP Special Olympic Bharat gives certificate to all participants.
- Self confidence, adjustment level, emotional maturity is generated.
- This sports help them to bridge the gap between their families and friends.
- Disable person ladder from district tournament to state and state to national so on.
- Dr. Pramod Tiwari, IQAC Coordinator and Staff of Physical Education Department have been a national level coach for the same.

Contact Details:-

Name of Principal – Dr. D. N. Suryawanshi

Name of Institution – Seth R. C. S. Arts & Commerce College, Durg

City – Durg

Pin – 491001

Accredited Status – Not Accredited

Work Phone : 0788-2322457 Fax: 0788-2322457

Website: www.rcscollege.com

E-mail: rcscollege1964@gmail.com

Mobile: +91 9424117260

Evaluative Report of the Departments

1. Name of the department – Department of Political Science
2. Year of Establishment – **UG – 1969 PG – 1986 Research Centre - 1996**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D. etc.)

UG	B. A.
PG	M. A.
Research Degree	Ph. D. & D.Litt.

4. Names of Interdisciplinary courses and the departments/units involved – **NIL**
5. Annual/semester/choice based credit system (programme wise)
 - **UG – Annual**
 - **PG – Semester System**
6. Participation of the department in the courses offered by other departments–**NIL**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. – **Yes**
8. Details of courses/programmes discontinued (if any) with reasons – **NIL**
9. Number of teaching posts

	Sanctioned	Filled
Professors	0	0
Associate Professors	0	0
Asst. Professors (Govt. Aided)	2	1
Asst. Professors (under statute 28)	-	3

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.)

Name	Qualification	Designation	Specialization	No. of years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. D. N. Suryawanshi	M.A., Ph.D. LL.B.	Asst. Prof.	Public Administration	36	26
Dr. Pramod Yadav	M. A., Ph.d. LL.B.	Asst. Prof.	Public Administration	15	01
Dr. N. K. Vaishnav	M. A., Ph.d. LL.B.	Asst. Prof.	Public Administration	06	-
Dr. Ayasha Ahmad	M. A., Ph.d.	Asst. Prof.	Political Science	06	-

11. List of senior visiting faculty –

S.No.	Name of visiting faculty	Dept.	Designation/ Address
1.	Dr. L. S. Gajpal	Sociology	Associate Prof. SOS Sociology, PRSU Raipur
2.	Dr. A. K. Shukla	Political Sc.	Additional Director, Higher Education, Chhattisgarh
3.	Dr. Manisha Sharma	Political Sc.	Dr. Radha Bai Navin Girls College, Raipur

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: **NIL**
13. Student -Teacher Ratio (programme wise) 2016-17

S. No.	Programme	Student -Teacher Ratio
1	UG	54 : 1
2	PG	12 : 1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled – **NIL**
15. Qualifications of teaching faculty with D.Sc/ D.Litt/ Ph.D/ MPhil / PG.

Ph.D. – 04

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:
Number of faculty with ongoing projects –
a) **National - 01 Faculty**

Dr. D. N. Suryawanshi is working as a guide with ongoing project. Detail of projects is as follows:

Post Doctoral Fellowship – 02
Funding Agency – ICSSR
Amount received – 3,56,000/-

b) International – NIL

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received –

Minor Project (Political Science) – UGC – 1,50,000/-

Major Projects (Political Science) – UGC – 9,13,000/-

18. Research Centre /facility recognized by the University –

Yes, Department is recognized as research centre by Pt. Ravi Shankar Shukla University, Raipur (Chhattisgarh)

19. Publications:

* Publication per faculty -

S. No.	Name of the faculty	Publication
1	Dr. D. N. Suryawanshi	32
2	Dr. Pramod Yadav	21
3	Dr. Ayasha Ahmad	01

* Number of papers published in peer reviewed journals (national /international) by faculty and students – **02**

* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) – **NIL**

* Monographs – **NIL**

* Chapter in Books – **NIL**

* Books Edited – **NIL**

* Books with ISBN/ISSN numbers with details of publishers – **01**

Name of Book: Rajniti Vigyan Prashn Bank

Subject Expert: Dr. Pramod Yadav, Asst. Prof. Political Science

ISBN Number: 978-81-930517-1-9
First Edition: 2015
Publisher: Hindustan Samachar, Plot No. 8, Zone-1,
MP Nagar, Bhopal

- * Citation Index: NIL
- * SNIP : NIL
- * SJR : NIL
- * Impact factor : 02
- * h-index : NIL

20. Areas of consultancy and income generated –

Consultancies are given in different Institutions and Govt. Organizations at free of cost. Areas where consultancy is given as given below:

- **Universities**
- **Different Institutions and Colleges**
- **Jila Panchayat**
- **NGOs**
- **District Administration**
- **Health Department**

21. Faculty as a member in:

a) National committees – **02**

- * Dr.D.N.Suryawanshi – Member, IPSA
- * Dr. Pramod Yadav – Member, IPSA

b) International Committees – **NIL**

c) Editorial Boards – **02**

- * **Dr.D.N.Suryawanshi** –
 - Member – Editorial group of Bhavya and Shodh Upkram
 - Member – Research Journal at State and National Level.
- * **Dr. Pramod Yadav** –
 - Member – Editorial Board, Anvikshiki
 - Member – Research Journal at State and National Level

22. Student projects
- a) Percentage of students who have done in-house projects including inter departmental/programme –
PG – 100%
 - b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies – **NIL**
23. Awards / Recognitions received by faculty and students –
- **Gold Medal awarded by University – 02 Students**
 - **Univeristy Merrit List during 4 Years – UG – 01 PG-10**
24. List of eminent academicians and scientists/visitors to the department
1. Dr. B. L. Fadiya, HOD, Political Science, Janardan Rai Nagar Rajasthan Vidyapith, Udaipur
 2. Prof. G. P. Nema, HOD, Political Science, Dr. Harisingh Gaur University, Sagar (M.P.)
 3. Shri. R. K. Vij (I.P.S.) I.G. Durg Zone.
 4. Dr. S. K. Singh, Director, DCDC, Pt. Ravishankar Shukla University, Raipur
 5. Dr. R. D. Bharatdwaj, Rani Durgawati University, Jabalpur.
 6. Dr. Anjani Shukla, Additional Director, Higher Education, Chhattisgarh
 7. Dr. Yugal Kishor Bharti, Additional Director, Higher Education Chhattisgarh.
 8. Prof. M. P. Dubey, Vice Chancellor, Maharshi Rajshree Tandan Open University, Allahabad (U.P)
 9. Dr. Ramesh Gautam, Dr. Harisingh Gaur University, Sagar (M.P.)
 10. Dr. Madhurendra Kumar, HOD, Kumaun University, Nainital (Uttarakhand)
 11. Dr. Sanjay Shrivastav, BHU, Varanasi (U.P.)
 12. Dr. Sona Shukla, HOD, Govt. Hamidiya PG Autonomous College, Bhopal
 13. Dr. Gopal Sharma, Vikram University, Ujjain.
 14. Dr. A. P. S. Chauhan, Jivajee University, Gwalior.
 15. Dr. Laxmi Dhruw, Govt. V.Y.T. College, Durg.
 16. Dr. Vedwati Mandavi, Govt. V.Y.T. College, Durg.
 17. Dr. R. N. Singh, Principal, Govt. Digvijay Autonomous PG College, Rajnandgaon.

18. Dr. L. S. Gajpal, Associate Prof., SOS, Sociology, Pt. Ravishankar Shukla University, Raipur (C.G)
19. Dr. Ramakant Sharma, Govt. Rajiv Lochan College, Rajim.
20. Dr. Suresh Deshmukh, Govt. PG. College, Dhamtari.
25. Seminars/Conferences/Workshops organized & the source of funding
- a) National – 02 Source of funding: UGC
- b) International – NIL
26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A. (2014-2015)	74	62	19	43	87%
B.A. (2015-2016)	96	78	33	45	91%
PG (2013-2015) Batch	51	38	21	17	87%
PG (2014-2016) Batch	47	34	13	21	71%

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
UG – B. A.	100%	NIL	NIL
PG. – M. A.	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

NET **02**

SLET **01**

Civil services **02**

29. Student progression

Student progression	Against % enrolled
UG to PG	77%
PG to M.Phil.	NIL
PG to Ph.D.	12%
Ph.D. to Post-Doctoral	05 Scholars
Employed	
• Campus selection	NIL
• Other than campus recruitment	15%
Entrepreneurship/Self-employment	10%

30. Details of Infrastructural facilities

a) Library : **Central library is available.**

Text Books	2768
Reference Books	25
Journal/Magazine	10

32. Internet facilities for Staff & Students – **Yes**

c) Class rooms with ICT facility – **NIL**

d) Laboratories – **NA**

31. Number of students receiving financial assistance from college, university, government or other agencies –

- **All eligible students receive Scholarship like Post Matric Scholarship, Minority Scholarship given by State and Central Government.**
- **College provides financial assistance to poor students from Chhatra Sahayata Kosh funded by College.**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts.

Date	Topic	Expert name
14/02/12	Natioan Seminar on Naxlism in India and The Role of Police Administration.	Dr. B. L. Fadiya
28/11/15	Current political scenario	Dr. Anjani Shukla
28/11/15	Utility of research	Dr. A. K. Pandey
24/04/16	Panchayat Diwas	Mahendra Sinha
10/12/16	Human Rights Day	Dr. Anjana Thakur
11/02/17	Research methodology	Dr. L. S. Gajpal

33. Teaching methods adopted to improve student learning

- **Traditional Method**
- **DLP**
- **PPT Presentation**
- **Chalk and Talk**
- **Group Discussion**
- **Class Seminar**
- **Educational Tour**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

- Participation through NSS, NCC, Sports and Cultural Activities.
- Participation in different types of camps and awareness programmes like Blood donation Camp, Nari Samman Camp, Aids Awareness, Matdata Jagrukta, Swachhata Abhiyan, Yuva Drishti Abhiyan, Cashless Economy Tree Plantation, Road Safty etc.
- In other activities, order issued by Government time to time.

35. SWOC analysis of the department and Future plans

Strength:

- Well qualified faculty.
- Learning atmosphere.
- Higher education opportunities – UG to Ph.D
- 11 Students are listed in University Merrit List and 02 students out of them are secured Gold Medal.
- 75% of PG Students obtained 60% or above marks.
- All Ph.D. holders placed in Govt. and other institution.

Weakness:

- Departmental library.
- Non availability of classrooms with ICT
- Less attendance in UG Classes.

Opportunities:

- Provide learning atmosphere to weaker section of students.
- Publishing of Research Journal.
- To encourage the students to compete in NET/SET and other competitive examination.

Challenges:

- Need to organize motivational and carrier guidance programmes.
- Attendance of students in UG Classes.
- Create job opportunities.

Future Plans:

- Coaching for different types of competitive exam.
- Computer literacy programme.
- In future to publish Standard Research Journal.
- To organize Workshops and Seminars.

Evaluative Report of the Departments

1. Name of the department – Sociology
2. Year of Establishment – **UG – 1988**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D. etc.)

UG	B. A.
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4. Names of Interdisciplinary courses and the departments/units involved – **NIL**
5. Annual/semester/choice based credit system (programme wise)
 - **UG – Annual**
6. Participation of the department in the courses offered by other departments – **NIL**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. – **NIL**
8. Details of courses/programmes discontinued (if any) with reasons – **NIL**
9. Number of teaching posts

	Sanctioned	Filled
Professors	0	0
Associate Professors	0	0
Asst. Professors (Govt. Aided)	0	0
Asst. Professor (Temporary)	-	1

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.)

Name	Qualification	Designation	Specialization	No. of years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Mahendra Sharma	M.A., Ph.D.	Asst. Prof.	Indian Society	10	NIL

11. List of senior visiting faculty –

S.No.	Name of visiting faculty	Dept.	Designation/ Address
1.	Dr. R. K. Chaubey	Sociology	HOD, Govt. V.Y.T. PG College, Durg
2.	Dr. L. S. Gajpal	Sociology	Associate Prof. SOS Sociology, PRSU Raipur
3.	Dr. Sapna Sharma	Sociology	Govt. V.Y.T. PG College, Durg
4.	Dr. R. N. Tandan	Sociology	Govt. Nagrik Kalyan College, Nandini Nagar, Ahiwara

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: **100%**

13. Student -Teacher Ratio (programme wise)

S. No.	Programme	Student -Teacher Ratio
1	UG	194 : 1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled – **NIL**

15. Qualifications of teaching faculty with D.Sc/ D.Litt/ Ph.D/ MPhil / PG.

Ph.D. – 01

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received – **NIL**

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received – **NIL**

18. Research Centre /facility recognized by the University – **NIL**

19. Publications: **NIL**

20. Areas of consultancy and income generated –

Consultancy given to Students and NGO at free of cost.

21. Faculty as a member in:

a) National committees – **NIL**

b) International Committees – **NIL**

c) Editorial Boards – **NIL**

22. Student projects

a) Percentage of students who have done in-house projects including

inter departmental/programme – **NIL**

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies – **NIL**

23. Awards / Recognitions received by faculty and students – **Best Employee award is given by college in Session 2016-17.**

24. List of eminent academicians and scientists/visitors to the department-**NIL**

25. Seminars/Conferences/Workshops organized & the source of funding

a) National – **NIL**

b) International – **NIL**

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A. (2014-2015)	73	61	20	41	84%
B.A. (2015-2016)	91	76	31	45	89%

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
UG - B. A.	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? **NIL**

29. Student progression

Student progression	Against % enrolled
UG to PG	NA
PG to M.Phil.	NA
PG to Ph.D.	NA
Ph.D. to Post-Doctoral	NA

Employed	
<ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	NIL 3%
Entrepreneurship/Self-employment	-

30. Details of Infrastructural facilities

a) Library : **Central library is available. Number of books - 1348**

b) Internet facilities for Staff & Students – **Yes**

c) Class rooms with ICT facility – **NIL**

d) Laboratories – **NA**

31. Number of students receiving financial assistance from college, university, government or other agencies –

- **All eligible students receive Scholarship like Post Matric Scholarship, Minority Scholarship given by State and Central Government.**
- **College provides financial assistance to poor students from Chhatra Sahayata Kosh.**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts.

Date	Topic	Expert name
29/10/15	Cyber crime	Dr. R. K. Choubey Dr. L. S. Gajpal
11/04/16	Youth vision campaign	Dr. Sapna Sharma Dr. N. K. Baghmar Dr. L. S. Gajpal
17/01/17	Road safety and rules	Ashoka Highway
11/02/17	Research methodology	Dr. L. S. Gajpal
11/02/17	Carrier development	Dr. Ramnaresh Tondon

33. Teaching methods adopted to improve student learning

- **Traditional Method**
- **Chalk and Talk**
- **Group Discussion**
- **Class Seminar**
- **Educational Tour**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities
- Participation through NSS, NCC, Sports and Cultural Activities.
 - Participation in different types of camps and awareness programmes like Blood donation Camp, Nari Samman Camp, Aids Awareness, Matdata Jagrukta, Swachhata Abhiyan, Yuva Drishti Abhiyan, Cashless Economy Tree Plantation, Road Safty etc.
 - In other activities, order issued by Government time to time.

35. SWOC analysis of the department and Future plans

Strength:

- Sufficient infrastructure.
- Learning atmosphere.
- Good attendance in class room.

Weakness:

- No regular teacher.
- Less job opportunity.
- Lack of e-class room.

Opportunities:

- Student can work with different NGOs taking up social issues.
- To encourage the students to compete in competitive examinations.

Challenges:

- Need to organize carrier guidance programmes.
- Creating awareness among students to the needs of the society.
- Create job opportunities.

Future Plans:

- Computer literacy programme.
- To promote Socio-Eco. friendly atmosphere through value education.
- To prepare students to face the growing challenges in society.

Evaluative Report of the Departments

1. Name of the department – Department of Economics
2. Year of Establishment – **UG – 1969**
 PG – 1983
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D. etc.)

UG	B. A.
PG	M. A.

4. Names of Interdisciplinary courses and the departments/units involved – **NIL**
5. Annual/semester/choice based credit system (programme wise)
 - **UG – Annual**
 - **PG – Semester System**
6. Participation of the department in the courses offered by other departments – **NIL**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. – **NIL**
8. Details of courses/programmes discontinued (if any) with reasons – **NIL**
9. Number of teaching posts

	Sanctioned	Filled
Professors	0	0
Associate Professors	0	0
Asst. Professors (Govt. Aided)	2	2
Asst. Professors (Temporary)	-	2

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.)

Name	Qualification	Designation	Specialization	No. of years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Smt. Kiran Tiwari	M.A., Ph.D.	Asst. Prof.	Demography	36	-
Dr. A. K. Pandey	M.A., Ph.D.	Asst. Prof.	Statistics, Micro Economics	17	-
Smt. Pratibha Verma	M. A.	Asst. Prof.	Economics	06	-
Suman Sharma	M. A.	Asst. Prof.	Economics	01	-

11. List of senior visiting faculty –

S.No.	Name of visiting faculty	Dept.	Designation/ Address
1.	Dr. A. K. Pandey	Economics	HOD, SOS Economics, PRSU Raipur
2.	Shri. Sagar Ravindra Tawar	Economics	Faculty of Bombay Stock Exchange, Nagpur
3.	Dr. R. N. Singh	Economics	Principal, Govt. Digvijay College, Rajnandgaon

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: 60%

13. Student -Teacher Ratio (programme wise) 2016-17

S. No.	Programme	Student -Teacher Ratio
1	UG	14 : 1
2	PG	04 : 1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled – **NIL**

15. Qualifications of teaching faculty with D.Sc/ D.Litt/ Ph.D/ MPhil / PG.

Ph.D. – 02

P.G. – 02

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **NIL**

One faculty as a guide with ongoing projects details as follows –

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received – **NIL**

18. Research Centre /facility recognized by the University – **NIL**

19. Publications:

* Publication per faculty -

S. No.	Name of the faculty	Publication
1	Dr. A. K. Pandey	01

* Number of papers published in peer reviewed journals (national /international) by faculty and students – **NIL**

* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) – **NIL**

* Monographs – **NIL**

* Chapter in Books – **NIL**

* Books Edited – **NIL**

* Books with ISBN/ISSN numbers with details of publishers – **NIL**

* Citation Index: **NIL**

* SNIP : **NIL**

* SJR : **NIL**

* Impact factor : **NIL**

* h-index : **NIL**

20. Areas of consultancy and income generated –

Consultancies are given in different Institutions and Govt. Organizations at free of cost. Areas where consultancy is given as given below:

- **Member in Board of Studies, Durg University, Durg**
- **Govt. College Chowki**

21. Faculty as a member in:

a) National committees – **NIL**

b) International Committees – **NIL**

c) Editorial Boards – **NIL**

22. Student projects
- c) Percentage of students who have done in-house projects including inter departmental/programme – **NIL**
- d) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies – **NIL**
23. Awards / Recognitions received by faculty and students – **NIL**
24. List of eminent academicians and scientists/visitors to the department
1. Dr. A. K. Pandey, Faculty Dean Arts, Pt. Ravishankar Shukla University, Raipur (C.G)
 2. Lakhan Lal Sahu, Chairman, Indian Labour Cooperative Society, New Delhi & Chhattisgarh Rajya Sahkari Sangh, Raipur
25. Seminars/Conferences/Workshops organized & the source of funding
- a) National – **NIL**
 - b) International – **NIL**
26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B. A. (2014-2015)	28	17	7	10	88%
B. A. (2015-2016)	48	33	12	21	82%
PG (2013-2015) Batch	36	27	09	18	59%
PG (2014-2016) Batch	26	14	05	09	64%

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
UG - B. A.	100%	NIL	NIL
PG. - M. A.	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? **NIL**

29. Student progression:

Student progression	Against % enrolled
UG to PG	22%
PG to M.Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
Employed	
• Campus selection	-
• Other than campus recruitment	-
Entrepreneurship/Self-employment	-

30. Details of Infrastructural facilities

a) Library: **Central library is available. Number of books as given below:**

Text Books	3079
Reference Books	05
Journal/Magazine	03

b) Internet facilities for Staff & Students – **Yes**

c) Class rooms with ICT facility – **NIL**

d) Laboratories – **NA**

31. Number of students receiving financial assistance from college, university, government or other agencies –

- **All eligible students receive Scholarship like Post Matric Scholarship, Minority Scholarship given by State and Central Government.**
- **College provides financial assistance to poor students from Chhatra Sahayata Kosh funded by College.**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts.

Date	Topic	Expert name
28/11/15	Utility of research	Dr. A. K. Pandey
01/12/16	Participation of youth in cooperative	Shri Lakhan Lal Sahu
11/02/17	Research methodology	Dr. L. S. Gajpal
15/02/17	Investor awareness programme	Shri Sagar R. Tawar

33. Teaching methods adopted to improve student learning

- **Traditional Method**
- **Chalk and Talk**
- **Group Discussion**
- **Class Seminar**
- **Educational Tour**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

- Participation through NSS, NCC, Sports and Cultural Activities.
- Participation in different types of camps and awareness programmes like Blood donation Camp, Nari Samman Camp, Aids Awareness, Matdata Jagrukta, Swachhata Abhiyan, Yuva Drishti Abhiyan, Cashless Economy Tree Plantation, Road Safty etc.

35. SWOC analysis of the department and Future plans

Strength:

- Well qualified faculty.
- Learning atmosphere.
- Higher education opportunities – UG to Ph.D
- 80% of PG Students obtained 60% or above marks.

Weakness:

- Departmental library.
- Non availability of classrooms with ICT
- Less admission in UG and PG Classes.

Opportunities:

- Opportunities to increase the strength.
- To encourage the students to compete in competitive examination.

Challenges:

- Need to organize motivational and carrier guidance programmes.
- To motivate the students to take admission in economics.
- Create job opportunities.

Future Plans:

- Provide free Coaching to students for different types of competitive exam.
- Computer literacy programme.

Evaluative Report of the Departments

1. Name of the department – English
2. Year of Establishment – **UG – 1964**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D. etc.)

UG	B. A. B.Com.
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4. Names of Interdisciplinary courses and the departments/units involved – **NIL**
5. Annual/semester/choice based credit system (programme wise)
 - **UG – Annual**
6. Participation of the department in the courses offered by other departments–**NIL**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. – **NIL**
8. Details of courses/programmes discontinued (if any) with reasons – **NIL**
9. Number of teaching posts

	Sanctioned	Filled
Professors	0	0
Associate Professors	0	0
Asst. Professors (Govt. Aided)	1	0
Asst. Professor (Temporary)	-	1

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.)

Name	Qualification	Designation	Specialization	No. of years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Pooja Malhotra	M.A., M.Phil. B.Ed. & Ph.D.	Asst. Prof.	Indian writing in English	04	NIL

11. List of senior visiting faculty – **NIL**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: **100%**
13. Student -Teacher Ratio (programme wise)

S. No.	Programme	Student -Teacher Ratio
1	UG (B.A.)	222 : 1
2	UG (B.Com.)	592 : 1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled – **NIL**
15. Qualifications of teaching faculty with D.Sc/ D.Litt/ Ph.D/ MPhil / PG.
M.Phil, Ph.D. – 01
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received – **NIL**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received – **NIL**
18. Research Centre /facility recognized by the University – **NIL**
19. Publications: **01**
20. Areas of consultancy and income generated –
Consultancy given to Students and NGO at free of cost.
21. Faculty as a member in:
 - a) National committees – **NIL**
 - b) International Committees – **NIL**
 - c) Editorial Boards – **NIL**
22. Student projects
 - c) Percentage of students who have done in-house projects including inter departmental/programme – **NIL**
 - d) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies – **NIL**
23. Awards / Recognitions received by faculty and students – **NIL**
24. List of eminent academicians and scientists/visitors to the department-**NIL**

25. Seminars/Conferences/Workshops organized & the source of funding

- a) National – NIL
b) International – NIL

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B. A. (2014-2015)	78	64	20	44	88%
B. A. (2015-2016)	102	87	35	52	57%
B.Com. (2014-2015)	265	223	125	98	65%
B.Com. (2015-2016)	278	226	126	100	69%

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B. A.	100%	NIL	NIL
B.Com.	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? **NIL**

29. Student progression

Student progression	Against % enrolled
UG to PG	NA
PG to M.Phil.	NA
PG to Ph.D.	NA
Ph.D. to Post-Doctoral	NA
Employed • Campus selection • Other than campus recruitment	NIL -
Entrepreneurship/Self-employment	-

30. Details of Infrastructural facilities
- a) Library: **Central library is available. Number of books - 1523**
 - b) Internet facilities for Staff & Students – **Yes**
 - c) Class rooms with ICT facility – **NIL**
 - d) Laboratories – **NIL**
31. Number of students receiving financial assistance from college, university, Government or other agencies –
- **All eligible students receive Scholarship like Post Matric Scholarship, Minority Scholarship given by State and Central Government.**
 - **College provides financial assistance to poor students from Chhatra Sahayata Kosh.**
32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts. – **NIL**
33. Teaching methods adopted to improve student learning
- **Traditional Method**
 - **Chalk and Talk**
 - **Group Discussion**
 - **Class Seminar**
34. Participation in Institutional Social Responsibility (ISR) and Extension activities
- Participation through NSS, NCC, Sports and Cultural Activities.
 - Participation in different types of camps and awareness programmes like Blood donation Camp, Nari Samman Camp, Aids Awareness, Matdata Jagrukta, Swachhata Abhiyan, Yuva Drishti Abhiyan, Cashless Economy Tree Plantation, Road Safty etc.
 - In other activities, order issued by Government time to time.

35. SWOC analysis of the department and Future plans

Strength:

- Present infrastructural facilities are satisfactory.
- Institution situated is situated in the centre of the city.
- Learning atmosphere.

Weakness:

- No regular teacher.
- Poor communication skill.
- Lack of confidence among students.

Opportunities:

- Student from weaker section.
- To understand the lesson taught to follow the conversation to acquire the skill.

Challenges:

- To generate interest in English language.
- To remove fear of the English language.

Future Plans:

- To start language lab.

Evaluative Report of the Departments

1. Name of the department – **Hindi**
2. Year of Establishment – **UG B.Com. Hindi Language – 1964**
B.A. Hindi Language & Literature – 1969
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D. etc.)

UG	B. A. (Hindi Lang. & Hindi Lit.) B.Com. (Hindi Language)
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4. Names of Interdisciplinary courses and the departments/units involved – **NIL**
5. Annual/semester/choice based credit system (programme wise)
 - **UG (B.A. & B.Com.) – Annual**
6. Participation of the department in the courses offered by other departments–**NIL**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. – **NIL**
8. Details of courses/programmes discontinued (if any) with reasons – **NIL**
9. Number of teaching posts -

	Sanctioned	Filled
Professors	0	0
Associate Professors	0	0
Asst. Professors (Govt. Aided)	2	0
Asst. Professors (Statute 28)	-	1
Asst. Professor (Temporary)	-	1

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.)

Name	Qualification	Designation	Specialization	No. of years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Durga Shukla	M.A., Ph.D. SLET	Asst. Prof.	Hindi	22	-
Shri. Yugesh Deshmukh	M.A. M.Lib.	Asst. Prof.	Hindi	02	-

11. List of senior visiting faculty – **NIL**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: **50%**
13. Student -Teacher Ratio (programme wise)

S. No.	Programme	Student -Teacher Ratio
1	UG (B.A.)	111 : 1
2	UG (B.Com.)	296 : 1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled – **NIL**
15. Qualifications of teaching faculty with D.Sc/ D.Litt/ Ph.D/ MPhil / PG.
 - Ph.D. – 01**
 - P.G. – 01**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received – **NIL**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received – **NIL**
18. Research Centre /facility recognized by the University – **NIL**
19. Publications: **NIL**
20. Areas of consultancy and income generated –
Consultancy given to Students at free of cost.
21. Faculty as a member in:
 - a) National committees – **NIL**
 - b) International Committees – **NIL**
 - c) Editorial Boards – **NIL**
22. Student projects
 - e) Percentage of students who have done in-house projects including inter departmental/programme – **NIL**
 - f) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies – **NIL**

23. Awards / Recognitions received by faculty and students – **NIL**
24. List of eminent academicians and scientists/visitors to the department-
1. **Pt. Daneshwar Sharma**
 2. **Shri. Ram Kailash Tiwari**
 3. **Shri. Ravi Shrivastava**
25. Seminars/Conferences/Workshops organized & the source of funding
- a) National – NIL
 - b) International – NIL
26. Student profile programme/course wise:

Hindi Language

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B. A. (2014-2015)	78	64	20	44	88%
B. A. (2015-2016)	102	87	35	52	90%
B.Com. (2014-2015)	265	223	125	98	95%
B.Com. (2015-2016)	278	226	126	100	69%

Hindi Literature

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
BA (2014-2015)	67	52	14	38	87%
B.A (2015-2016)	89	74	29	45	97%

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B. A.	100%	NIL	NIL
B.Com.	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? **NIL**

29. Student progression

Student progression	Against % enrolled
UG to PG	NA
PG to M.Phil.	NA
PG to Ph.D.	NA
Ph.D. to Post-Doctoral	NA
Employed <ul style="list-style-type: none">• Campus selection• Other than campus recruitment	NIL -
Entrepreneurship/Self-employment	-

30. Details of Infrastructural facilities

a) Library: **Central library is available. Number of books - 2510**

b) Internet facilities for Staff & Students – **Yes**

c) Class rooms with ICT facility – **NIL**

d) Laboratories – **NIL**

31. Number of students receiving financial assistance from college, university, Government or other agencies –

- **All eligible students receive Scholarship like Post Matric Scholarship, Minority Scholarship given by State and Central Government.**
- **College provides financial assistance to poor students from Chhatra Sahayata Kosh.**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts. – **NIL**

33. Teaching methods adopted to improve student learning

- **Traditional Method**
- **Chalk and Duster**
- **Group Discussion**
- **Class Seminar**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities
- Participation through NSS, NCC, Sports and Cultural Activities.
 - Participation in different types of camps and awareness programmes like Blood donation Camp, Nari Samman Camp, Aids Awareness, Matdata Jagrukta, Swachhata Abhiyan, Yuva Drishti Abhiyan, Cashless Economy Tree Plantation, Road Safty etc.
 - In other activities, order issued by Government time to time.

35. SWOC analysis of the department and Future plans

Strength:

- Present infrastructural facilities are satisfactory.
- Sufficient text books are available in library.
- Learning atmosphere.

Weakness:

- Need more staff.
- Poor communication skill.
- Lack of confidence among students.

Opportunities:

- To upgrade student from weaker section.

Challenges:

- To generate interest in Hindi language and Literature.
- To encourage students to speak hindi with correct pronunciation.

Future Plans:

- To start PG Class.
- To organize Workshops and Seminars.

Evaluative Report of Commerce

1. Name of the department – Department of Commerce
2. Year of Establishment – **UG – 1964 PG – 1981**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)
UG – B. Com.
PG – M. Com.
4. Names of Interdisciplinary courses and the departments/units involved – **Arts (Hindi & English)**
5. Annual/semester/choice based credit system (programme wise)
 - **B. Com. – Annual**
 - **M.Com. – Semester System**
6. Participation of the department in the courses offered by other departments–**NIL**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. – **NIL**
8. Details of courses/programmes discontinued (if any) with reasons – **NIL**
9. Number of teaching posts

	Sanctioned	Filled
Professors	01	0
Associate Professors	0	0
Asst. Professors	04	02
Asst. Professors (under statute 28)	-	02
Asst. Professors (Temporary)	As per requirement	03

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.)

Name	Qualification	Designation	Specialization	No. of years of Experience	No. of Ph.D. Students guided for the last 4 years
Shri. D. R. Bhawnani	M.Com., M.Phil, LL.B	Asst. Prof.	Commerce	35	-
Dr. G. N. Kathare	M.Com. Ph.D.	Asst. Prof.	Commerce	35	02 (Registered)
Smt. Nidhi Mishra	M.Com., M.Phil, LL.B	Asst. Prof.	Commerce	12	-
Shri. Manoj Kushwaha	M.Com. SLET	Asst. Prof.	Commerce	07	-
Dr. Rani Shukla	M.Com. Ph.D.	Asst. Prof.	Commerce	07	-
Shri. Vijay Kaushal	M.Com., M.Phil. PGDCA	Asst. Prof.	Commerce	06	-
Prachi Uke	M.Com. PGDCA	Asst. Prof.	Commerce	02	-

11. List of senior visiting faculty – **NIL**

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:

S. No.	Programme	Percentage
1	B.Com.	53%
2	M. Com.	37%

13. Student -Teacher Ratio (programme wise)

S. No.	Programme	Student -Teacher Ratio
1	B. Com.	85 : 1
2	M. Com.	15 : 1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled – **NIL**

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.

Ph.D. – 02

M.Phil. – 03

PG – 02

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : - **NIL**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received – **NIL**
18. Research Centre /facility recognized by the University – **NIL**
19. Publications:

* Publication per faculty -

S. No.	Name of the faculty	Publication
1	Shri. D. R. Bhawnani	01
2	Smt. Nidhi Mishra	01
2	Dr. Rani Shukla	01

- * Number of papers published in peer reviewed journals (national /international) by faculty and students – 01
- * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) – **NIL**
- * Monographs – **NIL**
- * Chapter in Books – **NIL**
- * Books Edited – **NIL**
- * Books with ISBN/ISSN numbers with details of publishers – **NIL**
- * Citation Index: **NIL**
- * SNIP : **NIL**
- * SJR : **NIL**
- * Impact factor : **NIL**
- * h-index : **NIL**
20. Areas of consultancy and income generated – **Free consultancy**
- Income Tax and Accounting
 - Students
21. Faculty as members in:
- a) National committees – **NIL**
- b) International Committees – **NIL**
- c) Editorial Boards – **NIL**

22. Student projects
- Percentage of students who have done in-house projects including inter departmental/programme – **100%**
UG – Environmental Studies : **100%**
M.Com. (Commerce & mana– **100%**
 - Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies – **NIL**
23. Awards / Recognitions received by faculty and students –
- **Gold Medal awarded by University – PG – 03 UG - 01**
 - **Univeristy Merrit List from year 2010 – 10 Students**
24. List of eminent academicians and scientists/visitors to the department
1. Dr. P. S. Bokare, Principal, Rungta Engineering College, Bhilai
 2. Shri. K. L. Tamrakar, Retd. Principal, Higher Secondary School, Bhilai.
 3. Shri. Shrichand Lekhwani, Sr. CA, Durg
 4. Shri. Naveen Upadhyay, Kalinga University
 5. Shri. Amit Kumar, NEDC, Ministry of skill Dev. & Entrepreneurship
 6. Prof. Dr. Praveen Srivastava, IBS, Hyderabad
 7. Prof. Dr. Surjit Kar, IBS, Hyderabad.
 8. Siddharth Mehta, Center Director, Career Launcher, Bhilai.
25. Seminars/Conferences/Workshops organized & the source of funding
- a) National – **NIL**
 - b) International – **NIL**

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.Com. (2014-2015)	265	223	128	98	60%
B.Com. (2015-2016)	278	226	126	100	69%
PG (2013-2015) Batch	73	58	27	31	83%
PG (2014-2016) Batch	57	47	17	30	79%

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B. Com.	100%	NIL	NIL
M. Com.	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

NIL

29. Student progression (2016-17)

Student progression	
UG to PG	47%
PG to M.Phil.	NIL
PG to Ph.D.	NIL
Ph.D. to Post-Doctoral	NIL
Employed	
• Campus selection	NIL
• Other than campus recruitment	10
Entrepreneurship/Self-employment	20

30. Details of Infrastructural facilities

a) Library : Books are available in central library.

Total number of books available – 6191

b) Internet facilities for Staff & Students – **Yes**

c) Class rooms with ICT facility – **NIL**

d) Laboratories – **NA**

31. Number of students receiving financial assistance from college, university, government or other agencies –

Post Matric & Minority Scholarship from Government Agency:

Session 2015-16

1	B.Com. I	140
2	B.Com. II	72
3	B.Com. III	57
4	M.Com.	33

From College Fund (Nirdhan Chhatra Sahayata Kosh):

1	B.Com. I	15
2	B.Com. II	27
3	B.Com. III	11
4	M.Com.	13

32. Details on student enrichment programmes (special lectures/workshops/ seminar) with external experts.

Date	Topic	Expert name
28/01/16	Legal literacy camp	Vandana Deepak Dewangan
17/09/16	About competitive exams	Shri Anurag Sahu Shri Ankit Pawar
22/09/16	Motivational lecture	Dr. Prashant Shridar Bokare Shri. Tamrakar
18/11/16	Carrier guidance workshop	Dr. Navin Upadhyay

33. Teaching methods adopted to improve student learning

- **Traditional Method**
- **Green Board**
- **Group discussion**
- **Project work**
- **Computer**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

- Participation in Social Activities as per government order issued time to time.
- Participation through NSS, NCC and Sports.
- Participation in other activities like Blood Donation Camp, Tree Plantation, Swachhata Abhiyan, Cashless Economy etc.

35. SWOC analysis of the department and Future plans

Strength:

- More than 60% of total strength is from Commerce Department.
- About 10 Students are listed in University Merrit List and 04 students secured Gold Medal.
- Sufficient numbers of books are available in library.

Weakness:

- Insufficient regular teaching staffs.
- Department wise library.
- Insufficient class rooms.
- Poor attendance in UG classes.
- Class rooms with ICT facility.

Opportunities:

- Need to run carrier oriented course.
- In M.Com. due to limitation of seats we are unable to admit all the students.
- Development of department through Alumini Funding.

Challenges:

- Provide advance technologies for effective teaching and learning.
- Improvement in attendance in classes.
- Better results can be achieved if more regular teachers appointed.

Future Plan:

- Coaching classes for competitive examinations.
- Departmental library.
- To appoint regular teachers.
- To conduct Seminars and Workshops.

Evaluative Report of Library & Information Science

1. Name of the department – Library & Information Science
2. Year of Establishment – **B. Lib. – 1998** **M.Lib. – 1999**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)
UG – B. Lib. ISc.
PG – M. Lib. ISc.
4. Names of Interdisciplinary courses and the departments/units involved – **NIL**
5. Annual/semester/choice based credit system (programme wise)
 - **B. Lib. ISc. – Annual**
 - **M. Lib. ISc. – Semester System**
6. Participation of the department in the courses offered by other departments–**NIL**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. – **Sunder Lal Sharma Open University, Bilaspur**
8. Details of courses/programmes discontinued (if any) with reasons – **NIL**
9. Number of teaching posts

	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Asst. Professors	-	-
Asst. Professors (under statute 28)	-	-
Asst. Professors (Temporary)	As per requirement	04

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.)

Name	Qualification	Designation	Specialization	No. of years of Experience	No. of Ph.D. Students guided for the last 4 years
Shri. V. K. Lall	M.Lib., M.Sc.	Librarian	Library & Inf. Science	36	-
Smt. Bhavna Verma	M.Lib, M.Phil.	Asst. Prof.	Library & Inf. Science	16	-
Farha Parveen Siddiqui	M.Lib. M.Com.	Asst. Prof.	Library & Inf. Science	06	-
Bhavna Yadav	M.Lib.	Asst. Prof.	Library & Inf. Science	02	-

11. List of senior visiting faculty – **NIL**

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:

S. No.	Programme	Percentage
1	B. Lib. ISc.	100%
2	M. Lib. ISc.	100%

13. Student -Teacher Ratio (programme wise)

S. No.	Programme	Student -Teacher Ratio
1	B. Lib. ISc.	10:1
2	M. Lib. ISc.	4:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled – **02**

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.

M.Phil. – 01

PG – 03

16. Number of faculty with ongoing projects from

a) National - **NIL**

b) International funding agencies and grants received: - **NIL**

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received – **NIL**

18. Research Centre /facility recognized by the University – **NIL**

19. Publications:

* Publication per faculty -

S. No.	Name of the faculty	Publication
1	Smt. Bhavna Verma	01

* Number of papers published in peer reviewed journals (national /international) by faculty and students – **NIL**

* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) – **NIL**

* Monographs – **NIL**

* Chapter in Books – **NIL**

* Books Edited – **NIL**

* Books with ISBN/ISSN numbers with details of publishers – **NIL**

* Citation Index: **NIL**

* SNIP : **NIL**

* SJR : **NIL**

* Impact factor : **NIL**

* h-index : **NIL**

20. Areas of consultancy and income generated – **NIL**

21. Faculty as members in:

a) National committees – **NIL**

b) International Committees – **NIL**

c) Editorial Boards – **NIL**

22. Student projects

c. Percentage of students who have done in-house projects including inter departmental/programme – **100%**

d. Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies – **NIL**

23. Awards / Recognitions received by faculty and students – **NIL**
24. List of eminent academicians and scientists/visitors to the department
Dr. Satija, Prof. LIS, University of Amritsar.
25. Seminars/Conferences/Workshops organized & the source of funding
- a) National – **NIL**
- b) International – **NIL**
26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B. Lib. ISc. (2012-13)	60	40	14	26	85%
B. Lib. ISc. (2013-14)	63	40	14	26	45%
B. Lib. ISc. (2014-15)	46	39	17	22	15%
B. Lib. ISc. (2015-16)	37	30	08	22	37%
M. Lib. ISc. (2012-13)	32	15	03	12	93%
M. Lib. ISc. (2013-14)	32	15	5	10	93%
M. Lib. ISc. (2014-15)	35	15	3	12	47%
M. Lib. ISc. (2015-16)	25	15	2	13	27%

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B. Lib. ISc.	100%	NIL	NIL
M. Lib. ISc.	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

NET - 02

29. Student progression (2016-17)

Student progression	
UG to PG	53%
PG to M.Phil.	NIL
PG to Ph.D.	NIL
Ph.D. to Post-Doctoral	NIL
Employed	
• Campus selection	NIL
• Other than campus recruitment	20
Entrepreneurship/Self-employment	05

30. Details of Infrastructural facilities

a) Library : Books are available in library.

Total number of books available – **1141**

b) Internet facilities for Staff & Students – **Yes**

c) Class rooms with ICT facility – **Yes**

d) Laboratories – **NIL**

31. Number of students receiving financial assistance from college, university, government or other agencies –

From Government Agency:

B. Lib. ISc – 11

M. Lib. ISc – 08

From College Fund (Nirdhan Chhatra Sahayata Kosh):

B. Lib. ISc – 11

M. Lib. ISc – 08

32. Details on student enrichment programmes (special lectures/workshops/ seminar) with external experts. – **NIL**

33. Teaching methods adopted to improve student learning
- **Traditional Method**
 - **Chalk and Talk**
 - **Group discussion**
 - **Educational Tour**
 - **Practical Work in Library**
34. Participation in Institutional Social Responsibility (ISR) and Extension activities
- Participation in Social Activities as per government order issued time to time.
 - Participation in activities like Cultural Activities, Sports, Awareness Programmes etc.
35. SWOC analysis of the department and Future plans

Strength:

- NLIST and large numbers of books.
- About 15 Students are listed in University Merit List in last 7 years.
- Good reading space.
- Teaching through ICT.

Weakness:

- No regular teaching staffs.
- Poor reading habit of students.

Opportunities:

- To promote employability.
- Regular post to be filled.
- Number of journals to be increased.

Challenges:

- Provide sufficient space.
- Book loan facility.
- Free access to library during working hours.

Future Plans:

- Appoint regular teachers.
- Smart Class rooms.

Evaluative Report of Computer Application

1. Name of the department – Computer Application
2. Year of Establishment – **2007-08**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)
P.G.D.C.A
4. Names of Interdisciplinary courses and the departments/units involved – **NIL**
5. Annual/semester/choice based credit system (programme wise)
PGDCA – Semester System
6. Participation of the department in the courses offered by other departments–**NIL**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. – **Spoken Tutorial, IIT Bombay**
8. Details of courses/programmes discontinued (if any) with reasons – **B.Com. with Computer Application due to lack of students.**
9. Number of teaching posts

	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Asst. Professors (Temporary)	-	02

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.)

Name	Qualification	Designation	Specialization	No. of years of Experience	No. of Ph.D. Students guided for the last 4 years
Shri. S. S. Thakur	B.E, MCA	Asst. Prof.	Computer Application	26	-
Shri. Rakesh Kumar Diwaker	MCA, M.Phil.	Asst. Prof.	Computer Application	11	-

11. List of senior visiting faculty –
 - Mrs. Pranali Hatwar, HoD, Dept. of Computer Science, Kalyan College, Bhilai Nagar.
 - Mr. Krishna Kant Dubey, HoD, Dept. of Computer Science, Swaroopa Nand College, Bhilai.
 - Mrs. Mamta Singh, Sai College, Bhilai.
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: 100%
13. Student -Teacher Ratio (programme wise) : 15:1
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled – **NIL**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.

M.Phil. – 01

PG – 01
16. Number of faculty with ongoing projects from
 - a) National - **NIL**
 - b) International funding agencies and grants received: - **NIL**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received – **NIL**
18. Research Centre /facility recognized by the University – **NIL**
19. Publications:

* Publication per faculty -

S. No.	Name of the faculty	Publication
1	Shri Rakesh Diwaker	01

- * Number of papers published in peer reviewed journals (national /international) by faculty and students – **NIL**
- * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) – **NIL**
- * Monographs – **NIL**

- * Chapter in Books – **NIL**
 - * Books Edited – **NIL**
 - * Books with ISBN/ISSN numbers with details of publishers – **NIL**
 - * Citation Index: **NIL**
 - * SNIP : **NIL**
 - * SJR : **NIL**
 - * Impact factor : **NIL**
 - * h-index : **NIL**
20. Areas of consultancy and income generated – **NIL**
21. Faculty as members in:
- a) National committees – **NIL**
 - b) International Committees – **NIL**
 - c) Editorial Boards – **NIL**
22. Student projects
- e. Percentage of students who have done in-house projects including inter departmental/programme – **100%**
 - f. Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies – **NIL**
23. Awards / Recognitions received by faculty and students – **NIL**
24. List of eminent academicians and scientists/visitors to the department
- Mrs. Pranali Hatwar, HoD, Dept. of Computer Science, Kalyan College, Bhilai Nagar.
 - Mr. Krishna Kant Dubey, HoD, Dept. of Computer Science, Swaroopa Nand College, Bhilai.
 - Mrs. Mamta Singh, Sai College, Bhilai.
25. Seminars/Conferences/Workshops organized & the source of funding
- a) National – **NIL**
 - b) International – **NIL**

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
PGDCA (2012-13)	48	30	17	13	90%
PGDCA (2013-14)	62	30	06	24	87%
PGDCA (2014-15)	53	30	15	15	97%
PGDCA (2015-16)	63	30	08	22	93%

*M = Male *F = Female

27. Diversity of Students 2015-16

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
PGDCA	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? **NIL**

29. Student progression (2016-17)

Student progression	
UG to PG	-
PG to M.Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
Employed	
• Campus selection	NIL
• Other than campus recruitment	60%
Entrepreneurship/Self-employment	05%

30. Details of Infrastructural facilities
- a) Library : Books are available in library.
- Total number of books available – 928**
- b) Internet facilities for Staff & Students – **Yes**
- c) Class rooms with ICT facility – **Yes**
- d) Computer Lab – **01**
31. Number of students receiving financial assistance from college, university, government or other agencies –
- Scholarship from State and Central Government Agency:**
PGDCA – 14
- From College Fund (Nirdhan Chhatra Sahayata Kosh):**
PGDCA – 02
32. Details on student enrichment programmes (special lectures/workshops/ seminar) with external experts. **NIL**
33. Teaching methods adopted to improve student learning
- **Traditional Method**
 - **OHP & DLP Projector**
 - **PPT Presentation**
34. Participation in Institutional Social Responsibility (ISR) and Extension activities
- Some students are enrolled in NSS and other social organization.
35. SWOC analysis of the department and Future plans

Strength:

- Effective teaching through ICT class rooms.
- Experienced staff.
- Well equipped Lab with latest version of computers and softwares.

Weakness:

- No regular teacher.
- Departmental Library.
- Students from rural areas with less awareness about this course.

Opportunities:

- To promote employability.
- Regular post to be filled.
- We are unable to admit all the students due to limitation of seats

Challenges:

- To develop the programming skill.
- Creating employment opportunities to the students.

Future Plans:

- Appoint of regular teachers.
- Introduce new courses.
- Increment of seats.

Evaluative Report of the Physical Education Department

1. Name of the department – Physical Education
2. Year of Establishment – **1998**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)

B. P. Ed.

4. Names of Interdisciplinary courses and the departments/units involved –
Computer Application
5. Annual/semester/choice based credit system (programme wise)
B. P. Ed. – Semester System from 2015-16
6. Participation of the department in the courses offered by other departments–**NIL**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. – **Yes**
8. Details of courses/programmes discontinued (if any) with reasons – **NIL**
9. Number of teaching posts

	Sanctioned	Filled
Professors	0	0
Associate Professors	0	0
Asst. Professors	0	0
Asst. Professors (under statute 28)	-	03
Asst. Professors (Part time)	-	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.)

Name	Qualification	Designation	Specialization	No. of years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Ajay Kumar	M.P.Ed. Ph.D M.Com.	Asst. Prof.	Physical Education	18	-
Shri Neelesh Tiwari	M.P.Ed.	Asst. Prof.	Physical Education	13	-
Dr. Pramod Tiwari	M.P.Ed. M.Phil, Ph.D M.A, LL.B.	Asst. Prof.	Physical Education	13	-
Smt. Archana Sadangi	M.P.Ed.	Part time Asst. Prof.	Physical Education	05	-

11. List of senior visiting faculty –

S.No	Name of visiting faculty	Dept.	Designation/ Address
1.	Dr. C. D. Agase	Physical Education	Prof. SOS Phy.Education, PRSU Raipur
2.	Dr. Kusum Dey	Physio Therapy	Asst. Prof. Rajiv Lochan Ayuvedic College
3.	Dr. Chandan Shukla	Cardiology	Cardiologist, Saaol Heart Center, Raipur
4.	Shri Vijay Bharat Visht	Football	NIS Coach, Football Govt. High School, Bhilai
5.	Dr. Q. A. Wahid	Hockey	Secretary, Dist. Hockey Association, Durg
6	Shri. Pawan Bhuwal	Yoga	National Yoga Trainer, Durg
7	Shri. Yitesh Kumar	Gymnastic	NIS Coach, Gymnastic, Bhilai
8	Shri. Hargulshan Singh	Vollyball	NIS Coach, Vollyball, Khelavam Yuva Kalyan, Durg
9	Shri Kondal Rao	Physical Education	Sports Officer, BIT, Durg

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:

S. No.	Programme	Percentage
1	B.P.Ed.	20%

13. Student -Teacher Ratio (programme wise)

S. No.	Programme	Student -Teacher Ratio
1	B. P. Ed.	24 : 1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled – **01 (Temporary)**

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.

Ph.D. – 02

PG – 02

16. Number of faculty with ongoing projects from

a) National – **NIL**

b) International funding agencies and grants received: **NIL**

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received –

Two faculty members of this department received grants Rs. 2,65,000/- for Minor Project funded by UGC

18. Research Centre /facility recognized by the University – **NIL**

19. Publications:

* Publication per faculty -

S. No.	Name of the faculty	Publication
1	Dr. Ajay Kumar	06
2	Dr. Pramod Tiwari	06

* Number of papers published in peer reviewed journals (national /international) by faculty and students – **NIL**

* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) – **NIL**

* Monographs – **NIL**

* Chapter in Books – **NIL**

* Books Edited – **NIL**

* Books with ISBN/ISSN numbers with details of publishers - **NIL**

* Citation Index: **NIL**

* SNIP : **NIL**

* SJR : **NIL**

* Impact factor : **08**

* h-index : **NIL**

20. Areas of consultancy and income generated – **Free consultancy**

- Students and Players
- Disabled Players
- Official
- Other Institutions and Govt. Agencies.

21. Faculty as members in:

- a) National committees – **NIL**
- b) International Committees – **NIL**
- c) Editorial Boards – **NIL**

22. Student projects

- g. Percentage of students who have done in-house projects including inter departmental/programme – **100%**
- h. Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies – **NIL**

23. Awards / Recognitions received by faculty and students – **Yes**

24. List of eminent academicians and scientists/visitors to the department:

S.No	Name of visiting faculty	Dept.	Designation/ Address
1.	Prof. Javed Ali	Physical Education	Prof. Aligarh Muslim University, Aligarh
2.	Dr. C. D. Agase	Physical Education	Prof. SOS Phy.Education, PRSU Raipur
3.	Dr. Kusum Dey	Physio Therapy	Asst. Prof. Rajiv Lochan Ayuvedic College
4.	Dr. Chandan Shukla	Cardiology	Cardiologist, Saaol Heart Center, Raipur

25. Seminars/Conferences/Workshops organized & the source of funding

- a) National – **01**
Source of funding: **UGC**
- b) International – **NIL**

26. Student profile programme/course wise

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B. P. Ed. (2012-13)	90	50	38	12	90%
B. P. Ed. (2013-14)	85	50	38	12	94%
B. P. Ed. (2014-15)	93	50	40	10	94%
B. P. Ed. (2015-16)	87	50	34	16	-

*M = Male *F = Female

27. Diversity of Students -

Year	Name of Course	% of students from the same state	% of students from other States	% of students from abroad
2015-16	B. P. Ed.	100%	-	-
2016-17	B. P. Ed.	96%	4%	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? – **01**

NET – 01

29. Student progression

Student progression	Against % enrolled
UG to PG	-
PG to M.Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
Employed	
• Campus selection	NIL
• Other than campus recruitment	20%
Entrepreneurship/Self-employment	15%

30. Details of Infrastructural facilities

a) Library : Books are available in central library.

Number of books available: 1621

b) Internet facilities for Staff & Students – **Yes**

c) Class rooms with ICT facility – **Yes**

d) Laboratories – **Yes**

31. Number of students receiving financial assistance from college, university, government or other agencies –

Post Matric Scholarship from State Government : 22

From College Fund Chhatra Sahayata Kosh : 02

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts.

Date	Topic	Expert name
14/02/12	National Seminar on “The Role of Physical Education in Society”	Prof. Javed Ali Dr. C. D. Agashe
06/10/16	Keep good health and stress free life	Dr. Chandan Shukla
16/12/16	Physiotherapy	Dr. Kum-Kum Dey

33. Teaching methods adopted to improve student learning

- Traditional Method
- Chalk and Talk
- Group Discussion
- PPT Presentation
- Presentation and Demonstration
- Class Seminar
- Outdoor and Indoor Teaching
- Educational Tour

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

- Physical Education Department organized District and State level Special Olympic and Para Olympic for disable.
- Participation through Sports and NSS Voluteers.
- Participation in different types of camp like Blood donation Camp, Aids Awareness, Swachhata Abhiyan, Legal Aid, Road Safty and Sports activities.

- Participation in other activities, order issued by State and Central Government time to time.
- Organized sports for different organization/institute.

35. SWOC analysis of the department and Future plans

Strength:

- Well experienced and qualified staffs.
- Most of the students score 60% or above.
- Motivational attitude of staffs.
- Big Play Ground and Indoor Hall.
- Many students participated in State/National/International Tournaments.

Weakness:

- Need more staff.
- More equipment needed.
- Department wise library.

Opportunities:

- Voluntary involvement of students to participate in Sports/Seminar/Workshop.
- Participation in National and International officiating.
- Planning to introduce M.P.Ed. and Yoga Course

Challenges:

- More staff to be appointed.
- Provide skill full sport persons and qualified official.
- Provide responsible physical instructor.

Future Plans:

- Planning to introduce New Courses M.P.Ed. and Yoga.
- Short term training programme.
- To organize Seminar and Workshops.

Seth. R. C. S. Arts & Commerce College Durg (Chhattisgarh)

Declaration by the Head of the Institution

I certify that the data included in this Self-study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.



Signature of the Head of the institution with seal:

Place: Durg

Date: 30/03/2017

Principal
Seth-R.C.S. Arts & Comm,
College Durg

Seth. R. C. S. Arts & Commerce College Durg (Chhattisgarh)

Certificate of Compliance

This is to certify that **Seth R. C. S. Arts & Commerce College, Durg (C.G.)** fulfils all norms

1. Stipulated by the affiliating University and/or
2. Regulatory Council/Body [such as NCTE, AICTE, MCI, DCI, BCI, etc] and
3. The affiliation and recognition [if applicable] is valid as on date.


In case the affiliation / recognition is conditional, then a detailed enclosure with regard to compliance of conditions by the institution will be sent.

It is noted that NAAC's accreditation, if granted, shall stand cancelled automatically, once the institution loses its University affiliation or Recognition by the Regulatory Council, as the case may be.

In case the undertaking submitted by the institution is found to be false then the accreditation given by NAAC is liable to be withdrawn. It is also agreeable that the undertaking given to NAAC will be displayed on the college website.

Date: 30/03/2017

Place: Durg


(Dr. D. N. Suryawanshi)
Principal
Principal
Seth-R.C.S. Arts & Comm.
College Durg

UNIVERSITY GRANTS COMMISSION
SAHADURSHAH ZAFAR MARG.
NEW DELHI 110002.

F.8-62/80 (CP)

dated 10 Jan. 1983.

The Director,
College Development Council,
Ravishankar University,
RAIPUR.

Sub:- List of colleges prepared under Section 2(f)
of the U.G.C. Act, 1956.

....

Sir,

I am directed to refer to your letter No. 7399/530/CDC/82 dated 10.12.1982 on the above subject and to say that the name of the following colleges have been deleted from the above list under Non-Govt. colleges teaching upto Post Graduate Degree:-

1. Kutan Arts and Commerce College, Chantari.

The name of the following colleges have also been transferred in the above list from the head "Non Govt. Colleges teaching upto Bachelor's Degree to the head "Non-Govt./Govt. colleges teaching upto Post-graduate Degree:-

1. Kalyan Arts & Commerce College, Shilainagar.
2. N.C.S. Arts & Commerce College, Durg.
3. Govt. College of Education, Bilaspur.
4. Govt. Nehru Degree College, Dongargarh (B.P.)

Yours faithfully,

Sd/-
(C. H. RAJACHANDRAN)
Under Secretary.

RAVISHANKAR UNIVERSITY RAIPUR.
OFFICE OF THE DIRECTOR
COLLEGE DEVELOPMENT COUNCIL.

Encl. No. 216/15 /CDC/83,

Dated. 17.1.1983.

Copy forwarded to the concerned colleges, for information.

(Satya Sundar)
Director,



विश्वविद्यालय अनुदान आयोग

University Grants Commission

quality higher education for all

Colleges under section 2 (f)& 12(B) of the UGC Act 1956

The University Grants Commission (UGC) provides financial assistance to eligible colleges which are included under Section 2(f)* and declared fit to receive central assistance (UGC grant) under Section 12 (B)** of UGC Act, 1956 as per approved pattern of assistance under various schemes. The number of colleges included under Section 2(f)/12(B) of UGC Act 1956 as on 31.3.2006 is 6014. Out of these, 5449 colleges have been declared eligible to receive central assistance, including UGC grants under Section 12(B)** of UGC Act 1956. Remaining 565 colleges are recognized under Section 2(1) of UGC Act 1956 but not yet declared fit for receiving central assistance as they do not fulfill the conditions laid down for such status.

* The UGC had notified Regulations for recognition of colleges under Section 2(f) of the UGC Act, 1956. The colleges are brought under the purview of UGC in terms of these Regulations as and when the proposals are received from the colleges for inclusion under Section 2(f) and they are found fit for inclusion as per the provisions contained in the Regulations.

** Apart from inclusion of colleges under Section 2(f), the UGC includes the Colleges under Section 12(B) of its Act in terms of Rules framed under the Act. This makes the colleges eligible for central assistance from the Government of India or any organization receiving funds from the Central Government.

S.No.	College	University	Status
143	Seth R.C.S. Arts & Commerce College DURG. Distt., Durg, CHATTISGARH Chhattisgarh		Under Section : 2(f)&12(B)



DURG VISHWAVIDYALAYA, DURG (C.G.)

(A State Government University established under Chhattisgarh Act No. 16 of 2015)

Govt.V.V. Patankar Girls' P.G. College Campus, Raipur Naka, Durg (C.G.) – 491001

Email: durguniversity@gmail.com Website: www.durguniversity.ac.in Phone & Fax 0788-2213300

No. 575 /Acad./2017

Durg, Date: 21/03/17

TO WHOM SO EVER IT MAY CONCERN

This is to certify that **Seth R.C. S. Arts and Commerce College, Dist- Durg (C.G.)** is affiliated to the Durg Vishwavidyalaya, Durg (C.G.) for 2016-17 and the following Courses/Subjects are taught in the said college as per approval;

Sl No	Name of the course(s) and Duration	Affiliation		Period of Validity for the year (s)
		Permanent	Temporary	
1	Three year B.Com and including Computer Application		Temporary	2016-17
2	Three years B.A. course –Hindi, English, Economics. Political Sc., Sociology		Temporary	2016-17
3	Two years M.A. – Economics (4 Semester)		Temporary	2016-17
4	Two years M.A. – Political Science (4 Semester)		Temporary	2016-17
5	Two years M.Com (4 Semester)		Temporary	2016-17
6	Two years B.P.Ed course (4 Semester)		Temporary	2016-17
7	One year B.Lib. course		Temporary	2016-17
8	One year M.Lib. Sc.		Temporary	2016-17
9	One year PGDCA (2 Semester)		Temporary	2016-17


Deputy Registrar (Acad.)
Durg Vishwavidyalaya,
दुर्ग विश्व विद्यालय
Durg

द्वितीय अध्यापक शिक्षा
(कक्षा सहायक का एक शिक्षक नियुक्ति)
एशिया क्षेत्रीय समिति
१५.१०.९८



National Council for Teacher Education
(A Statutory Body of the Government of India)
Western Regional Committee

No. WRC/5-6/96/ 2500

Date: 21/8/98

Order

In exercise of the powers conferred under Section 14(3) of the National Council for Teacher Education Act, 1993 the Western Regional Committee hereby grants permission to Sheth RCS College of Art and Commerce, Durg to start B.P.Ed. course from the academic year 1998-99 with an annual intake of 60 students subject to the fulfilment of the following conditions -

1. Staff be appointed as per NCTE norms.
2. Selection of students be done according to prescribed university norms.
3. Laboratories for anatomy, physiology and educational technology be set up.
4. Library be provided as per NCTE norms.
5. Admission be made according to rules prescribed by the concerned university.

The permission is subject to the condition that the institution fulfils the norms laid down under the regulations and submission of Annual Report in this regard. The institution is advised to send a compliance report as to the fulfilment of conditions noted above, by 15.10.98 stating the action taken to meet the norms.

By Order
[Signature]
Regional Director

Code

2	2	4	0	1	5
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The Assistant Controller (Commercial)
Govt. of India
Publication Department
Delhi 110 054

CC:

1. The Member Secretary, National Council for Teacher Education, C 2/10, Safdarjung Development Area, Sh. Arvindo Marg, New Delhi 112 016.
2. The Commissioner, Higher Education, Govt. of M.P., Bhopal.
3. The Registrar, Pt. Ravishankar Shukla University, Raipur 492 010.
4. The Principal, Sheth RCS College of Art and Commerce, Durg.
5. Office Order File.

मानव संसाधन, शिक्षण विभाग, बंगल-462 002 Manash Bhawan, Shyamla Hills, Bhopal - 462 002
दूरभाष/फैक्स 530912 739672 ईमेल/Fax 0755-530912 E mail. dir @ nct mp nic in

राष्ट्रीय अध्यापक शिक्षा परिषद्

(भारत सरकार का एक विधिक संस्थान)

पश्चिम क्षेत्रीय समिति



National Council For Teacher Education

(A Statutory Body of the Government of India)

Western regional Committee

Date: 31.10.15

F.No. WRC/224015/2015 1148639

TO BE PUBLISHED IN GAZETTE OF INDIA PART III SECTION 4

Revised Order

Whereas, in exercise of the powers conferred by sub-section(2) of Section 32 of the National Council for Teacher Education Act, 1993(73 of 1993), and in supersession of the National Council for Teacher Education [Recognition Norms and Procedure] Regulations, 2009, the National Council for Teacher Education has notified the Regulations, 2014 on 01.12.2014.

And whereas, the Sheth R.C.S. Arts & Commerce College, Durg, Chhattisgarh has consented to come under new Regulations and sought for one basic unit in B.P.Ed. which require additional facilities

3. And whereas, it has been decided to permit the institution to have one basic unit of 100 students subject to the institution fulfilling following conditions namely,

- I. The institution shall create additional facilities that include (a) additional built-up area, (b) additional infrastructure, (c) additional funds, (d) additional staff as per Regulations, 2014 and inform Regional Committees with required documents by October 31, 2015.
- II. The applicant-institution for additional unit will be required to submit the required documents such as land documents, Encumbrance Certificate (EC), Land Use Certificate (LUC), Building Plan (BP) and the Approved Staff List in the specified proforma available on the website to the Regional Committee in proof of having provided additional facilities before October 31, 2015. Building Completion Certificate (BCC) may be given along with other documents if available; otherwise it can also be given to the Visiting team at the time of inspection.
- III. The Regional Committees shall arrange for verification of documents, inspection of these premises and check adherence to these conditions by 20 Feb, 2016. If it is found by the Regional Committee that the institution fails to comply with these requirements, the institutions shall not be permitted to admit students for the academic year 2016-2017.
- IV. In case any existing institution's matter is sub-judice under court direction/SCN under section 17 of the NCTE Act/Complaint etc., the institution shall be required to submit a copy of the Hon'ble Court order/reply to SCN/complaint/already submitted along with the documents, if any together the documents referred above. In case the institution's request for shifting of premises is pending, such institutions shall be required to submit the requisite documents as per provisions of the NCTE Regulations, 2014 with a copy of the order/NOC of the affiliating body/State Govt. and such other documents as indicated in the revised format recognition order. The final decision shall be subject to the directions given by the Hon'ble Court in the Writ Petition/case decided by the Western Regional Committee in respect of Section 17/complaint cases etc.

4. Now therefore, in the light of the above and in accordance with the NCTE Regulations, 2014, the Western Regional Committee (NCTE) hereby issues the revised recognition order to Sheth R.C.S. Arts & Commerce College, Durg, Chhattisgarh for conducting B.P.Ed. programme of two years duration with an annual intake of 100 students (one basic unit of 100 students) from the academic session 2015-16 subject to fulfillment of the conditions mentioned herein before 31.10.2015.

Cont..... 2

Dr. Arun Kojewar - Chairperson
17.10.15

मानस भवन, श्यामला हिल्स, भोपाल-462002

Manas Bhawan, Shyamla hills, Bhopal-462002

दूरभाष/ Phone: 0755-2739672, 2660915, 2660379, 2660372 फैक्स/ Fax: 0755-2660912

5. Further, the recognition is subject to fulfillment of other requirements as may be prescribed by other regulatory bodies like UGC, affiliating University/Body, the State Government etc, as applicable. The affiliating body (University/State Govt.) shall also be required to verify the authenticity of the land & building documents as well as appointment of requisite teaching & non-teaching staff as per provisions of the NCTE Regulations, 2014 by the concerned institution before grant of affiliation to an institution.

6. The institution shall submit to the Regional Committee a Self- Appraisal Report at the end of each academic year along with the statement of annual accounts duly audited by a chartered Accountant.

7. The institutions shall maintain & update its web-site as per provisions of NCTE Regulations and always display following as mandatory disclosure:-

- a) Sanctioned programmes along with annual intake in the institution;
- b) Name of faculty and staff in full as mentioned in school certificate along with their qualifications, scale of pay and photograph.
- c) Name of faculty members who left or joined during the last, quarter;
- d) Names of Students admitted during the current session along with qualification, Percentage of marks in the qualifying examination and in the entrance test, if any, date of admission, etc.;
- e) Fee charged from students;
- f) Available infrastructural facilities;
- g) Facilities added during the last quarter;
- h) Number of books in the library, journals subscribed to and additions, if any, in the last quarter;
- i) The affidavit with enclosure submitted along with application.
- j) The institution shall be free to post additional relevant information, if it so desires.
- k) Any false or incomplete information on website shall render the institution liable for withdrawal of recognition.

If institution contravenes any of the above conditions or the provision of the NCTE Act, Rules, Regulations and orders made and issued there under, the institution will render itself liable to adverse action including withdrawal of recognition by the Regional Committee under the provisions of Section 17(1) of the NCTE Act 1993.

8. Recognition order no. WRC/5-6/96/4500-4504 dated 21.08.1998 & WRC/5-6/20/99/3461-63 dated 25.05.2000 & WRC/2-32/2007/C-21164 dated 03.08.2007 be treated as cancelled from the date of issue of this revised order.

By Order,

(Sunil Shrivastava)
Regional Director

The Manager,
Government of India Press
Department of Publications (Gazette Section)
Civil Lines, New Delhi – 110054.

Copy to:

1. The Principal, Sheth R.C.S. Arts & Commerce College, Durg, Chhattisgarh.
2. The Registrar, Pt. Ravishankar Shukla University, Amanaka, G.E. Road, Raipur- 492010, Chhattisgarh.
3. The Education Secretary, (Higher Education), Government of Chhattisgarh, Mantralaya, Raipur-492001, Chhattisgarh
4. The Secretary, Dept. of School Education and Literacy, Ministry of Human Resource Development, Govt. of India, Shastri Bhavan, New Delhi – 110 001.
5. The Member Secretary, National Council for Teacher Education, Hans Bhawan, Wing-II, 1, Bahadurshah Zafar Marg, New Delhi-110 002.
6. The Computer Programmer, Computer Section, WRO, (NCTE), Bhopal with a request to include the name of the institution in the recognized list uploaded in WRC website.
7. Office Order file/institution no. WRC/224015.

Regional Director



University Grants Commission
Central Regional Office
Tawa Complex (Biltan Market),
E-5, ARERA COLONY, BHOPAL-462 016
Ph.: 0755-2467418, 2467892,
Fax: 0755-2467893, web site: www.ugc.ac.in



मानव संसाधन विकास मंत्रालय
(Ministry of Human Resource
Development)
भारत सरकार
Govt. of India



विश्वविद्यालय अनुदान आयोग
मध्य क्षेत्रीय कार्यालय
तवा कॉम्प्लेक्स (बिट्टन मार्केट)
ई-5, अरेरा कॉलोनी
भोपाल -- 462016 (ग.प्र.)

No.GD/202069/XII/2012-13/CRO/2376

Date: - 16 AUG 2016

To,
The Principal,
Seth R. C. S Arts & Commerce College,
Utai Road, Near Ravishankar Shukla Stadium, Durg(C.G.F.)

SPEED POST

Sub: Settlements of Grants under General Development Grant XII plan.
Sir/Madam,

The grant of Rs. 416000/- (Four Lakh Sixteen Thousand Only) released under General Development during XIIth Plan. But college has not submitted the all following documents required for the settlement of account.

(a) Grant-in Aid General (31)

1. Audited Utilization certificate duly audited by Chartered Accountant ✓
2. Statement of Income and Expenditure Certificate Audited By Chartered Accountant. ✓
3. Detail of expenditure incurred on instrumentation maintenance facility. ✓
4. Detail of expenditure incurred on education innovation. ✓
5. Detail of expenditure incurred on Field Work/Study tours. ✓
6. Detail of expenditure incurred on competence building initiatives college. ✓
7. Detail of expenditure incurred on Extension Activities. ✓
8. Detail of expenditure incurred on human rights & Duties education. ✓
9. Detail of expenditure incurred on career & counseling. ✓
10. Bills & vouchers.

(b) Capital Assets (35)

1. Utilization Certificate duly audited by Chartered Accountant.
2. Statement of Income and Expenditure Certificate duly audited by Chartered Accountant.
3. List of Books and Journals along with their names. ✓
4. List of Equipments Purchased with their names. ✓
5. Detail of expenditure incurred on improvement of existing premises.
6. Detail of expenditure incurred on improvement of facility in existing premises.
7. Detail of expenditure incurred on instrumentation maintenance facility.
8. Detail of expenditure incurred on Education Innovation.
9. Detail of expenditure incurred on ICT in education.
10. Detail of expenditure incurred on day care centre.
11. Detail of expenditure incurred on career & counseling.
12. Bills & vouchers.

(c) Details of fund approved by the planning board against grant in said General (31) and Capital assets (35) should be submitted for the approval of balance grant.

Therefore it is requested to submit above mentioned documents to UGC, CRO Bhopal for each head separately (31 & 35) for the settlement General Development XIIth Plan account.

This may please be treated as most urgent.

Yours faithfully,

(Dr. G.S. Chauhan)
Deputy Secretary

Copy to:

Principal Accountant General (A&E)



UNIVERSITY GRANTS COMMISSION - CENTRAL REGIONAL OFFICE,

Tawa Complex (Bittan Market), E-5, ARERA COLONY, BHOPAL-462 016
Ph. : 0755 - 2467418, 2467892, Fax. : 0755 - 2467893, web site : www.ugc.ac.in

F.No.GD/202069/XII/12-13/CRO

Date: -

To

9 JUN 2014

The Account Officer,
UGC, Central Regional Office
Tawa Complex, Bittan Market,
E-5, Arera Colony, Bhopal (M.P.)-462016

Sub: Release of 15% "Adhoc On account grant" under the scheme of Plan Block Grant- in-aid during XII Plan period.

Sir/Madam,

As per the decision taken in the Commission meeting held on 19th July 2012, 25% of allocation of XI Plan College Development Assistance was released as "on account grant" for XII Plan period. Now the Commission has decided in the commission meeting held on 30th December 2013 to release up to 40% of GDA + merged schemes allocated to the individual colleges during XIth Plan period, including 25% of grant already released earlier to Seth R.C.S. Arts & Commerce College, Utai Road, Near Ravishankar Shukla Stadium, Durg- 491001(C.G.) the colleges during XII Plan. Accordingly, I am directed to convey the sanction of the Commission for payment of Rs. 268500 to Seth R.C.S. Arts & Commerce College, Utai Road, Near Ravishankar Shukla Stadium, Durg- 491001(C.G.) the for the XII Plan period as detailed below:

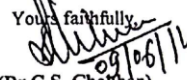
XII th Plan Allocation	Amount already released during 2012-13	Amount to be released during 2013-14	Remarks
1040000	147500 31/3/13	268500 21/2/14	

- The Sanctioned grant may be treated as "Adhoc on account" grant for XII Plan. The allocation made now is Provisional Allocation and the final allocation would be made on finalization of XII Plan Guidelines. The grants sanctioned now would be adjusted against the XII Plan allocation to be made subsequently on the basis of assessment.
- XIIth Plan may be treated as equivalent to GDA+ merged schemes of XIth Plan period, Ratio of allocation under budget heads 35 & 31 (Non-recurring & Recurring) may remain 80:20 as in UGC's guidelines. There should not be any re-appropriation from budget head 35 to 31 or vice versa. The release for SC/ST may be made as per the allocation of 15% and 7.5% respectively.
- The amount of the grant shall be drawn by the Account Officer CRO, UGC, Bhopal (Drawing and Disbursing Officer), University Grants Commission on the Grants-in-aid bill and shall be disbursed to and credited to the Principal, Seth R.C.S. Arts & Commerce College, Utai Road, Near Ravishankar Shukla Stadium, Durg- 491001(C.G.) by him/her through RTGS/NEFT.
- The Grant is subject to the Adjustment on the basis of Utilization Certificate in the prescribed Performa submitted by the College.
- The University/College shall maintain proper accounts of the expenditure out the Grants, which shall be utilized, only on approved items of expenditure and ensure proper labeling of the items purchased.
- The Utilization Certificate to the effect that the Grant has been utilized for the purpose for which it has been sanctioned shall be furnished to the University grants Commission as early as possible after the close of the current financial year. Balance grant will be released only on receipt of audited UC and Statement of Expenditure etc., signed by Chartered Accountant.
- The assets acquired wholly or substantially out of University Grants Commission's Grant shall not be disposed or encumbered or Utilized for the purpose other than those for which the Grant was give, without proper sanction of the University Grants Commission and should at any time the college ceased to function, such assets shall revert to the University Grants Commission.
- The University/College/Institute shall maintain a Register of Assets acquired wholly or substantially out of the Grants in the prescribed form.
- The grantee Institution shall ensure the Utilization of Grants-in-aid for which it is being sanction/paid. In case of non-utilization/part utilization, or mis-utilization of grants sanctioned by the Commission for the purpose for which these were approved and in accordance with the terms and conditions of the approval or does not furnish the required documents or is disaffiliated from the University the entire amount paid by the

Cont. 2

Commission shall be refunded by the College with simple interest @ 10% per annum as amended from time to time on unutilized amount from the date of drawl to the date of refund as per provisions contained in General Financial Rules of Government of India will be charged.

12. The grant should not be used for Self-Financing/Unaided Courses.
13. It may be noted that the accounts of the grant-in-aid institution shall be subject to inspection by officers of the CRO, UGC, Bhopal
14. The interest earned by the University/College/Institute on this grants in aid shall be treated as additional grant and may be shown in the U.C./Statement of expenditure to be furnished by grantee institution.
15. The University/College/Institute shall follow strictly all the Instructions issued by the Government of India from time to time with regard to reservation of posts for scheduled Castes/Scheduled Tribes/OBC/PH/etc.,
16. The University/College shall fully implement the official Language Policy of Union Govt. and comply with the Official Language Act, 1963 and Official Languages (use for Official purposes of the Union) Rules, 1978 etc.
17. The sanction issues in exercise of the delegation of powers vide commission office order no. 25/92 dated May 01, 1992.
18. The funds to the extent are available under the Scheme.

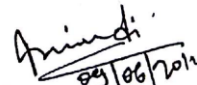
Yours faithfully,

(Dr G.S. Chauhan)
Deputy Secretary

Copy forwarded for information and necessary action to:

1. The Principal
Seth R.C.S. Arts & Commerce College
Utai Road Near Ravishankar Shukla Stadium
Durg- 491001(C.G.)
2. The Commissioner, Higher Education
Govt. of Chhattisgarh,

BCR OF 2013-2014

The sanctioned grant of Rs. 268500 (In words of Rs. Twelve Lakh Eighty Four Thousand Only) has been transferred to your college Account No. 20105600046 at Bank with IFS Code MAHB0000057 through RTGS/NEFT by Canara Bank, Arera Colony, Bhopal/UBI, St. Joseph Branch Bhopal. You are requested to confirm the receipt of the above amount in your account by sending back the given stamped receipt within 7 days.


(Prashant Dwivedi)
Education Officer

Receipt

Received Rs 268500 from University Grants Commission, Central Regional Office, Bhopal towards "Adhoc of Account Grant" under the scheme of Plan Block Grant in aid for XIIth Plan period

Date.....

The Principal
Seth R.C.S. Arts & Commerce College
Utai Road Near Ravishankar Shukla Stadium
Durg- 491001(C.G.)



LOI ACCEPTANCE

1 message

CAPU EAST AND NORTH EAST <capueast@gmail.com>
To: rcscollege1964@gmail.com

Tue, Apr 25, 2017 at 3:11 PM

Dear Principal,

Greeting from NAAC

This has reference to your LOI with track ID **CHCOGN17185** submitted on 31/03/2017. Your LOI is accepted on 25/04/2017 and your **Track ID** has been activated, for online submission of "Institutional Eligibility for Quality Assessment"(IEQA). You may submit the online IEQA using the link

<http://151.80.219.75/eNAAC/applyIEQA>

Kindly note the validity period for submission of IEQA is one week from the date of acceptance of the LoI.

After successful online submission of IEQA, an auto generated eligibility status is sent to your e-mail. In case your institution has earned IEQA status follow the instructions in the auto generated mail for submission of the Self Study Report(SSR). Please ensure that the SSR is submitted within two **weeks** from the date of earning the IEQA status.

Further before submitting the hard copies of SSR you are requested to ensure, that the uploaded SSR and the hard copies of the SSR are as per the prescribed manual/formats of NAAC and mandatorily includes the following:

- Preface and covering letter from the Head of the Institution
- Executive Summary – The SWOC analysis of the institution
- Profile of the Institution
- Inputs from each of the Department in the format provided
- Declaration by the Head of the Institution
- Compliance certificate

In case, all the inputs as listed above are not included or the SSR is not in the prescribed format your SSR will be rejected without any further notice and your application will be closed. In case of rejection of your SSR, you have to follow the process of assessment all again by submitting the online LOI and paying the Registration fees.

Please note that, if at any point of time while processing your application, NAAC finds that the information provided by the institution in the LoI, IEQA, SSR or in the supporting documents is incorrect or misleading your application for assessment and accreditation will be rejected. NAAC will not be liable for the consequences arising out of such a rejection including refund of the fees or any other expenditure incurred by the institution in the process.

For any further clarification kindly log on to NAAC website www.naac.gov.in or contact the Help Desk Phone Numbers 080-23005192 / 080-23005193 and may also contact CAPU-NAAC through e-mail capueast@gmail.com

Yours sincerely

For CAPU